



Meeting Minutes
Library Board

Wednesday, February 16, 2022

4:00 PM

City Hall Council Chambers 6th Floor

Personnel & Policy Committee

1. Call meeting to order

Chairperson Margret Mann called the meeting to order at 4pm

2. Roll call of membership

Others Present: Jay Ratchman, Colleen Rortvedt, Tasha Saecker

Present: 3 - Kellner, Mann and Brozek

Others : 1 - Scheuerman

3. Action Items

Chairperson Margret Mann administratively moved Action Item 22-2125 to the end of the meeting.

4. Information Items

[22-0126](#) City of Appleton Compensation Study

[22-0127](#) Library Director's Job Position Description

Attachments: [City of Appleton - Library Director Job Description - current.pdf](#)

[22-0128](#) Temporary Library Staffing and Overview

Closed Session

Kellner moved, seconded by Brozek that the Committee meet in Closed Session pursuant to WI Statute 19.85(f)(c) to discuss personnel matters. Voice Vote. Motion Carried. (3-0)

Roll Call was taken.

The Committee met in Closed Session at 4:30pm

Kellner moved, seconded by Brozek that the Committee resume meeting in Open Session. Voice Vote. Motion Carried. (3-0)

Roll Call was taken.

The Committee resumed meeting in Open Session at 4:48pm

[22-0125](#)

Establish Library Director's 2022 Performance Goals

Attachments: [Competency Definitions.pdf](#)

Brozek moved, seconded by Kellner, that the Established Library Director's 2022 Performance Goals be recommended for approval. Voice Vote. Motion Carried. (3-0)

5. Adjournment

Mann moved, seconded by Kellner that the meeting be Adjourned. Voice Vote. Motion Carried. (3-0)
The meeting was Adjourned at 4:49pm