



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Fox Cities Transit Commission

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Tuesday, April 23, 2019

2:00 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Roll call of membership

**Present:** 13 - Kasimor, Detienne, Vice Chair Buckingham, Nau, Dearborn, Wurdinger, Brown, Wilson, Dexter, VandeHey, Stephenson, Firkus and Schultz

3. Approval of minutes from previous meeting

[19-0567](#)

Approval of minutes from previous meeting

**Attachments:** [MeetingMinutes March 26 2019.pdf](#)

**Wurdinger moved, seconded by Detienne, that the Minutes be approved. Voice Vote. Motion Carried.**

4. **Public Hearings/Appearances**

[19-0568](#)

Public Participation on Agenda Items

**There was no public participation on the agenda items**

5. **Action Items**

[19-0569](#)

Election of Chair and Vice-Chair, Meeting Date and Time, designate Ronald McDonald as the contact person for the Commission

**Bob Buckingham nominated for Chair. Commissioner Dearborn moved, seconded by Commissioner Nau, that the nomination be approved. Voice Vote. Motion Carried.**

**George Dearborn nominated for Vice-Chair. Commissioner Nau moved, seconded by Commissioner Wurdinger, that the nomination be approved. Voice Vote. Motion Carried.**

**The Fox Cities Transit Commission will meet on the second and fourth Tuesday of each month at 3:00 PM.**

**Ronald McDonald is designated as the contact person for the Commission.**

[19-0571](#)

Authorization to award contract for Generator Project

**Attachments:** [2019 Valley Transit Generator.pdf](#)

Commissioner Nau moved, seconded by Commissioner Kasimor, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

[19-0572](#)

Authorization to award contract to Lamers for Downtown Trolley service

**Attachments:** [FCTC Lamers contract memo.pdf](#)

Commissioner Wurdinger moved, seconded by Commissioner Schultz, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

[19-0575](#)

Authorization to enter into contract with Star Protection &amp; Patrol for security services

**Attachments:** [Star Protection and Patrol Contract - Final 04.15.2019.pdf](#)

Commissioner Schultz moved, seconded by Commissioner Dexter, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

[19-0577](#)

Adopt 2019 updated Title VI Program

**Attachments:** [Valley Transit Title VI Program 2019 FINAL.pdf](#)

Commissioner Dearborn moved, seconded by Commissioner Stephenson, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

## 6. Information Items

[19-0570](#)

Approval of Payments

**Attachments:** [2019 March Payments.pdf](#)

*This action item was moved to information items*

Commissioner Detienne moved, seconded by Commissioner Dearborn, that the Report Action Item be approved. Voice Vote. Motion Carried.

[19-0578](#)

Financial Report

**Attachments:** [2019 FCTC March Income Statement.pdf](#)[2019 FCTC March Income Statement PT.pdf](#)

This Presentation was presented

[19-0579](#)

Ridership and Revenue

**Attachments:** [2019 March Ridership & Revenue.pdf](#)**This Presentation was presented**[19-0580](#)

Key Performance Indicators

**Attachments:** [2019 Q1.pdf](#)**This Presentation was presented**[19-0582](#)

Valley Transit policy for canceling services

**This Presentation was discussed**[19-0583](#)

Update on Double Map App

**This Presentation was discussed**[19-0584](#)

Request for Future Agenda Items

**7. Next Meeting Date & Time****- May 14, 2019, 2:00 PM - Cancelled****- May 28, 2019, 2:00 PM - Changed to May 28, 2019, 3:00 PM****8. Adjournment**