



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Municipal Services Committee

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Monday, December 12, 2022

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Roll call of membership

**Present:** 5 - Firkus, Doran, Siebers, Thyssen and Van Zeeland

3. Approval of minutes from previous meeting

22-1539 Minutes from November 21, 2022

**Attachments:** Minutes from November 21, 2022.pdf

Van Zeeland moved, seconded by Firkus, that the Minutes be approved. Roll Call. Motion carried by the following vote:

**Aye:** 5 - Firkus, Doran, Siebers, Thyssen and Van Zeeland

4. **Public Hearings/Appealances**

5. **Action Items**

22-1540 \*CRITICAL TIMING\* Award 2023 Contract for Operation, Maintenance, Monitoring and Passive Vent Improvements at the Closed City of Appleton Landfill to SCS Engineers, in an amount not to exceed \$150,395.

**Attachments:** Mackville 2023 award to SCS.pdf

Van Zeeland moved, seconded by Thyssen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 5 - Firkus, Doran, Siebers, Thyssen and Van Zeeland

22-1541 Approval of a single source award for the 2023 Cap Maintenance at the Closed City of Appleton Landfill to New Paradigm Companies, LLC in an amount not to exceed \$38,400.

**Attachments:** Mackville 2023 award to New Paradigm to MS.pdf

Firkus moved, seconded by Thyssen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Doran, Siebers, Thyssen and Van Zeeland

22-1542

Request from Pfefferle Management Companies for a permanent street occupancy permit for a construction dumpster on Superior Street (Meter #197) for a period ending on January 31, 2023.

Attachments: [2022.12.12 Street Occ Pfefferle.pdf](#)

Firkus moved, seconded by Thyssen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Doran, Siebers, Thyssen and Van Zeeland

22-1575

Request from Westwood for a street occupancy permit for a groundwater monitoring well to be placed in EB E Franklin Street (50' east of the N Oneida St and E Franklin St intersection) through December 31, 2023.

Attachments: [Proposed Boring Locations.pdf](#)

Firkus moved, seconded by Thyssen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Doran, Siebers, Thyssen and Van Zeeland

22-1582

Approve Master Professional Services Agreement with Westwood Professional Services, Inc. through December 31, 2027. Scope of services and compensation for professional services under this master agreement are subject to future committee and Council approval. (A copy of the proposed agreement will be distributed prior to the meeting).

Attachments: [17-1039 - Westwood MSA 2023-2027.pdf](#)

Van Zeeland moved, seconded by Thyssen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Doran, Siebers, Thyssen and Van Zeeland

22-1601

Approve partial street vacations at the intersection of Appleton Street/Pacific Street/Oneida Street as shown on Exhibit "A".

Attachments: [Exhibit A - Appleton-Pacific-Oneida Partial Street Vacations.pdf](#)

Firkus moved, seconded by Thyssen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Doran, Siebers, Thyssen and Van Zeeland

## 6. Information Items

22-1543 Inspection Division Permit Summary thru 11-30-22

Attachments: [Inspection Div Permit Summary thru 11-30-22.pdf](#)

22-1578 Bird E-Scooter Monthly Report - November 2022.

Attachments: [BIRD scooter monthly report-November 2022.pdf](#)

## 7. Adjournment

Van Zeeland moved, seconded by Firkus, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Doran, Siebers, Thyssen and Van Zeeland