

**RECRUITMENT STATUS REPORT
UPDATES THRU 08/16/18**

STAFF PERSON	POSITION	DEPT.	Date of Vacancy	RTF Approval Date	# of Openings	STATUS
KIM	PT Bus Driver	VT	NA	NA	Flexible	Will keep process open with new flex schedule options.
	Bus Driver	VT	7/6/17	Multiple dates	3	Application deadline extended to 9/30/18. Medical pending on candidate. Background and references pending for one candidate.
	Communication Technician	VT	8/18/18	8/7/18	1	Resignation of Diane DeWall. Application deadline 8/19/18.
	Operator I - Street	DPW	8/6/18	6/27/18	1	Vacancy created after Jeff Harvey promotion. Application deadline 8/19/18.
	Operator I - Stormwater	DPW	7/16/18	6/29/18	1	Vacancy created after Jeremy Seibel promotion. Application deadline 8/19/18.
JAY	Police Officer	Police	NA	NA	Elig list	PFC interviews 8/13/18. Fitness testing 8/23/18 and 8/25/18.
	Librarian (Children's)	Library	8/5/18	7/17/18	1	Panel interviews 8/27/18.
	Library Assistant (Children's)	Library	7/16/18	6/18/18	1	Karen Stern starting 8/21/18.
	Librarian (Community Partnerships)	Library	9/1/18	7/31/18	1	Application deadline 8/19/18.

TOTAL POSITIONS OPEN = 9 TOTAL ELIGIBILITY LISTS = 1

POSITIONS ON HOLD

STAFF PERSON	POSITION	DEPT	Date(s) of Opening(s)	RTF Approval Date	# of Openings	Person Vacating Position/Status
JAY	Systems Analyst	IT	7/6/15	Hold	1	Department re-evaluating position. Using part-time temporary staffing to fill current need
	Public Health Preparedness Coordinator (.75 FTE)	Health	5/3/18	5/3/18	1	Currently reviewing the position structure.
	Communication Technician	Police	6/21/18	Pending	1	Susan Deruchowski resignation. Department currently evaluating the position.
KIM	Community Relations Specialist .5 FTE	VT	1/13/17	Pending	1	Resignation of Nikki Voeltzke Re-org approved by Council on 6/21/17 (to .5)

TOTAL POSITIONS ON HOLD = 4

Note: Part time non-benefited positions do not (per Recruitment Policy) require authorization outside the department. The Mayor has asked departments to scrutinize