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Department of Utilities
Wastewater Treatment Plant
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To: Chairperson Brad Firkus and Members of the Finance Committee

From: Chris Stempa, Utilities Deputy Director

CC: Chris Shaw, Utilities Director
Kelli Rindt, Enterprise Fund Accounting Manager

Date: December 15, 2022

Re: **Information: *Change Orders #10 and #11 to Staab Construction contract as part of the 2019 AWWTP Improvements Projects totaling \$17,415 resulting in a decrease in contingency from \$134,911 to \$117,496***

BACKGROUND:

On December 2, 2020 Common Council approved contract for the 2019 Appleton Wastewater Treatment Plant (AWWTP) Improvements Project to Staab Construction in the amount of \$2,689,000 plus a 12.5% contingency of \$336,125 for a total cost not to exceed \$3,025,125. The change order tasks summarized within Table 1 represents work added to the original contract scope of work (per Section IV P of the Procurement and Contract Management Policy) or deleted from, which alters the original contract amount and/or completion date.

CHANGE ORDER #10

Staab was asked to provide a proposal to repair sections of corroded handrail on the bridges of the primary clarifiers.

CHANGE ORDER #11

Staab was asked to provide a proposal to purchase and install hoists at locations where the former secondary clarifier electrically actuated sluice gates were located (associated with CO #9). The hoists would be utilized by staff to manually install and remove stainless steel slide gates that replace the need for the former sluice gates.

Table 1: Change Order Summary

Change Order #	Cost	Description
CO#10	\$2,700	Primary Clarifier handrail repairs
CO#11	\$14,715	Hoist equipment purchase and installation

The associated materials and labor expenses represented in each change order (minus bonding and contractor margins) are in line with the tasks involved and reflective of similar work performed by Staab and by other contractors at the AWWTP during 2022.

If you have any questions regarding the project or the associated change order, please contact Chris Stempa at 832-2353.