



Meeting Minutes
Library Board

Friday, October 29, 2021

12:00 PM

100 N. Appleton Street Appleton
6th Floor Council Chambers 6 A/B

Personnel & Policy Committee

1. Call meeting to order

Chairperson Margret Mann called the meeting to order at 12:01 pm

2. Roll call of membership

Present: 3 - Kellner, Mann and Brozek

Others : 3 - Scheuerman, Woodford and Rortvedt

3. **Action Items**

[21-1530](#)

APL Children's Room Use Policy

Attachments: [Children's Room Policy Draft 11-2-21\(2\).pdf](#)

Kellner moved, seconded by Brozek, that the APL Children's Room Use Policy Updates be recommended for approval. Voice Vote. Motion Carried. (3-0)

Closed Session

Kellner moved, seconded by Brozek that the Committee meet in Closed Session pursuant to WI Statute 19.85(f)(c) to discuss personnel matters and then resume meeting in Open Session. Voice Vote. Motion Carried. (3-0) Roll Call was taken.

The meeting went into Closed Session at 12:05 pm

Kellner moved, seconded by Brozek that the Committee resume meeting in Open Session. Voice Vote. Motion Carried. (3-0) Roll Call was taken.

The meeting resumed meeting in Open Session at 12:52 pm

[21-1529](#)

Library Director's 2021 End of Year Performance Evaluation

No Action was taken

[21-1531](#)

APL Circulation Policy

Attachments: [Circulation Policy Draft 11-2021.pdf](#)

Brozek moved, seconded by Kellner, that the APL Circulation Policy Updates be recommended for approval. Voice Vote. Motion Carried. (3-0)

[21-1532](#)

APL Internet Access and Computer Use Policy and Guidelines

Attachments: [Internet Access and Computer Use Policy and Guidelines Draft 11-2021.pdf](#)

Kellner moved, seconded by Brozek, that the APL Internet Access And Use Policy Guidelines Updates be recommended for approval. Voice Vote. Motion Carried. (3-0)

4. Information Items

[21-1533](#)

Trustee Essentials Training : Chapter 2 - Who Runs the Library and Chapter 6 - Evaluating the Director

Attachments: [Trustee Essentials chapter 2 - Who runs the library.pdf](#)
[Trustee Essentials chapter 6 - Evaluating the Director.pdf](#)

5 Adjournment

Kellner moved, seconded by Brozek that the meeting be adjourned. Voice Vote. Motion Carried. (3-0)

The meeting was adjourned at 1:07 pm