



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Finance Committee

Monday, November 26, 2018

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order at 5:30pm

2. Roll call of membership

Present: 4 - Alderperson Lobner, Alderperson Siebers, Alderperson Croatt and
Alderperson Baranowski

Excused: 1 - Alderperson Plank

3. Approval of minutes from previous meeting

[18-1737](#)

Finance Committee minutes for October 22, 2018 and November 7, 2018

Attachments: [MeetingMinutes22-Oct-2018-02-28-03.pdf](#)

[MeetingMinutes07-Nov-2018-02-24-27.pdf](#)

Alderperson Siebers moved, seconded by Alderperson Croatt, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Lobner, Alderperson Siebers, Alderperson Croatt and
Alderperson Baranowski

Excused: 1 - Alderperson Plank

4. Public Hearings/Appearances

5. Action Items

[18-1738](#)

Request to approve Finance Committee Report 5-P-18 for Storm Sewer Construction

Attachments: [Report 5-P-18.pdf](#)

Alderperson Siebers moved, seconded by Alderperson Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Lobner, Alderperson Siebers, Alderperson Croatt and
Alderperson Baranowski

Excused: 1 - Alderperson Plank

[18-1739](#)

Request to approve Change Order No. 3 to contract 11-18 for Unit Z-18 Sewer and Water Reconstruction No. 2 for adjustment to final earned / measured quantities in the amount of \$3,114.99 resulting in a decrease to contingency from \$21,196.67 to \$18,081.68. No change to overall contract amount

Attachments: [Unit Z-18 Change Order No.3.pdf](#)

Alderson Siebers moved, seconded by Alderson Lobner, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderson Lobner, Alderson Siebers, Alderson Croatt and Alderson Baranowski

Excused: 1 - Alderson Plank

[18-1740](#)

Request to award contract for front-load solid waste trash disposal to Advanced Disposal Services

Attachments: [Trash Disposal Recomm.Memo to FC-2018.pdf](#)

Alderson Croatt moved, seconded by Alderson Lobner, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderson Lobner, Alderson Siebers, Alderson Croatt and Alderson Baranowski

Excused: 1 - Alderson Plank

[18-1748](#)

Request to award Briarcliff and Midway Road Lift Station Improvements project bid to Vinton Construction in the amount of \$194,870 plus a 7.5% contingency of \$14,615 for a total cost not to exceed \$209,485

Attachments: [Briarcliff and Midway Improvements Bid Award_Vinton.pdf](#)
[Award Recommendation.pdf](#)

Alderson Siebers moved, seconded by Alderson Baranowski, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderson Lobner, Alderson Siebers, Alderson Croatt and Alderson Baranowski

Excused: 1 - Alderson Plank

[18-1773](#)

The Finance Committee will go into closed session according to State Statute §19.85(1)(e) for the purpose of discussing the investment of public funds concerning the Fox Cities Exhibition Center invoices and reconvene into open session.

Aldersperson Baranowski moved, seconded by Aldersperson Lobner, to convene in Closed Session. Roll Call. Motion carried by the following vote:

Aye: 4 - Aldersperson Lobner, Aldersperson Siebers, Aldersperson Croatt and Aldersperson Baranowski

Excused: 1 - Aldersperson Plank

Aldersperson Lobner moved, seconded by Aldersperson Croatt, to rise and report, returning into open session. Upon vote, motion carried unanimously.

Aye: 4 - Aldersperson Lobner, Aldersperson Siebers, Aldersperson Croatt and Aldersperson Baranowski

Excused: 1 - Aldersperson Plank

6. Information Items

[18-1742](#)

The following 2018 Budget adjustments were approved by the Mayor and Finance Director in accordance with Policy:

General Fund - Library

Reimbursements - Friends of the Library	+\$17,000
Supplies - Administration	+\$2,000
Purchased Services - Administration	+\$1,100
Supplies - Childrens Services	+\$3,000
Purchased Services - Childrens Services	+\$2,800
Supplies - Public Services	+\$500
Purchased Services - Public Services	+\$500
Supplies - Community Partnerships	+\$3,000
Purchased Services - Community Partnerships	+\$2,800
Supplies - Materials Management	+\$800
Supplies - Network Services	+\$500

to record 3rd quarter distribution from the Friends of the Appleton Public Library

General Fund - Parks & Recreation

Donations	+\$950
Equipment	+\$950

to record donation from the Foth family for a memorial bench in Telulah Park

General Fund - Fire Department

Donations	+\$474
Equipment	+\$474

to record donation from Friends of the Appleton Fire Department for frieght costs of new gear washers

This Presentation was presented

[18-1744](#)

Contract 35-18 was awarded to Gen Fredrickson Trucking & Excavating, Inc for the "1424 and 1434 Northland Avenue Structure Demolition Project" in the amount of \$41,526 with a contingency of 10%. Once change order was issued in the amount of \$3,615. Payments to date total \$42,884. Request to issue the final contract payment if \$2,275.05

Attachments: [2018 Northland House Demo Final Payment .pdf](#)

This Presentation was presented

[18-1745](#)

Contract 20-18 was awarded to Fischer-Ulman Construction Inc for \$636,000 for Miscellaneous Concrete and Street Excavation Repair. Change orders were approved totaling \$125,000. Final contract amount is \$761,000. Payments issued to date total \$620,540.29. Request final payment of \$8,301.55

This Presentation was presented

[18-1746](#)

Change Order #4 to August Winter and Sons in the amount of \$8,308 for the Iron salt Rehabilitation Project resulting in the construction contract being increased from \$413,333 to \$421,641 with a contingency being reduced from \$45,028 to \$36,720 and extend the final completion date from September 15, 2018 to November 15, 2018

Attachments: [Iron Salt Room Rehab Improvements Change Order 4.pdf](#)
[CO#4_Approved.pdf](#)

This Presentation was presented

[18-1747](#)

Contract 60-17 was awarded to Vinton Construction Company for the 2017 Lutz Park Trail and Riverbank project in the amount of \$305,868 with a contingency of \$21,411. One credit in the amount of \$24,360 was issued. Payments issued to date total \$267,301.17. Request to issue the final contract payment of \$14,206.39

Attachments: [Lutz Park Trail and Riverbank Project Finance Memo Final Pymt.pdf](#)

This Presentation was presented

[18-1750](#)

Change order No. 3 to contract 03-17 for Unit H-17 Northland Pond Construction for additional French drains in unstable slopes and additional excavation and disposal of contaminated soils in the amount of \$39,916 resulting in a decrease to contingency from \$97,381 to \$57,434. No change to overall contract amount.

Attachments: [H-17 Contract Change Order Form 3 11-19-2018.pdf](#)

This Presentation was presented

[18-1743](#)

Letter from von Briesen Roper, S.C. regarding past invoice

Attachments: [Finance Committee - von Briesen 11-9-18.pdf](#)

This Presentation was presented

7. Adjournment

Alderson Croatt moved, seconded by Alderson Siebers, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderson Lobner, Alderson Siebers, Alderson Croatt and Alderson Baranowski

Excused: 1 - Alderson Plank