



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Board of Building Inspection

Thursday, June 30, 2022

2:00 PM

6th Floor Council Chambers

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting
[22-0820](#) Minutes from January 6, 2022

Attachments: [Minutes 1-6-22.pdf](#)

4. Public Hearings/Apearances

5. Action Items

- [22-0821](#) **35 Bellaire Ct (31-1-1264-00)** Request to continue to use an existing stair that is less than three (3) feet wide, with a doorway that has no landing. Section 321-04(2)(a) of the Uniform Dwelling Code as adopted by Section 4-136 of the Municipal Code, requires stairs to be three (3) feet in width and have a three (3) foot landing.

Attachments: [35 BellaireCt.pdf](#)

6. Information Items

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.



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Meeting Minutes - Final Board of Building Inspection

Thursday, January 6, 2022

3:00 PM

6th Floor Council Chambers

1. Call meeting to order

Mayor Woodford called the meeting to order at 3:00 pm.

2. Roll call of membership

Deputy Director City Engineer Buetow, came as a representative of Public Works Director Vandehey. Deputy City Attorney Abshire came as a representative of City Attorney Behrens.

Present: 5 - Public Works Director Vandehey, City Attorney Behrens, Mayor Woodford, Alderperson Doran and Battalion Fire Chief Henson

3. Approval of minutes from previous meeting

[21-1738](#) Minutes from September 15, 2021

Attachments: [Minutes 9-15-21.pdf](#)

Alderperson Doran moved, seconded by Assistant City Attorney Abshire, Representative of City Attorney Behrens, that the minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Public Works Director Vandehey, City Attorney Behrens, Mayor Woodford, Alderperson Doran and Battalion Fire Chief Henson

4. **Public Hearings/Appearances**

5. **Action Items**

[21-1739](#) **101 W. Edison Ave (31-4-0257-00)** The applicant is requesting a variance be granted to not install automatic sprinklers as required in the SPS 362.0903(2) (as adopted by Section 4-136 of the Municipal Code) for a space that will be used as an A-2 use group, where alcohol will be consumed and the occupant load is limited to 200 persons.

Attachments: [101 W. Edison Ave.doc](#)

Ben Ament (Owner's Agent) and Mark Keating (Gries Architect) and Daniel Meissner (City Building Inspector) were in attendance.

Battalion Fire Chief Henson moved, seconded by Alderperson Doran, that the Report Action Item be denied. Battalion Fire Chief Henson made the motion to deny request to not require sprinkler system if a monitoring fire protection system was installed and occupancy limited to 200 persons. Roll Call. Motion carried by the following vote:

Aye: 5 - Public Works Director Vandehey, City Attorney Behrens, Mayor Woodford, Alderperson Doran and Battalion Fire Chief Henson

6. Information Items

7. Adjournment

A motion was made by Alderperson Doran, seconded by Deputy Director City Engineer Buetow, Representative of Public Works Director Vandehey, to adjourn the meeting at 3:26pm. Roll Call. The motion carried by the following vote:

Aye: 5 - Public Works Director Vandehey, City Attorney Behrens, Mayor Woodford, Alderperson Doran and Battalion Fire Chief Henson

Return to: Department of Public Works
 Inspection Division
 100 North Appleton Street
 Appleton, Wisconsin 54911
 (920) 832-6411

City of Appleton Application for Board of Building Inspection

Meeting Date:	
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Please write legibly and also submit a complete reproducible plan (maximum size 11" x 17"). A complete plan includes, but is not limited to, all structures, lot lines and streets with distances to each. There is a non-refundable \$45.00 fee for each variance application. The non-refundable fee is payable to the City of Appleton and due at the time the application is submitted.

Property Information	
Address of Property (Variance Requested) 35 Bellaire Ct	Parcel Number 31-1-1264-00
Zoning District RIC	Use <input checked="" type="checkbox"/> Residential <input type="checkbox"/> Commercial

Applicant Information	
Owner Name Joy Jentes	Owner Address 35 Bellaire Ct. Appleton, WI 54911
Owner Phone Number 920-216-3256	Owner E Mail address (optional) <u>jjentes@kcc.com</u>
Agent Name Joe McPhetridge	Agent Address 105 E Bell St Neenah, WI54956
Agent Phone Number 920-993-4654	Agent E Mail address (optional) <u>jmcpfetridge@coldwellhomes.com</u>

Variance Information
Municipal Code Section(s) Project Does not Comply: Section 321.04(2)(a) of the Uniform Dwelling Code as adopted by Section 4-136 of the Municipal Code.
Brief Description of Proposed Project Variance requested to continue to use a stairs with a doorway that has no landing. Section 321.04(2)(a) requires a three (3) foot landing. Door is located on second step up.

Owner's Signature (Required): Joy Jentes Date: 6-22-2022

Recp 116362251