
Human Resources

Memorandum

To: HR Committee
From: Sandy Matz 
CC: Common Council

This memo is in response to some questions that were raised at our February 13, 2019 committee meeting.

- 1- In response to the question that was raised about the IGE Antibody, single allergen being one of the top labs on the 4th quarter Connecting Care Clinic report.

This lab panel is ordered to determine food related allergies.

It is a typical lab panel order for any provider clinic based upon the patient's reason for visit and symptoms.

The total retail cost for those 118 labs in 2018 would be \$3,053.36

The discounted cost is \$1,720.44

- 2- In response to the 116 FMLA's in 2018, I have attached a breakdown of those leaves by department, by type of leave and the 2 previous years totals.
- 3- Lastly, in response to the 65 employee separations for 2018, I have attached a breakdown by department.

If you have any further questions, please contact me.

2018 FMLA Breakdown

Department

Community Development	3
Public Works	16
Finance	5
Fire	16
Health	1
Human Resources	2
Information Technology	1
Legal Services	2
Library	8
Mayor	1
Police	29
Parks, Recreation & Facilities	1
Utilities	11
Valley Transit	20
Total	116

Caretaking	48	41.38%
Birth	13	11.21%
Medical (self)	55	47.41%
		100.00%

2017 129 total leaves-FMLA

2016 117 total leaves-FMLA

2018 Employee Separations

Department		Resignations	Retirements	Involuntary
Community Development	0	0	0	0
Public Works	11	5	6	0
Finance	0	0	0	0
Fire	4	1	3	0
Health	4	3	1	0
Human Resources	2	0	2	0
Information Technology	0	0	0	0
Legal Services	1	1	0	0
Library	10	5	5	0
Mayor	0	0	0	0
Police	18	14	4	0
Parks, Recreation & Facilities	2	1	1	0
Utilities	3	1	2	0
Valley Transit	10	4	5	1
Total	65	35	29	1
 Police Resignations:				
Crossing Guards		2		
Clerical		3		
Community Service Officers		4		
Officers		5		