



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Agenda - Final-revised Common Council

Wednesday, August 20, 2025

7:00 PM

Council Chambers

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[25-0960](#) Common Council Meeting Minutes of August 6, 2025

Attachments: [CC Minutes 8-6-25 REV.pdf](#)

- G. BUSINESS PRESENTED BY THE MAYOR
- H. PUBLIC PARTICIPATION
- I. PUBLIC HEARINGS
- J. SPECIAL RESOLUTIONS
- K. ESTABLISH ORDER OF THE DAY
- L. COMMITTEE REPORTS

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[25-0919](#) Approve Oklahoma Street Asphalt Reconstruction Design.

Attachments: [Oklahoma Street Design Memo.pdf](#)
[Oklahoma Street Petition August 2025.pdf](#)

Legislative History

8/11/25 Municipal Services held
 Committee

- 8/11/25 Municipal Services amended
Committee
Amendment to install roadway at 32-foot width.
- 8/11/25 Municipal Services recommended for approval
Committee
Original Report Action Item was moved for approval by Firkus, seconded by Fenton, prior to this Meltzer/Schultz amendment being approved.
- 8/11/25 Municipal Services recommended for denial
Committee
Motion to recommend for approval as amended failed 2/3. Oklahoma Street Asphalt Reconstruction Design is reported as recommended for denial as amended.

[25-0920](#)

Approve Long Term Temporary Occupancy Permit 25-104-T for a construction dumpster in Public Right-of-Way at 100 W Lawrence Street through November 1, 2025.

Attachments: [Occupancy Permit 25-104-T Lawrence St.pdf](#)

Legislative History

- 8/11/25 Municipal Services recommended for approval
Committee

2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[25-0939](#)

Class "A" Beer & "Class A" Liquor License application for Top Dogz Vape Shop LLC d/b/a Top Dogz Vape Shop, Jennifer Peters, Agent, located at 208 E Wisconsin Ave, contingent upon approval from the Health, Inspections, and Public Works departments

Attachments: [Top Dogz Vape Shop LLC.Alcohol.Class A_Beer Liquor.7.9.25.REDACTED.pdf](#)

Legislative History

- 8/13/25 Safety and Licensing recommended for approval
Committee

[25-0940](#)

Pet Store License renewal application for Lucky Fish & Aquarium LLC, Keeteekune Thao, Applicant, located at 337 W Wisconsin Ave, contingent upon approval from the Fire and Inspections departments

Attachments: [Lucky Fish & Aquarium.PK.7.16.25.REDACTED.pdf](#)

Legislative History

- 8/13/25 Safety and Licensing recommended for approval
Committee

[25-0961](#)

Food Truck Fire Inspection MOU

Attachments: [Grand Chute MOU - Combined Doc 07-30-2025 - GCFD signed.pdf](#)

Legislative History

- 8/13/25 Safety and Licensing recommended for approval
Committee

3. MINUTES OF THE CITY PLAN COMMISSION

[25-0916](#) Request to approve Certified Survey Map #13-25 for the combination of City-owned parcels and vacated right-of-way [row] (a portion of N. Oneida Street row and all of an unnamed alley row) located north of Washington Street and south of Franklin Street for the Transit Center development in accordance with Wis. Stat. §62.23(5) pertaining to the alteration of land (changing the parcel lot lines) for public grounds, as shown on the attached map and subject to Common Council adoption of S. Oneida Street and unnamed alley discontinuance

Attachments: [Memo_PlanCommission_Transit Center CSM_For08-13-25.pdf](#)

Legislative History

8/13/25 City Plan Commission recommended for approval

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE**5. MINUTES OF THE FINANCE COMMITTEE**

[25-0892](#) Request to approve Riverside Cemetery Association reimbursement request for maintenance of Veteran graves

Attachments: [Grave Reimbursment 2024 to 2025.pdf](#)

[Military Report 2024 - 2025.pdf](#)

[VETERANS JULY 2024 - JUNE 2025.docx](#)

Legislative History

8/11/25 Finance Committee recommended for approval

[25-0911](#) Request to approve sole source contract to Nordon Business Environments to purchase new workstations in the amount of \$350,113

Attachments: [2025 Community Dev. Furniture Upgrades Sole Source.pdf](#)

[FMD - Nordon.pdf](#)

Legislative History

8/11/25 Finance Committee recommended for approval

[25-0912](#) Request to approve the 2026 Special Assessment Policy

Attachments: [2026 Assessment Policy - 08-20-2025.pdf](#)

Legislative History

8/11/25 Finance Committee recommended for approval

[25-0942](#)

Request to award the Mead Pool Coating and ADA Upgrades Project contract to Cardinal Construction Co., Inc. in the amount of \$424,727 with a 7% contingency of \$29,731, for a project total not to exceed \$454,458 along with the following budget amendment (2/3 vote of council required):

Facilities Capital Projects Fund

2025 Parks Hardscapes	- \$144,878
Mead Pool Coating & ADA Upgrades	+ \$144,878

Attachments: [2025 Mead Pool Coating and ADA Upgrades Project with Budget Transfer.pdf](#)

Legislative History

8/11/25 Finance Committee recommended for approval

[25-0956](#)

Request to approve the following Budget amendment:

Wastewater Utility Fund

2024 Aeration Process Upgrades	- \$19,845
Phosphorus Analyzer	+\$19,845

To fund the purchase of a Chemscan miniOP phosphorus analyzer (2/3 vote of Council required)

Attachments: [250808_Finance_Budget_Transfer_P_Analyzer.pdf](#)

Legislative History

8/11/25 Finance Committee recommended for approval

6. MINUTES OF THE COMMUNITY DEVELOPMENT COMMITTEE

7. MINUTES OF THE UTILITIES COMMITTEE

[25-0937](#)

Award R-25 Root Control Contract to Duke's Root Control, Inc., in an amount not to exceed \$35,000.

Attachments: [R-25 Contract Award Combined Forms.pdf](#)

Legislative History

8/12/25 Utilities Committee recommended for approval

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

[25-0930](#)

Request the Approval of Successor Labor Agreement with IAFF Local 257 (2026-2028).

Attachments: [Memo to Committee and Council.pdf](#)

[Fire Fighter Contract 2026 Strike and Bold.pdf](#)

Legislative History

8/13/25 Human Resources & Information Technology Committee recommended for approval

[25-0931](#) Request the Approval of changes to the City Fringe Benefits Policy - May 2025

Attachments: [Fringe Benefit Policy - May 2025.pdf](#)

Legislative History

8/13/25 Human Resources & Information Technology Committee recommended for approval

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

10. MINUTES OF THE BOARD OF HEALTH

[25-0904](#) Approve changes to Child Passenger Safety Program Policy

Attachments: [N_200_0_Child Passenger Safety Program 7.10.2025.pdf](#)

Legislative History

8/13/25 Board of Health recommended for approval

[25-0905](#) Approve changes to Child Passenger Safety Program Procedure

Attachments: [N_200_1_PRO_ChildPassengerSafetyProgram_07.10.2025.pdf](#)

Legislative History

8/13/25 Board of Health recommended for approval

[25-0906](#) Approve changes to Tuberculosis Screening Policy

Attachments: [N_204_0_TuberculosisScreening_07.23.2025.pdf](#)

Legislative History

8/13/25 Board of Health recommended for approval

[25-0907](#) Approve changes to Tuberculin Skin Test Procedure

Attachments: [N_204_1_PRO_TurberculinSkinTesting_07_23_2025 .pdf](#)

Legislative History

8/13/25 Board of Health recommended for approval

[25-0908](#) Archive Child Passenger Seat Appointment Scheduling Procedure

Attachments: [N_200_2_PRO_ChildPassengerSeatAppointmentScheduling_8.21.2024.pdf](#)

Legislative History

8/13/25 Board of Health recommended for approval

[25-0909](#) Archive Child Passenger Fitting Station Procedure

Attachments: [N_200_3_PRO_ChildPassengerFittingStation_8.21.2024.pdf](#)

Legislative History

8/13/25

Board of Health

recommended for approval

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

[25-0959](#) Ordinances #102-25 to #110-25

Attachments: [Ordinances to Council 8-20-25.pdf](#)

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

R. OTHER COUNCIL BUSINESS

T. ADJOURN

Amy Molitor, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Remote meeting attendance may be permitted pursuant to Section 2-29 of the Appleton Municipal Code and Rules of Council.