



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes Finance Committee

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Wednesday, February 19, 2020

5:30 PM

Council Chambers, 6th Floor

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### SPECIAL

1. Call meeting to order

**Meeting called to order at 5:30 pm**

2. Roll call of membership

**Present:** 5 - Alderperson Lobner, Alderperson Siebers, Alderperson Croatt, Alderperson Martin and Alderperson Meltzer

3. Approval of minutes from previous meeting

[20-0204](#)

Finance Committee minutes for January 27, 2020 meeting

**Attachments:** [MeetingMinutes27-Jan-2020-07-26-02.pdf](#)

**Alderperson Martin moved, seconded by Alderperson Lobner, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderperson Lobner, Alderperson Siebers, Alderperson Croatt, Alderperson Martin and Alderperson Meltzer

4. **Public Hearings/Appearances**

5. **Action Items**

[20-0216](#)

Request to approve staff authorization to enter into a settlement agreement to resolve pending tax lawsuits with Wal-Mart

**Attachments:** [Wal-mart settlement memo to finance committee.pdf](#)

**Alderperson Lobner moved, seconded by Alderperson Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderperson Lobner, Alderperson Siebers, Alderperson Croatt, Alderperson Martin and Alderperson Meltzer

[19-1586](#)

Request authorization to engage outside counsel for assistance with current labor negotiations

**Alderson Siebers moved, seconded by Alderson Martin, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderson Lobner, Alderson Siebers, Alderson Croatt, Alderson Martin and Alderson Meltzer

[20-0205](#)

Request to award Unit A-20 Concrete Paving to Vinton Construction in the amount of \$4,721,645.37 with a 1.8% contingency of \$86,000.00 for a project total not to exceed \$4,807,645.37 and approve the related 2020 Budget amendment:

**Public Works Capital Projects Fund**

Infrastructure Construction	+ \$150,000
Land	- \$150,000

To provide funding for the 2020 concrete paving program (2/3 vote of Common Council required)

**Attachments:** [Award of Contract Unit A-20.pdf](#)

**Alderson Siebers moved, seconded by Alderson Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderson Lobner, Alderson Siebers, Alderson Croatt, Alderson Martin and Alderson Meltzer

[20-0206](#)

Request to award Unit S-20 Roemer Road Box Culvert Replacement to Lunda Construction in the amount of \$766,779 with a 6.5% contingency of \$50,000 for a project total not to exceed \$816,779

**Attachments:** [Award of Contract Unit S-20.pdf](#)

**Alderson Martin moved, seconded by Alderson Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderson Lobner, Alderson Siebers, Alderson Croatt, Alderson Martin and Alderson Meltzer

[20-0208](#)

Request to award the 2020 Scheig Center Parking Lot project to Peters Concrete Company in the amount of \$601,657 with a contingency of 10% for a total not to exceed \$661,823

**Attachments:** [2020 Scheig Center Parking Lot Improvements.pdf](#)

**Alderson Siebers moved, seconded by Alderson Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderson Lobner, Alderson Siebers, Alderson Croatt, Alderson Martin and Alderson Meltzer

[20-0209](#)

Request to award the City of Appleton's 2020 Facilities and Grounds Operations Center Modification contract to Blue Sky Contractors in the amount of \$202,988 with a contingency of \$20,000 for a project total not to exceed \$222,988

**Attachments:** [2020 Facilities Grounds Building Modifications \(003\).pdf](#)

**Alderson Siebers moved, seconded by Alderson Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderson Lobner, Alderson Siebers, Alderson Croatt, Alderson Martin and Alderson Meltzer

[20-0210](#)

Request to award the City of Appleton's Wastewater A & S Building HVAC Upgrades Phase 1 project contract to EGI Mechanical, Inc in the amount of \$598,435 with a contingency of 10% for a project total not to exceed \$658,279

**Attachments:** [2020 AWWTP A-Building HVAC Upgrades.pdf](#)

**Alderson Siebers moved, seconded by Alderson Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderson Lobner, Alderson Siebers, Alderson Croatt, Alderson Martin and Alderson Meltzer

[20-0211](#)

Request to award the City of Appleton's 2020 Pierce Park Lighting Upgrades Phase 1 project contract to Bodart Electric Service, Inc in the amount of \$156,564 with a contingency of 10% for a project total not to exceed \$172,220

**Attachments:** [2020 Pierce Park Lighting upgrades Phase 1.pdf](#)

**Alderson Martin moved, seconded by Alderson Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderson Lobner, Alderson Siebers, Alderson Croatt, Alderson Martin and Alderson Meltzer

[20-0212](#)

Request to award the 2019 AWWTP Electrical Distribution Upgrades Phase 2 Project contract to Van Ert Electric, Inc. in the amount of \$2,305,900 with a contingency of 10% for a project total not to exceed \$2,536,490.

**Attachments:** [2020 AWWTP Electrical Distribution Upgrades Phase 2.pdf](#)

**Alderson Martin moved, seconded by Alderson Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderson Lobner, Alderson Siebers, Alderson Croatt, Alderson Martin and Alderson Meltzer

[20-0213](#)

Request to award the City of Appleton's 2019 Water Treatment Facility HVAC Upgrades Phase 2 Project - Chiller Water Pump Replacement contract to Great Lakes Mechanical, Inc in the amount of \$54,500 with a contingency of \$6,000 for a project total not to exceed \$60,500

**Attachments:** [2019 Water Treatment Facility HVAC Upgrades.pdf](#)

**Alderson Lobner moved, seconded by Alderson Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderson Lobner, Alderson Siebers, Alderson Croatt, Alderson Martin and Alderson Meltzer

[20-0215](#)

Request to approve Amended Relocation Order for construction of a storm sewer in the area of Alvin Street

**Attachments:** [Pathways Church - AMENDED Relocation Order - 2020.pdf](#)

**Alderson Siebers moved, seconded by Alderson Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderperson Lobner, Alderperson Siebers, Alderperson Croatt, Alderperson Martin and Alderperson Meltzer

**6. Information Items**

[20-0207](#)

Change Order No. 1 to contract 110-19 for Unit AA-19 Bear Creek Culvert and Spartan/Sommers Retaining Wall to reallocate funds to 2019J Brown & Caldwell contract to redesign wall due to construction error. This change order reduces contingency by \$10,548. from \$58,116 to \$47,568. Overall contract amount is reduced from \$639,279 to \$628,731.

**Attachments:** [Unit AA-19 Change Order No. 1.pdf](#)

**This change order was presented**

[20-0214](#)

Change Order #2 to August Winter and Sons contract as part of the 2017 AWWTP Improvements Projects totaling \$5,703 resulting in a decrease in contingency from \$172,150 to \$164,882

**Attachments:** [AWWTP Improvements Change Order No2.pdf](#)  
[Change Order 2 Description.pdf](#)

**This change order was presented**

**7. Adjournment**

**Alderperson Lobner moved, seconded by Alderperson Siebers, that the meeting be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderperson Lobner, Alderperson Siebers, Alderperson Croatt, Alderperson Martin and Alderperson Meltzer