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**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

1819 East Witzke Boulevard
Appleton, Wisconsin 54911-8401
(920) 832-5572 FAX (920) 993-3103
Email - dean.gazza@appleton.org

To: Finance Committee

From: Dean R. Gazza, Director of Parks, Recreation and Facilities Management

Date: May 12, 2015

Re: Action: Award contract for Pierce Park Site Work to MCC, Inc. in the amount of \$110,191 with a contingency of \$5,000 for a contract total not to exceed \$115,191.

Action: Reallocate \$33,355 of the positive variance from the Hardscape Infrastructure Improvement/Replacement Capital Improvement Project to the Pierce Park Site Work Project.

The bids for the Pierce Park Site Work Project were opened on Thursday, May 5, 2015. The project includes the landscaping and hardscape improvements around the stage. The improvements will improve the viewing area and bring the seating area in compliance with the Americans with Disabilities Act. The amount budgeted was \$81,836. Two companies submitted qualified bids for the project. Below are the base bids:

| | |
|---------------------|-----------|
| MCC, Inc. | \$110,191 |
| Tom Vanhandel Corp. | \$119,338 |

To cover the shortfall it will be necessary to reallocate \$33,355 of the positive variance from the Hardscape Infrastructure Improvement/Replacement Capital Project to this project. The award of this contract is contingent on the Finance Committee approving this reallocation.

Contingent on the approval of the reallocation of funds between projects, it is the recommendation of the Parks, Recreation and Facilities Management Department to accept the bid of \$110,191 and award the contract to MCC, Inc. The Department is also recommending a contingency of \$5,000 for a contract total not to exceed \$115,191.

Please feel free to contact me at 832-5572 with any questions, or by email at dean.gazza@appleton.org.