



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Utilities Committee

Tuesday, July 22, 2014

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

Present: 4 - Alderperson Jirschele, Alderperson Martin, Alderperson Dannecker and Alderperson Plank

Excused: 1 - Alderperson Meltzer

3. Approval of minutes from previous meeting

[14-1239](#)

Approval of the July 8, 2014 Utilities Committee Minutes.

Alderperson Dannecker moved, seconded by Alderperson Martin, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Jirschele, Alderperson Martin, Alderperson Dannecker and Alderperson Plank

Excused: 1 - Alderperson Meltzer

4. **Public Hearings/Appearances**

5. **Action Items**

[14-1312](#)

Approval of Contract to Strand Associates for Engineering Services of the proposed 1 Million Gallon Glendale Water Tower Project in the amount of \$140,605 with a 15% contingency of \$21,090 and the project total not to exceed \$161,695.

Alderperson Meltzer arrived at 4:36 p.m.

Alderperson Dannecker moved, seconded by Alderperson Jirschele, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Jirschele, Alderperson Martin, Alderperson Dannecker, Alderperson Meltzer and Alderperson Plank

6. **Information Items**

[14-1242](#)

Corrected Change Order #2 to the Regulatory Upgrade and Process Improvement Project in the amount of \$22,939 resulting in no change to the approved contingency of \$728,550. This item will also be an Informational Item at the Finance Committee meeting.

The corrected change order was discussed.

[14-1238](#)

Department of Utilities Mid-Year Performance Reviews.

The reports were reviewed.

[14-1240](#)

Monthly Reports for April, May, and June 2014

-Wastewater Treatment Plant Synopsis and Receiving Station Revenue

-Water Treatment Plant Synopsis

-Water Distribution and Water Meter Team Monthly Report - June

The reports were reviewed.

7. Adjournment

Alderson Plank moved, seconded by Alderson Jirschele, that the Utilities Committee be adjourned at 4:51 p.m. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderson Jirschele, Alderson Martin, Alderson Dannecker, Alderson Meltzer and Alderson Plank