

Department of Public Works – Engineering Division

MEMO

TO: Utilities Committee

FROM: Paula Vandehey, Director of Public Works
Chris Shaw, Director of Utilities
Sue Olson, Staff Engineer

DATE: July 18, 2016

RE: Amend 2016B contract for Arbutus Park Stormwater Lift Station Reconstruction Design with Strand Associates in an amount not to exceed \$4,400.

The Department of Public Works and Utilities Department are requesting approval to amend the 2016B contract for Arbutus Park Stormwater Lift Station Reconstruction Design with Strand Associates in an amount not to exceed \$4,400. If the amendment is approved, the total contract amount will be \$50,300. After this amendment, \$289,342 will remain in the 2016 stormwater consulting services budget.

The single bid for the reconstruction of the Arbutus Park Stormwater Lift Station received in May 2016 was recently rejected by the Common Council. Staff would like to rebid the project in fall 2016 for construction in 2017. It is anticipated that more contractors will be able to bid the project later in the year as they schedule projects for next construction season.

In order to rebid the project, staff is requesting assistance from Strand Associates for the following scope of services:

- Revise the Special Provisions to coincide with the hillside repair project by Facilities Department.
- Revise the Technical Specifications to include Addendum No. 1 from the first bid.
- Respond to questions from contractors during rebidding and assist with analyzing bid results.

The contract amendment with Strand also includes a 3% wage increase for construction related services to be performed in 2017, instead of 2016. The scope of that work is not changed with this amendment.