



MEMORANDUM

"...meeting community needs...enhancing quality of life."

TO: Community and Economic Development Committee
FROM: Nikki Gerhard, Community Development Specialist
DATE: May 22, 2019
RE: Final Award Recommendations for 2019 Community Development Block Grant Funding

The City of Appleton CDBG HUD award is \$587,652 for the 2019 fiscal year. This is \$27,880 higher than the anticipated award of \$559,772.

The 2019 awards approved in November 2018 by the Common Council totaled \$509,892.80 (City programs and sub recipients combined).

The CDBG Advisory Board was asked to consider staff recommendations for the \$77,759.20 (below) or make their own recommendation for this funding. By majority vote, the Committee recommends the approval of the staff recommendations.

These recommendations will be considered by CEDC on May 22nd and Common Council on June 5th.

Staff recommends allocating the \$77,759.20 as follows:

1. Award \$4,152.32 to Harbor House Public Service Costs for Final Award of \$14,152.32.

Harbor House requested \$30,000 through the community partner application process. Due to the lower projected award, and fully funding the Appleton Police Department's public service project, the remaining available balance to allocate to public service activities limited the original award.

2. Award \$29.68 to LEAVEN, Inc Public Service Costs for Final Award of \$10,000.

LEAVEN, Inc requested \$20,000 through the community partner application process. Due to the lower projected award, and fully funding the Appleton Police Department's public service project, the remaining available balance to allocate to public service activities limited the original award to under the minimum allocation of \$10,000. The Advisory Board preliminarily deviated from the CDBG Policy- allocating \$9,970.32 to a public service program- anticipating that the official award would allow for the very slight increase.

3. Award \$58,577.20 to Greater Fox Cities Habitat for Humanity's Almost Home Rental Housing Rehabilitation Costs for Final Award of \$58,577.20.

While Habitat for Humanity was originally unsuccessful in their application for costs associated with their Homeownership Program, due to a balance of unallocated funds, staff permitted submission of a revised application. Habitat has since expressed interest in devoting CDBG dollars to offset costs associated with rehabilitating their affordable rental housing program- Almost Home. The Almost Home rehabilitation activities proposed fit into the CDBG program year more appropriately than Habitat's Homeownership program, due to many variables.

4. Award \$15,000 to Appleton Housing Authority Costs for Final Award of \$75,000.

The Appleton Housing Authority breaks down their CDBG allocation into four budget line items: homebuyer assistance, homeowner rehabilitation, activity delivery costs, and homebuyer counseling. The additional \$15,000 would supplement the homeowner rehabilitation portion of the contract.

The following attachments are provided for additional information for this action item.

Attached Documents:

- 1.) November 28, 2018, Memo from Community Development Specialist to CEDC
RE: Recommendations for 2019 CDBG Funding
- 2.) Revised Award Recommendations for the 2019 CDBG Program Year
- 3.) Executive Summary of Award Recommendations for 2019 CDBG Program Year

If you have any questions, please contact me at 832-6469 or nikki.gerhard@appleton.org. Thank you!