



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Finance Committee

Monday, February 26, 2024

5:30 PM

Council Chambers, 6th Floor

Due to technical difficulties, the video for this meeting only has audio.

1. Call meeting to order

2. Pledge of Allegiance

3. Roll call of membership

Croatt appears remotely.

Present: 4 - Firkus, Croatt, Hartzheim and Van Zeeland

Excused: 1 - Fenton

4. Approval of minutes from previous meeting

[24-0218](#)

2/12/24 Finance Committee minutes

Attachments: [Meeting_Minutes021224.pdf](#)

Hartzheim moved, seconded by Van Zeeland, that the Minutes be approved.

Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Croatt, Hartzheim and Van Zeeland

Excused: 1 - Fenton

5. **Public Hearing/Appearances**

6. **Action Items**

[24-0219](#)

Request to approve Resolution for Worker's Compensation Self-Insurance

Attachments: [Resolution- Workers Comp Self-Insurance Memo.pdf](#)

Hartzheim moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Croatt, Hartzheim and Van Zeeland

Excused: 1 - Fenton

[24-0220](#)

Request to award Unit B-24 Asphalt Pavement Reconstruction to MCC, Inc. in the amount of \$1,407,816.40 with a 3.5% contingency of \$50,000 for a project total not to exceed \$1,457,816.40.

- Attachments:** [Contract Award Form Unit B-24.pdf](#)
[B-24 Contract Funding Form.pdf](#)
[B-24 bid tab.pdf](#)

Hartzheim moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Croatt, Hartzheim and Van Zeeland

Excused: 1 - Fenton

[24-0221](#)

Request to award the 2024 Highview Trail Project to MCC, Inc. in the amount of \$149,212.25 with a 13% contingency of \$20,000 for a total not to exceed \$169,212.25.

- Attachments:** [2024 Highview Trail Project Finance Memo.pdf](#)

Hartzheim moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Croatt, Hartzheim and Van Zeeland

Excused: 1 - Fenton

[24-0222](#)

Request to award the City of Appleton's 2024 Telulah Pavilion Renovation Project contract to RJM Construction, LLC. in the amount of \$106,150 with a 14% contingency of \$15,000 for a project total not to exceed \$121,150.

- Attachments:** [2024 Telulah Pavilion Renovations Project.pdf](#)

Hartzheim moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Croatt, Hartzheim and Van Zeeland

Excused: 1 - Fenton

[24-0125](#)

Request to accept funding to install a Kayak Launch at Telulah Park along with the following 2024 budget amendment (2/3 vote of Council required):

Park Open Space Fund

Donations	+ \$13,500
Fund Balance Applied	+ \$15,000
Misc Equipment	+ \$28,500

- Attachments:** [2024 Kayak Launch.pdf](#)

Van Zeeland moved, seconded by Hartzheim, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Croatt, Hartzheim and Van Zeeland

Excused: 1 - Fenton

7. Information Items

[24-0223](#)

The following 2024 Budget adjustments were approved by the Finance Director in accordance with Policy:

Reid Golf

Donations & Materials	+ \$700
Miscellaneous Equipment	+ \$700

to record donation for youth program equipment

General Funds - Parks

Park Maintenance	+ \$3,090
Grounds Repair & Maintenance	+ \$3,090

to record donation for AED Equipment costs used in parks/pavilions

This item was presented.

8. Adjournment

**Hartzheim moved, seconded by Van Zeeland, that this meeting be adjourned.
Roll Call. Motion carried by the following vote:**

Aye: 4 - Firkus, Croatt, Hartzheim and Van Zeeland

Excused: 1 - Fenton