



*"...meeting community needs...enhancing quality of life."*

**APPLETON FIRE DEPARTMENT  
MID-YEAR REVIEW  
All figures through June 30, 2022**

**Significant 2022 Events**

In the first quarter, the department had two captain retirements that were filled through internal promotions causing two lieutenant vacancies and subsequently, two driver/engineer vacancies. All positions were filled through internal promotions resulting in two firefighter vacancies. The department participated in the regional hiring process and hired two recruit firefighters. They started in March and have joined the ranks of the front-line operations staff after a six-week recruit academy. Department staff members have been working to improve the diversity of our applicant pool by inviting students from Fox Valley Technical College to participate in our 'ride along' program.

The Fire Protection Engineer of fifteen years also retired; however, the department was unsuccessful finding a candidate to fill that position due to the unique qualifications of the position. A change to the table of organization was proposed to add a Public Education Specialist position and remove the Fire Protection Engineer. This change will fill a gap in the service delivery of our public education efforts. The Battalion Chief of Fire Prevention and Public Education will take on plan review duties while the Public Education Specialist will be responsible for curriculum development, social media management, and organizing special events.

The Appleton Fire Department served as the host agency for a regional radio grant through the Assistance to Firefighters Grant (AFG). If awarded, the grant would provide intrinsically safe portable radio components for eighteen fire and EMS agencies in Outagamie County. As host agency, the department gathered information from all participating agencies and completed the grant application. The grant awards have not been announced, however, are expected in the coming months.

In addition to the regional AFG grant, the department applied for an Assistance to Firefighter's Grant that would provide paramedic training for six Appleton Fire Department personnel. Preliminary work has been completed with the Human Resources Department and bargaining unit to address the class schedule and work rules should the grant be awarded. Participation in this grant is another step toward a higher level of emergency medical service by having paramedic engine companies.

The Resource Development and Special Operations Division collaborated with area fire departments to bring in the nationally recognized speaker and author, Captain Michael Abrashoff, to speak to department leaders and area businesses. In addition, the department hosted an incident safety officer class for both our personnel and area fire department personnel. A confined space class was provided resulting in 20 additional members qualified as confined space technicians. A ropes class was offered bringing all personnel to the operations level for ropes. Fourteen members participate in a hazardous materials drill

with our partners in Manitowoc. Out-of-state training opportunities that fire department personnel participated in included a hazardous materials meter repair class, a hazardous materials conference, and the Fire Department Instructor's Conference.

The Appleton Fire Department, along with other agencies, worked with Wisconsin Emergency Management (WEM) to develop a contract for the Wisconsin Task Force 1 (WI-TF1). WI-TF1 had been dormant for a few years until efforts to bring it back to an operational status were pursued. The task force is expected to be fully operational by midyear. Department personnel can attend advanced level rescue operations training otherwise not available. Knowledge and skills learned during these training opportunities are brought back and shared with the remainder of the department improving our ability to respond to these types of incidents locally.

Fire department personnel along with Facilities staff have had preliminary meetings with an architectural firm to develop plans for the newly constructed Fire Station # Four based on a programming discussion and space needs analysis. An emphasis is being placed on 'interior response time' with main access corridors allowing ease of flow from the station spaces to the truck floor.

On May 15, 2022, the department recognized the three-year anniversary of the line-of-duty death of Driver/Engineer Mitchell Lundgaard. The plans for Lundgaard Park continue to move forward with the development of a concept plan. This vision will be utilized as the city works toward a \$3 million fundraising goal with the Friends of the Appleton Fire Department. It is hopeful that a final design and construction will occur in the next one to two years. Representatives from the Appleton Fire Department, the Lundgaard family, and City staff continue to be involved with this project.

In May, the department ordered a new fire engine prior to a material price increase. In addition, the city was able to realize cost savings by taking advantage of a pre-payment option. Unfortunately, the delivery of the new firetruck is approximately two years so late 2023 or early 2024.

In 2021, the fire chiefs from the Appleton, Grand Chute, Kaukauna, Neenah-Menasha, and Oshkosh Fire Departments approached the Wisconsin Policy Forum to request a report on working together to promote greater efficiency and teamwork enhanced by an existing strong cooperative spirit. It is believed that our departments could benefit further from enhanced collaboration in the areas of training, special operations, community risk reduction, fleet maintenance, and EMS quality control and oversight. The Wisconsin Policy Forum is the state's leading source of nonpartisan, independent research on state and local public policy. They produce reports that help generate informed and fact-based public policy decision making. They released a report responding to our request and suggested options for enhanced collaborations between the departments. Within each functional area, they presented options that would allow departments to "start small" and potentially build over time toward more comprehensive collaborations.

With rising costs related to personal protective equipment (PPE), the department evaluated its replacement practice for protective clothing and will be closely scrutinizing replacement PPE when employee retirement is within a five-year timeframe. This adjustment to current practice will help absorb the rising costs passed down from suppliers in the coming years.

The current bargaining agreement with Local 257 is in effect through December 31, 2022. City staff from the fire department and Human Resources are beginning negotiation preparation of the next bargaining agreement. Formal meetings will begin in July.

## **ADMINISTRATION**

### **Objectives**

- Identifying currently provided service levels and evaluating their effectiveness and customer value.
- Addressing service needs created by continued City growth.
- Maintaining staffing levels as detailed in the table of organization and approved by the Common Council.
- Continuing the development of joint service opportunities and regional relationships with neighboring fire departments.
- Enhancing internal and external communications and working relationships.
- Continuing to implement the records management system (RMS) for improved reporting capabilities.

## **FIRE SUPPRESSION**

### **Objectives**

- Identify and develop pre-fire plans for new structures and update pre-fire plans for existing structures, and develop emergency response plans for special events which present potential risks within the community
- Proactively pursuing, with our regional partners, the enhancement of our current mutual aid agreements and automatic aid agreements, evaluation of shared resources, updating of emergency management planning, and cooperative training exercises to help reduce the threats to our regional security and economy.
- Identifying and developing employee safety programs, practices, and training for reducing the impact of lost time work-related injuries.

## **SPECIAL OPERATIONS**

### **Objectives**

- Providing for local hazardous materials response in jurisdictions as defined by contract.
- Seeking grant opportunities for equipment and training available through local and state organizations.
- Maintaining necessary equipment and skill levels for local incidents.
- Participating on the county Local Emergency Planning Committee.
- Continuing the partnership with Winnebago County (Oshkosh Fire Department) and Brown County (Green Bay Metro Department).
- Providing specialized emergency response to include local hazardous materials response, confined space rescue, water rescue, structural collapse response, and trench rescue

## **RESOURCE DEVELOPMENT**

### **Objectives**

- Maintain compliance with federal and State mandatory class requirements
- Investigate and encourage attendance at specialized training to expand personal growth and development
- Facilitate and coordinate the Safety Committee meetings for the Department to promote health and safety among the department employees
- Seek opportunities to provide leadership training, including command level training, through internal and/or external sources
- Continuing to define our role as fire and EMS providers at active shooter incidents.

## **EMERGENCY MEDICAL SERVICES**

### **Objectives**

- To provide timely, state of the art pre-hospital care to all people within our service area that are subject to illness or injury
- To provide quality, consistent pre-hospital medical training to all employees of the Fire Department resulting in all employees being certified at the Emergency Medical Technician - Basic level
- To maintain compliance with department, local and State codes, laws, guidelines, and regulations
- To ensure continuous program development and quality improvement
- Working with our Medical Director, monitor the percentage of cardiac patients who were discovered in ventricular fibrillation that survived and were discharged from the hospital
- To participate with other fire departments, Gold Cross Ambulance, and other agencies during medical training or exercises

## **FIRE PREVENTION & PUBLIC EDUCATION**

### **Objectives**

- Perform all state-mandated fire and life safety inspections in all buildings, and all plan reviews of State and locally required fire protection systems
- Review all license applications for compliance with the provisions of the Fire Prevention Code
- Continue proactive involvement with all City departments, as well as surrounding community departments to create a more consistent and cohesive code enforcement process throughout our community
- Implement pre-plan incident reports utilizing the records management system
- Develop, implement, coordinate, and evaluate risk reduction programs designed to meet the needs of our community's diverse populations
- Provide public information at emergency incidents and throughout the year
- Define media relationship strategy as method/vehicle to communicate prevention messages
- Enhance smoke detector awareness in the City of Appleton

## TECHNICAL SERVICES

### Objectives

- Providing and tracking all preventive, scheduled, and emergency maintenance on all non-motorized fire equipment to meet applicable standards.
- Researching, purchasing, and distributing equipment needed by the Fire Department.
- Providing on-going technical training for fire personnel.

### Areas of Primary Concentration in 2022

In 2022, the Appleton Fire Department will concentrate on the following:

- Continue the review of issues and potential solutions to the drop in response time performance within the city and to seek opportunities to increase effective use of existing resources.
- Recruit and train employees to fill vacant positions within the authorized table of organization.
- Continue work on implementation of the fire service records management system.
- Continue working with our automatic aid partners--the Town of Grand Chute and the Cities of Neenah and Menasha.

### Budget Performance Summary

**City of Appleton Fire Department  
Mid-Year Budget Report  
For the Period Ending June 30, 2022**

<b>Description</b>	<b>Year-to-Date Expense</b>	<b>Full Year Amended Budget</b>	<b>Percent of Amended Budget</b>
Administration	\$264,698	\$585,881	45.2%
Fire Suppression	\$4,564,896	\$9,926,758	46.0%
Special Operations	\$76,874	\$181,255	42.4%
Resource Development	\$118,815	\$259,057	45.9%
Emergency Medical Services	\$316,983	\$740,417	42.8%
Fire Prevention/Public Education	\$536,672	\$1,247,001	43.0%
Technical Services	\$180,849	\$433,122	41.8%
<b>Fire Department Total</b>	<b>\$6,059,787</b>	<b>\$13,373,491</b>	<b>45.3%</b>

# Appleton Fire Department

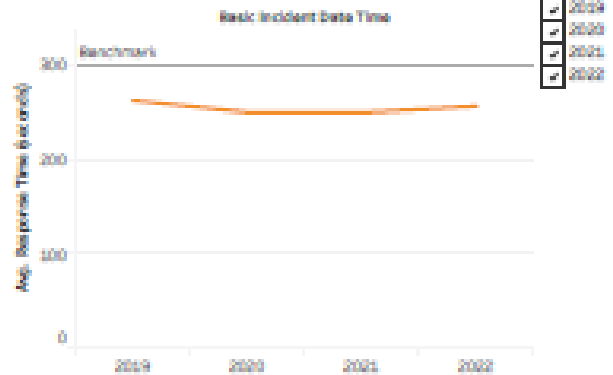
With our partners, the Appleton Fire Department protects the community with exceptional service. We pursue excellence and enhance the quality of life in Appleton and our regional community. The department is responsible for saving lives and protecting property with exceptional service. The role of the Fire Department is evolving to improve awareness of all facets of life safety.

All 2022 numbers are reflective through June 30th, 2022.

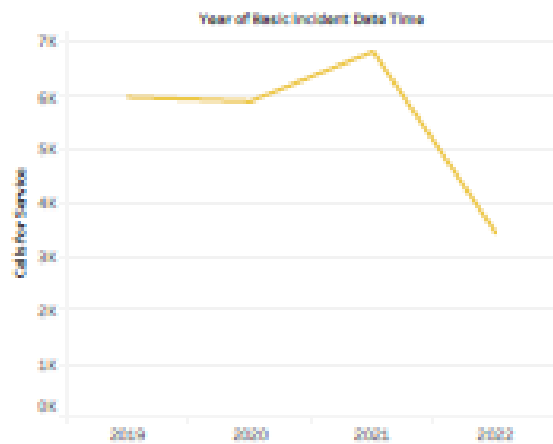
## Travel Time



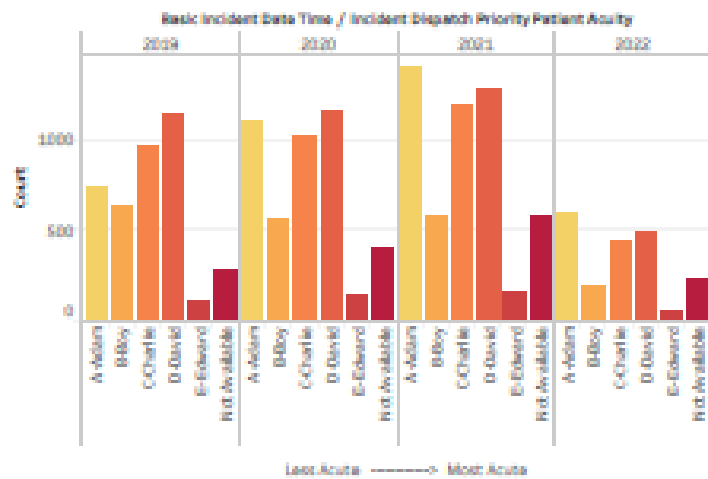
## Response Time



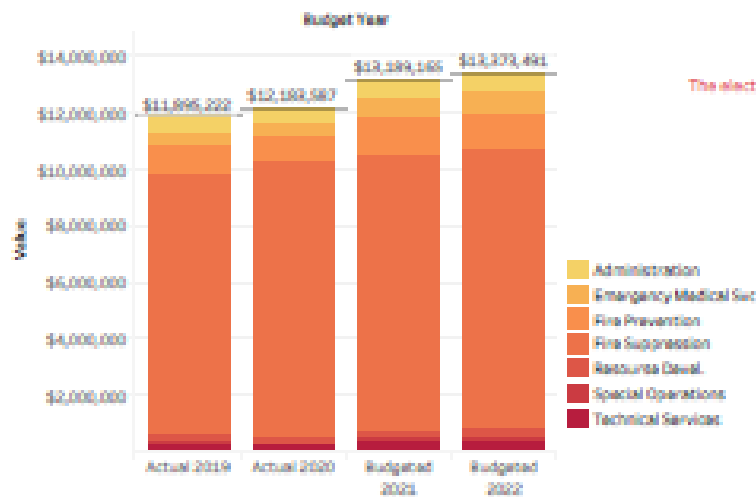
## Total Calls for Service



## Patient Acuity



## Department Budget Summary



The electronic version of this dashboard includes a second page with charts illustrating

number of incidents categorized by type and incidents by station.

# Appleton Fire Department

All 2022 numbers are reflective through June 30th, 2022.

## Incidents by Type



## Incidents by Station

