



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final-revised Common Council

Wednesday, March 20, 2024

7:00 PM

Council Chambers

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES
[24-0301](#) Common Council Meeting Minutes of March 6, 2024
Attachments: [CC Minutes 3-6-24.pdf](#)

- G. BUSINESS PRESENTED BY THE MAYOR
- H. PUBLIC PARTICIPATION
- I. PUBLIC HEARINGS
- J. SPECIAL RESOLUTIONS
- K. ESTABLISH ORDER OF THE DAY

- L. COMMITTEE REPORTS

- 1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE**

- [24-0276](#) Approve the installation of all-way stop control at the intersection of Capitol Drive and Conkey Street. Follow up to a six month trial period.
Attachments: [Conkey Capitol \(post 6-mo eval for 2-way stop to all-way stop\).pdf](#)

Legislative History

3/11/24	Municipal Services Committee	recommended for approval
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[24-0277](#) Approve the proposed parking change on Drew Street, north of North Street. Follow up to a six month trial period.

Attachments: [Drew n-o North \(post 6-mo eval\).pdf](#)

Legislative History

3/11/24 Municipal Services recommended for approval
Committee

[24-0278](#) Approve request from Northcentral Construction Corporation for a temporary street occupancy permit within Oneida Street and Harris Street for the construction of Rise Apartment for a period ending on June 30, 2024.

Attachments: [Rise Apartments 24-025-T.pdf](#)

Legislative History

3/11/24 Municipal Services recommended for approval
Committee

[24-0279](#) Approve request from RYE Restaurant for an annual street occupancy permit along 308 W. College Avenue for a window box overhang/obstruction.

Attachments: [RYE Window Planter - Amenity.pdf](#)

Legislative History

3/11/24 Municipal Services recommended for approval
Committee

2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[24-0319](#) Municipal Code Revisions Re: Alarm Fees

Attachments: [Revised Alarm Fees Memo.pdf](#)
[Revised Alarm Fees Municipal Code.pdf](#)

[24-0227](#) Class "A" Beer/"Class A" Liquor License application for Thapa Petroleum LLC, d/b/a Appleton Clark, Ganesh Thapa, Agent, located at 1200 W Wisconsin Avenue, contingent upon approval from the Health and Fire Departments.

Attachments: [Thapa Petroleum LLC_Redacted.pdf](#)

[24-0233](#) Class "B" Beer/"Class B" Liquor License application for Sonys Bistro LLC d/b/a Meade Street Bistro, Synona Meyer, Agent, located at 2729 N. Meade Street, contingent upon approval from the Health, Public Works, and Police Departments.

Attachments: [Meade Street Bistro Application_Redacted.pdf](#)

- [24-0304](#) Class "A" Beer & "Class A" Liquor License Change of Agent application for Aldi Inc Wisconsin d/b/a Aldi #86, New Agent, Chris Ryan Subert, located at 2702 N. Richmond Street
Attachments: [Aldi #86 Change of Agent.pdf](#)
- [24-0305](#) Class "A" Beer & "Class A" Liquor License Change of Agent application for Aldi Inc Wisconsin d/b/a Aldi #68, New Agent, Brittney Ann Wagner, located at 116 N Linwood Avenue
Attachments: [Aldi #68 Change of Agent.pdf](#)
- [24-0311](#) Class "B" Beer and "Class B" Liquor Premise Amendment application for Antojitos Mexicanos LLC d/b/a Antojitos Mexicanos, Fernando Almanza, Agent, located at 204 E College Ave, contingent upon approval from the Finance Department.

Attachments: [Antojitos Mexicanos LLC - Premise Amendment.pdf](#)
- [24-0300](#) Class "B" Beer Premise Amendment application for Appleton Axe LLC d/b/a Appleton Axe, Patrick Van Abel, Agent, located at 1400 W College Ave, contingent upon approval from the Community Development, Fire, Health and Inspections Departments.
Attachments: [Appleton Axe LLC - Premise Amendment.pdf](#)
- [24-0247](#) Cigarette, Tobacco, and Electronic Vaping Device Retail License application for Thapa Petroleum LLC d/b/a Appleton Clark, Ganesh Thapa, Agent, located at 1200 W Wisconsin Ave.
Attachments: [Thapa Petroleum LLC - CTV.pdf](#)
- [24-0248](#) Tobacco, and Electronic Vaping Device Retail License application for Top Dogz Vape Shop LLC d/b/a Top Dogz, Jennifer Peters, Agent, located at 1347 W Wisconsin Ave.

Attachments: [Top Dogz Vape Shop LLC - CTV.pdf](#)
- [24-0266](#) Cigarette, Tobacco, and Electronic Vaping Device Retail License application for Indianhead Oil Co LLC d/b/a Circle K #2746526, Brad Larson, Agent, located at 1935 E Calumet St.
Attachments: [Indianhead Oil Co. LLC - CTV.pdf](#)
- [24-0288](#) Electronic Vaping Device Retail License application for Good Nature EVAPOR LLC, Benjamin Grothe, Agent, located at 420 E. Northland Ave, Ste E.
Attachments: [Good Nature EVAPOR LLC - CTV.pdf](#)

3. MINUTES OF THE CITY PLAN COMMISSION

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

5. MINUTES OF THE FINANCE COMMITTEE

[24-0284](#)

Request to award Unit G-24 Southpoint Commerce Park Sewer & Water, Grade & Gravel to Carl Bowers & Sons Inc in the amount of \$2,301,282.52 with a 2.8% contingency of \$65,000 for a project total not to exceed \$2,366,282.52.

Attachments: [Contract Award Form Unit G-24.pdf](#)

[G-24 bid tab.pdf](#)

Legislative History

3/11/24 Finance Committee recommended for approval

6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

[24-0251](#)

Request to approve the City of Appleton maintain its current selling prices for business/industrial park land and hold option fees as described in the attached documents

Attachments: [Business-Industrial Park Land Value Memo to CEDC 3-13-24.pdf](#)

[Exhibit A-Ind Land Sales Comparison.pdf](#)

[Exhibit B-Ind Land Sales Ask Price Comparison.pdf](#)

[Southpoint Commerce Park Map 9_2023.pdf](#)

Legislative History

3/13/24 Community & Economic Development Committee recommended for approval

[24-0269](#)

Request to approve the Development Incentive Agreement with USV 222, LLC for improvements and redevelopment of the property located at 222 W. College Avenue (Tax Id #31-2-0257-00) in Tax Increment Financing District No. 11

Attachments: [USVMemo_MemoCEDC_030152024_Final.pdf](#)

[2024.03.15_FinalDraft_Clean_USV_222_Bldg - Dev Agrm - Final.pdf](#)

Legislative History

3/13/24 Community & Economic Development Committee held
Held until the next scheduled CEDC meeting.

7. MINUTES OF THE UTILITIES COMMITTEE

[24-0258](#)

Approve 2023 Annual Stormwater Report to DNR.

Attachments: [2023 MS4 Annual Report_03-12-2024 Util Committee.pdf](#)

Legislative History

3/12/24 Utilities Committee recommended for approval

[24-0259](#)

Award Single Source K-24 Native Landscape Management Contract to NES Ecological Services - A Division of Robert E. Lee & Associates, in an amount not to exceed \$192,345.12.

Attachments: [K-24 contract award util memo 03-12-2024 Final.pdf](#)

Legislative History

3/12/24 Utilities Committee recommended for approval

[24-0263](#)

Award the 2024 Ash Tree Removal Contract to Foley's Tree Service, LLC in an amount not to exceed \$375,000.

Attachments: [Ash Tree Removal Contract Award.pdf](#)

Legislative History

3/12/24 Utilities Committee recommended for approval

[24-0265](#)

Award Appleton Water Treatment Facility Clearwell Repairs Project Base Bid to August Winter and Sons, Inc. in the amount of \$242,000 with 20% contingency of \$48,400 for a project total not to exceed \$290,400.

Attachments: [240308 UC Memo AWTF Clearwell Repair Award AWS.pdf](#)

Legislative History

3/12/24 Utilities Committee recommended for approval

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

10. MINUTES OF THE BOARD OF HEALTH

1. [24-0241](#) Environmental Health Pool Fees

Attachments: [2024.03.06_EHPoolMemo_0.pdf](#)

Legislative History

3/13/24 Board of Health recommended for approval

Presented by Health Officer, Charles Sepers and Environmental Health Supervisor, Steve Kihl.

Vogel moved, seconded by Alderperson Jones, that the Environmental Health Pool Fees be recommended for approval. Roll Call. Motion carried by the following vote:

2. [24-0249](#) Amendment to Rodent Control Article III

Attachments: [2024.03.07 Amendment to Rodent Control Article III 0.pdf](#)
[0103 - Rodent Control Article III \(2024 update\).pdf](#)

Legislative History

3/13/24 Board of Health recommended for approval
Presented by Health Officer, Charles Sepers and Environmental Health Supervisor, Steve Kihl.

Werth moved, seconded by Vogel, that the Amendment to Rodent Control Article III be recommended for approval. Roll Call. Motion carried by the following vote:

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

R. OTHER COUNCIL BUSINESS

[24-0312](#) Request to Reconsider Item #24-0214 Glendale & Whitman Yard Waste Site Hours of Operation

[24-0214](#) Approve the proposed modification to the Glendale and Whitman Yard Waste Site hours of operation.

Motion to approve on 3/6/24 failed 6/6

Attachments: [2024.02.26 Yard Sites Schedule Proposal.pdf](#)

Legislative History

2/26/24 Municipal Services Committee recommended for approval

3/6/24 Common Council approved

S. CLOSED SESSION

[24-0313](#)

The Common Council may go into closed session according to State Statute §19.85(1)(e) for the purposes of deliberating or negotiating the purchasing of public properties and the investing of public funds, regarding the U.S. Venture development project and then reconvene into open session.

T. ADJOURN

Kami Lynch, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Remote meeting attendance may be permitted pursuant to Section 2-29 of the Appleton Municipal Code and Rules of Council.