



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Common Council

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Wednesday, May 16, 2018

7:00 PM

Council Chambers

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A. CALL TO ORDER

*The meeting was called to order by Mayor Hanna at 7:01 p.m.*

B. INVOCATION

*The Invocation was offered by Alderperson Spears.*

C. PLEDGE OF ALLEGIANCE TO THE FLAG

D. ROLL CALL OF ALDERPERSONS

**Present:** 14 - Alderperson Kathleen Plank, Alderperson William Siebers, Alderperson Curt Konetzke, Alderperson Ed Baranowski, Alderperson Patti Coenen, Mayor Timothy Hanna, Alderperson Keir Dvorachek, Alderperson Bob Baker, Alderperson Rachel Raasch, Alderperson Vered Meltzer, Alderperson Joe Martin, Alderperson Christine Williams, Alderperson Cathy Spears and Alderperson Chris Croatt

**Excused:** 2 - Alderperson Kyle Lobner and Alderperson Matt Reed

E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS

*City Attorney Walsh, Deputy City Attorney Behrens, City Clerk Lynch, Director of Community & Economic Development Harkness, Diversity Coordinator Nelson, Director of Finance Saucerman, Deputy Fire Chief Baker, Director of Human Resources Matz, Health Officer Eggebrecht, Police Chief Thomas, Public Works Director Vandehey, Valley Transit General Manager Mc Donald.*

*The following were excused:*

*Library*

*Information Technology*

*Utilities*

*Parks, Recreation and Facilities*

F. PUBLIC PARTICIPATION

G. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[18-0730](#) Common Council Meeting Minutes of May 2, 2018

**Attachments:** [CC Minutes 5-2-18.pdf](#)

**Aldersperson Dvorachek moved, seconded by Aldersperson Plank, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 13 - Aldersperson Kathleen Plank, Aldersperson William Siebers, Aldersperson Curt Konetzke, Aldersperson Ed Baranowski, Aldersperson Patti Coenen, Aldersperson Keir Dvorachek, Aldersperson Bob Baker, Aldersperson Rachel Raasch, Aldersperson Vered Meltzer, Aldersperson Joe Martin, Aldersperson Christine Williams, Aldersperson Cathy Spears and Aldersperson Chris Croatt

**Excused:** 2 - Aldersperson Kyle Lobner and Aldersperson Matt Reed

**Abstained:** 1 - Mayor Timothy Hanna

#### H. BUSINESS PRESENTED BY THE MAYOR

[18-0726](#) National Public Works Week Proclamation

**This Proclamation was presented.**

[18-0727](#) A Week to Celebrate Policing Proclamation

**This Proclamation was presented.**

[18-0728](#) Creative Economy Week Proclamation

**This Proclamation was presented.**

[18-0729](#) Fox Cities Sports Facility Presentation

**Attachments:** [SportsFacilityUpdate\\_LettertoMunis.pdf](#)  
[FoxCitiesChampionCenter\\_SiteRenderings \(002\).pdf](#)

*The item was presented.*

#### I. PUBLIC HEARINGS

[18-0711](#) Public Hearing - Rezoning #4-18, Leona Pond Annexation - E. Richard Street

**Attachments:** [RZ #4-18 Public Hearing Notice Leona Pond.pdf](#)

*The public hearing was held and no one spoke during the hearing.*

[18-0712](#)

Public Hearing - Comprehensive Plan Amendment #1-18

**Attachments:** [Class I PH Notice Leona Pond Comp Plan Amend.pdf](#)*The public hearing was held and no one spoke during the hearing.*

## J. SPECIAL RESOLUTIONS

## K. ESTABLISH ORDER OF THE DAY

[18-0690](#)**Resolution #5-R-18 Bike Corral College Ave & Appleton St**

Submitted by: Joe Martin, District 4

Date: May 2, 2018

Referred to: Municipal Services Committee

**Whereas**, Appleton has been recognized as a Silver Award recipient from The League of American Bicyclists, And**Whereas**, Appleton has made a commitment, building biking and pedestrian infrastructure throughout our downtown, And**Whereas**, Appleton has currently, 17.6 centerline-miles of bike lanes and are planning to add an additional 8.5 miles over the next five years. And**Whereas**, Appleton St. design plans add bike lanes in both direction with no parking, And**Whereas**, we are planning to add in the next 1-3 years: The Trolley Trestle Trail from Atlas Mill to Pullmans and the Lawe Street Trestle.**Now, Therefore, Be It Resolved** that Appleton Municipal Services review location and consider relocating the bike corral to the first red meter stall, NW corner of College and Appleton. The added security feature is a traffic camera will capture this location regularly.**Aldersperson Croatt moved, seconded by Aldersperson Baranowski, that Resolution #5-R-18 be approved. Roll Call. Motion carried by the following vote:****Aye:** 13 - Aldersperson Kathleen Plank, Aldersperson William Siebers, Aldersperson Curt Konetzke, Aldersperson Ed Baranowski, Aldersperson Patti Coenen, Aldersperson Keir Dvorachek, Aldersperson Bob Baker, Aldersperson Rachel Raasch, Aldersperson Vered Meltzer, Aldersperson Joe Martin, Aldersperson Christine Williams, Aldersperson Cathy Spears and Aldersperson Chris Croatt**Excused:** 2 - Aldersperson Kyle Lobner and Aldersperson Matt Reed**Abstained:** 1 - Mayor Timothy Hanna

## L. COMMITTEE REPORTS

**Balance of the action items on the agenda.**

**Alderson Croatt moved, Alderson Dvorachek seconded, to approve the balance of the agenda. The motion carried by the following vote:**

**Aye:** 13 - Alderson Kathleen Plank, Alderson William Siebers, Alderson Curt Konetzke, Alderson Ed Baranowski, Alderson Patti Coenen, Alderson Keir Dvorachek, Alderson Bob Baker, Alderson Rachel Raasch, Alderson Vered Meltzer, Alderson Joe Martin, Alderson Christine Williams, Alderson Cathy Spears and Alderson Chris Croatt

**Excused:** 2 - Alderson Kyle Lobner and Alderson Matt Reed

**Abstained:** 1 - Mayor Timothy Hanna

## 1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[18-0606](#)

R/B-Approve parking changes associated with the railroad quiet zone project.

**Attachments:** [Parking restrictions-Railroad Quiet Zone.pdf](#)  
[Railroad quiet zone \(revised\).pdf](#)

**This Report Action Item was approved.**

[18-0680](#)

Request from Appleton Downtown Inc. to install a second Pet Waste Station (first one located adjacent to Houdini Plaza) in the flower planter by C.U. Saloon at 409 W. College Avenue.

**Attachments:** [Pet Waste Station.pdf](#)

**This Report Action Item was approved.**

[18-0684](#)

Approve intersection control change at Marshall Heights Avenue/Crossing Meadows Lane (follow up to a 6-month trial)

**Attachments:** [Marshall Heights Ave-Crossing Meadows Ln.pdf](#)

**This Report Action Item was approved.**

[18-0685](#)

Approve parking changes on Commercial Street and Spring Street by Lincoln Elementary School (follow-up to a 6-month trial).

**Attachments:** [Commercial & Spring St -Lincoln Elementary.pdf](#)

**This Report Action Item was approved.**

[18-0687](#) Approve parking changes on Winnebago Street east of Gillett Street by Appleton West High School (follow-up to a 6-month trial).

**Attachments:** [Winnebago St-Appleton West High School.pdf](#)

**This Report Action Item was approved.**

[18-0688](#) Award P-18 Pavement contract to Brickline, Inc. in an amount not to exceed \$139,000.

**Attachments:** [Unit P-18 Pavement Marking Maintenance.pdf](#)

**This Report Action Item was approved.**

## 2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[18-0529](#) Class "B" Beer & "Class C" Wine License Premise Amendment of Vers Venture LLC d/b/a Mr Brews Taphouse, Tammy L. Verhagen, Agent, 201 S. Riverheath Way, Ste 1100, June 23, July 21 and August 18, 2018, contingent upon approval from all departments.

**Attachments:** [Mr Brews Taphouse premise amendment.pdf](#)

**This Report Action Item was approved.**

[18-0678](#) Operator's Licenses

**Attachments:** [Operator's Licenses for 05-09-18.pdf](#)

**This Report Action Item was approved.**

[18-0613](#) Farm Market Renewal application for Festival Foods, Kyle Nelson, 1200 W. Northland Avenue, contingent upon approval from all departments.

**This Report Action Item was approved.**

[18-0624](#) Taxi Cab Company Renewal License application of First Hitch Draft Company, Neal Bredesen, 1356 Wild Rose Lane, Neenah, contingent upon approval from all departments.

**This Report Action Item was approved.**

[18-0640](#)

"Class A" Beer/Liquor License - Change of Agent application for Walgreens #12019, Laura C. Lanser, Agent, 2803 N. Meade St., contingent upon approval from the Police Department.

**This Report Action Item was approved.**

[18-0644](#)

Salvage Dealer's License Renewal application of Green Meadow Recycling, Inc., Neil Novak, Applicant, 2220 W. Everett St., contingent upon approval from all departments.

**This Report Action Item was approved.**

[18-0662](#)

Class "B" Beer and "Class C" Wine License application of MJ Author's Kitchen d/b/a Author's Kitchen & Bar, Joshua D. Sickler, Agent, 201 N. Appleton St., contingent upon approval from all departments.

**Attachments:** [MJ Author's Kitchen application.pdf](#)

**This Report Action Item was approved.**

[18-0679](#)

Renewal Operator's Licenses

**Attachments:** [Renewal Operator's Licenses for 05-09-18.pdf](#)

**This Report Action Item was approved.**

### 3. MINUTES OF THE CITY PLAN COMMISSION

[18-0483](#)

Request to approve Comprehensive Plan 2010-2030 Future Land Use Map Amendment #1-18 for the Leona Pond Annexation, formerly part of Town of Grand Chute, located at E. Richard Street (Tax Id #31-1-5244-00) from future Business/Industrial and One and Two-Family Residential land use designation to Public/Institutional land use designation as shown on the attached map and approve the attached Resolution

**Attachments:** [StaffReport\\_Leona Pond\\_Rezoning+Comp Plan\\_4-10-18.pdf](#)

**This Report Action Item was approved.**

[18-0485](#)

Request to approve Rezoning #4-18 for the Leona Pond Annexation, formerly part of Town of Grand Chute, located at E. Richard Street (Tax Id #31-1-5244-00), including to the centerline of the adjacent right-of-way, as shown on the attached maps, from Temporary AG Agricultural District, C-2 General Commercial District, R-1A Single-Family District and R-2 Two-Family District to P-I Public Institutional District

**Attachments:** [StaffReport\\_Leona Pond\\_Rezoning+Comp Plan\\_4-10-18.pdf](#)

This Report Action Item was approved.

#### 4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

#### 5. MINUTES OF THE FINANCE COMMITTEE

[18-0682](#)

Request to approve funding to expand healthcare services at the Connecting Care Clinic for Health Coaching and Physical Therapy services.

**Attachments:** [Healthcare Services Mome.pdf](#)  
[Page 2 CCC.pdf](#)

This Report Action Item was approved.

#### 6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

[18-0670](#)

The City of Appleton exercise its right to repurchase Lots 1, 2 and 3 of Plat 4 in the Northeast Industrial Park per the Declaration of Covenants and Restrictions, Section 11 and increase the purchase price by the cost of the wetland delineation

**Attachments:** [Farrell Investments Repurchase Memo 5-1-18.pdf](#)  
[Farrell Letter Offer to Repurchase 4-26-18.pdf](#)  
[Farrell Covenants-Deed Restrictions.pdf](#)  
[NEBP Map 5-3-2018.pdf](#)

This Report Action Item was approved.

#### 7. MINUTES OF THE UTILITIES COMMITTEE

#### 8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

[18-0631](#)

Request to approve the Valley Transit Teamster union contract for 2018-2020 with a wage progression of:

2018: 1/1-1.5% and 7/1-1%

2019: 1/1-1% and 7/1-1%

2020: 1/1-1% and 7/1-1%

**Attachments:** [VT Tentative Agreements April 9 2018.pdf](#)

[TEamster MEMORANDUM OF UNDERSTANDING Vacation and Salary Schedule.pdf](#)

This Report Action Item was approved.

**9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION**

**10. MINUTES OF THE BOARD OF HEALTH**

**M. CONSOLIDATED ACTION ITEMS**

**N. ITEMS HELD**

**O. ORDINANCES**

[18-0713](#)

Ordinances 41-18 to 44-18

**Attachments:** [Ordinances going to Council 5-16-18.pdf](#)

This Report Action Item was approved.

**P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION**



## Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

*Resolution #6-R-18*

*Submitted by: Alderperson Meltzer, District 2 & Raasch, District 6*

*Referred to: Attorney's Office*

*Whereas the City of Appleton has non-discrimination ordinances for housing, employment and public accommodation, and*

*Whereas the City of Appleton should hold contractors to the same standards it holds itself, therefore*

*Be It Resolved that the City of Appleton establish a policy asking potential contractors to provide a copy of their own non-discrimination policy to the city.*

*Resolution #7-R-18 Snow Emergencies*

*Submitted by: Alderperson Siebers, District 1*

*Referred to: Municipal Services Committee*

*Whereas, there are only 218 days left until winter, And*

*Whereas, the best time to deal with a problem is before circumstances force our hand, And*

*Whereas, with all winters we will once again need to deal with winter storms, which includes calling snow emergencies, And*

*Whereas, snow emergencies are exactly that, emergencies, And*

*Whereas, these emergencies are called to promote the most efficient removal of snow from our streets, and also to promote safety, And*

*Whereas, as common as it is to have snow storms in the winter it is also common for people to ignore the parking ban during the snow emergency, And*

*Whereas, the fine for parking on the street during the snow emergency is the same as a normal parking ticket and not likely a deterrent as we would hope,*

*Therefore, the fine for parking on the street during a snow emergency be more reflective of the seriousness of the situation and be increased.*

## R. OTHER COUNCIL BUSINESS

[18-0735](#)

Suspend the Council Rules and consider cancellation of the Council Meeting scheduled to occur on Wednesday, July 4th, 2018

**Alderperson Spears moved, seconded by Alderperson Baranowski, that the Council Rules be suspended. Roll Call. Motion carried by the following vote:**

**Aye:** 13 - Alderperson Kathleen Plank, Alderperson William Siebers, Alderperson Curt Konetzke, Alderperson Ed Baranowski, Alderperson Patti Coenen, Alderperson Keir Dvorachek, Alderperson Bob Baker, Alderperson Rachel Raasch, Alderperson Vered Meltzer, Alderperson Joe Martin, Alderperson Christine Williams, Alderperson Cathy Spears and Alderperson Chris Croatt

**Excused:** 2 - Alderperson Kyle Lobner and Alderperson Matt Reed

**Abstained:** 1 - Mayor Timothy Hanna

**Alderson Croatt moved, seconded by Alderson Baranowski, that the cancellation of the July 4, 2018 Council Meeting be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 13 - Alderson Kathleen Plank, Alderson William Siebers, Alderson Curt Konetzke, Alderson Ed Baranowski, Alderson Patti Coenen, Alderson Keir Dvorachek, Alderson Bob Baker, Alderson Rachel Raasch, Alderson Vered Meltzer, Alderson Joe Martin, Alderson Christine Williams, Alderson Cathy Spears and Alderson Chris Croatt

**Excused:** 2 - Alderson Kyle Lobner and Alderson Matt Reed

**Abstained:** 1 - Mayor Timothy Hanna

S. ADJOURN

**Alderson Baranowski moved, seconded by Alderson Spears, that the meeting be adjourned at 8:19 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 14 - Alderson Kathleen Plank, Alderson William Siebers, Alderson Curt Konetzke, Alderson Ed Baranowski, Alderson Patti Coenen, Mayor Timothy Hanna, Alderson Keir Dvorachek, Alderson Bob Baker, Alderson Rachel Raasch, Alderson Vered Meltzer, Alderson Joe Martin, Alderson Christine Williams, Alderson Cathy Spears and Alderson Chris Croatt

**Excused:** 2 - Alderson Kyle Lobner and Alderson Matt Reed

Kami Lynch, City Clerk