



# City of Appleton

225 N. Oneida Street  
Appleton WI, 54911

## Meeting Minutes Library Board

---

Tuesday, August 16, 2022

4:30 PM

100 N. Appleton Street  
Appleton, WI 54911

---

1. Call meeting to order

President Nancy Scheuerman called the meeting to order at 4:32pm

2. Roll call of membership

**Others Present:** Owen Anderson, Nicole Casner, Ann Cooksey, Robert Edwards, Darrin Glad, Tina Krueger, Daniel McGinnis, Alex Niemi, Colleen Rortvedt, Tasha Saecker, Maureen Ward

**Present:** 9 - Looker, Kellner, Exarhos, Scheuerman, Mann, Nett, Keller, Brozek and Bunnow

**Excused:** 2 - Sivasamy and Van Zeeland

3. Approval of minutes from previous meeting

[22-1038](#)

July 19, 2022 Meeting Minutes

**Attachments:** [July 19 2022 Library Board Meeting Minutes.pdf](#)

Exarhos moved, seconded by Looker, that the July 19, 2022 Meeting Minutes be approved. Voice Vote. Motion Carried. (9-0)

4. Public Participation and Communication

### Establish Order of the Day

President Scheuerman called for a motion to place Action Items 22-1039, 22-1040, 22-1041, 22-1042, 22-1043, 22-1044, 22-1049 and 22-1050 on a Consent Agenda.

Mann moved, seconded by Exarhos to place Action Items 22-1039, 22-1040, 22-1041, 22-1042, 22-1043, 22-1044, 22-1049 and 22-1050 on a Consent Agenda. Voice Vote. Motion Carried. (9-0)

5. Action Items

Kellner moved, seconded by Mann that the Consent Agenda be approved. Voice Vote. Motion Carried. (9-0)

[22-1039](#)

Bill Register - July 2022

**Attachments:** [Bill Register-July-2022.pdf](#)  
[APL Financial Cash Flow-July-2022.pdf](#)

**This Report Action Item was approved**

[22-1040](#)

August 2022 Budget Amendment

**Attachments:** [Budget Amendment Request August 2022.pdf](#)

**This Report Action Item was approved**

[22-1041](#)

APL OWLS Membership Agreement 2023-2025

**Attachments:** [APL OWLS membership agreement 2023-2025.pdf](#)

**This Report Action Item was approved**

[22-1042](#)

Report of the Finance Committee

**Attachments:** [8-4-2022 Finance Committee Meeting Minutes.pdf](#)  
[2023 Budget for Library Board working doc 7-15-2022.pdf](#)  
[2023 Budget for Library Board Utilities and Revenues.pdf](#)  
[2023 Library Narrative to Finance-Board July 2022.pdf](#)

**This Report Action Item was approved**

[22-1043](#)

Report of the Nominating Committee

**Attachments:** [August 9 2022 Nominating Committee Meeting Minutes.pdf](#)

**This Report Action Item was approved**

[22-1044](#)

Report of the Personnel &amp; Policy Committee

**Attachments:** [August 9 2022 Personnel & Policy Committee Meeting Minutes.pdf](#)  
[TO Change August 2022 memo FINAL.pdf](#)

**This Report Action Item was approved**

[22-1049](#)

Table of Organization Change - Changing Library Safety Supervisor to Library Building Supervisor and Changing Business Manager to Administrative Support Specialist (Financials)

**Attachments:** [TO Change August 2022 action.pdf](#)

**This Report Action Item was approved**

[22-1050](#)

Endorse the Wisconsin Library Association Statement on the Freedom to Read and Intellectual Freedom as well as the American Library Association's Library Bill of Rights and Freedom to Read Statement.

**Attachments:** [WLA Statement on the Freedom to Read and Intellectual Freedom.pdf](#)  
[LBOR FTR statement print ready NEW 0.pdf](#)

This Report Action Item was approved

## 6. Information Items

### A. Administrative Report

[22-1045](#)

Library Building Project Update

**Attachments:** [Building Project Update August 2022.pdf](#)

[22-0895](#)

End of Year 2021 Collaborative Efforts List with New Criteria Key Performance Indicators

**Attachments:** [Library 2021 Year End Collaborative Cooperative Agreements FINAL.pdf](#)  
[Collaborative ' Cooperative Agrmts Criteria.pdf](#)

[22-1046](#)

2022 Mid-Year Statistics (Jan - June)

**Attachments:** [JUNE 2022.pdf](#)

### B. President's Report

[22-0896](#)

Trustee Development Part 2 of "What Does FOR ALL Mean?"

[22-1051](#)

Current and Upcoming Trustee Trainings and Retreat

### D. Staff Updates

[22-0900](#)

Children's Services Program Updates

### Closed Session

7. Adjournment

Exarhos moved, seconded by Mann that the meeting be Adjourned. Voice Vote. Motion Carried. (9-0)

The meeting was Adjourned at 5:53pm