



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Municipal Services Committee

Monday, August 12, 2019

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Aldersperson Coenen called meeting to order at 4:30 p.m.

2. Roll call of membership

Present: 5 - Croatt, Coenen, Martin, Williams and Firkus

3. Approval of minutes from previous meeting

[19-1159](#)

Minutes from July 20, 2019

Attachments: [Minutes from July 29, 2019.pdf](#)

Croatt moved, seconded by Martin, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Martin, Williams and Firkus

4. **Public Hearings/Appealances**

5. **Action Items**

[19-1160](#)

Request from EnviroForensics, LLC for a permanent street occupancy permit for the parking lane along the west side of N. Meade Street between Hancock Street and Winnebago Street from August 19, 2019 through November 30, 2019.

Attachments: [EnviroForensics, LLC-Permanent Street Occupany Permit.pdf](#)

Williams moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Martin, Williams and Firkus

[19-1161](#)

Approve S. Locust Street Vacation between the alley and the CN R/R tracks.

Attachments: [S. Locust Street Vacation.pdf](#)

Croatt moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Martin, Williams and Firkus

19-1162

Approve Authorizing Resolution for Urban Forestry Grant and Urban Forestry Catastrophic Storm Grant Programs.

Attachments: [Urban Forestry Grant-Urban Forestry Catastrophic Storm Grant.pdf](#)

Williams moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Martin, Williams and Firkus

19-1163

Request from Apple Tree, LLC for a permanent street occupancy permit for eleven (11) cluster box mail units (CBU) in location approved by the Department of Public Works (including 2-foot clearance from the street).

Attachments: [Apple Tree LLC-Cluster box mail units.pdf](#)

Martin moved, seconded by Williams, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Martin, Williams and Firkus

19-1164

Request from Endeavor Environmental Services for a permanent street occupancy permit to install a monitoring well in the sidewalk area at 1331 N. Bennett Street.

Attachments: [Endeavor Environmental Services-Permanent Street Occupancy permit.pdf](#)

Croatt moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Martin, Williams and Firkus

6. Information Items

19-1165

Mackville Landfill Update presentation by SCS Engineering.

Attachments: [Mackville Landfill Update.pdf](#)

19-1166

Mackville Landfill Compliance Monitoring and Evaluation Form for June 2019 field inspection.

Attachments: [Mackville Landfill Compliance Monitoring & Evaluation form..pdf](#)

[19-1167](#) July 20, 2019 Storm Damage update.

Attachments: [July 20, 2019 Storm Damage update.pdf](#)

[19-1168](#) Inspections Division Permit Summary Comparison Report for July, 2019.

Attachments: [Inspections Division Permit Summary Comparison Report July, 2019.pdf](#)

[19-1194](#) LED street light information as requested by Alderperson Firkus.

[19-1199](#) Railroad Quiet Zone Application Update.

Attachments: [Railroad Quiet Zone Application Update.pdf](#)

7. Adjournment

Martin moved, seconded by Croatt, to adjourn the meeting at 5:02 p.m. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Martin, Williams and Firkus