



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Common Council

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Wednesday, December 20, 2017

7:00 PM

Council Chambers

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A. CALL TO ORDER

*The meeting was called to order by Mayor Hanna at 7:00 p.m.*

B. INVOCATION

*The Invocation was offered by Alderperson Croatt*

C. PLEDGE OF ALLEGIANCE TO THE FLAG

D. ROLL CALL OF ALDERPERSONS

**Present:** 16 - Alderperson Kathleen Plank, Alderperson William Siebers, Alderperson Curt Konetzke, Alderperson Ed Baranowski, Alderperson Patti Coenen, Alderperson Kyle Lobner, Alderperson Matt Reed, Alderperson Vered Meltzer, Alderperson Joe Martin, Alderperson Greg Dannecker, Alderperson Christine Williams, Alderperson Cathy Spears, Alderperson Chris Croatt, Mayor Timothy Hanna, Alderperson Keir Dvorachek and Alderperson Bob Baker

E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS

*City Attorney Walsh, Deputy City Attorney Behrens, City Clerk Lynch, Director of Community & Economic Development Harkness, Director of Finance Saucerman, Fire Chief Vander Wyst, Health Officer Eggebrecht, Human Resources Director Matz, Library Director Rortvedt, Diversity Coordinator Nelson, Police Chief Thomas, Director of Public Works Vandehey, Valley Transit General Manager Mc Donald.*

*The following departments were excused:*

*Information Technology, Parks Recreation & Facilities, Utilities*

F. PUBLIC PARTICIPATION

*The following individuals spoke during public participation:*

*Brian Beyer, 1014 S Lawe St. Re: Item 17-1848 Operator License*

*Chris Burns, W6068 Nolan Dr. Re: Item 17-1684 Social Station/Quadricycle Resolution*

*The following spoke on Item 17-1837 Health in All Policies Ordinance:*

*Jeanne Roberts, 1100 E Florida Ave*

*Lee Vogel, N2621 Meade St.*

*Kim Bitdermann, 400 Ahnap St. Menasha*

*Beth Menzel, 3610 N Maple Edge Ct*

*Jeanine Knapp, 1118 E Grant St.*

G. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[17-2007](#)

Common Council Meeting Minutes of December 6, 2017 Organizational Meeting

**Attachments:** [CC Minutes 12-6-17 Organizational.pdf](#)

**Aldersperson Croatt moved, seconded by Aldersperson Konetzke, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 15 - Aldersperson Kathleen Plank, Aldersperson William Siebers, Aldersperson Curt Konetzke, Aldersperson Ed Baranowski, Aldersperson Patti Coenen, Aldersperson Kyle Lobner, Aldersperson Matt Reed, Aldersperson Vered Meltzer, Aldersperson Joe Martin, Aldersperson Greg Dannecker, Aldersperson Christine Williams, Aldersperson Cathy Spears, Aldersperson Chris Croatt, Aldersperson Keir Dvorachek and Aldersperson Bob Baker

**Abstained:** 1 - Mayor Timothy Hanna

[17-2008](#)

Common Council Meeting Minutes of December 6, 2017

**Attachments:** [CC Minutes 12-6-17.pdf](#)

**Aldersperson Croatt moved, seconded by Aldersperson Konetzke, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 15 - Aldersperson Kathleen Plank, Aldersperson William Siebers, Aldersperson Curt Konetzke, Aldersperson Ed Baranowski, Aldersperson Patti Coenen, Aldersperson Kyle Lobner, Aldersperson Matt Reed, Aldersperson Vered Meltzer, Aldersperson Joe Martin, Aldersperson Greg Dannecker, Aldersperson Christine Williams, Aldersperson Cathy Spears, Aldersperson Chris Croatt, Aldersperson Keir Dvorachek and Aldersperson Bob Baker

**Abstained:** 1 - Mayor Timothy Hanna

H. BUSINESS PRESENTED BY THE MAYOR

I. PUBLIC HEARINGS

## J. SPECIAL RESOLUTIONS

[17-2009](#)

Special Resolution Authorizing the ARA to Purchase Property at 222 N. Oneida Street

**Attachments:** [Memo - ARA Acquisition 12-20-17 Council.pdf](#)  
[Menn Bldg - Resolution for Council.pdf](#)

**Aldersperson Croatt moved, seconded by Aldersperson Lobner, that the Resolution be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 15 - Aldersperson Kathleen Plank, Aldersperson William Siebers, Aldersperson Curt Konetzke, Aldersperson Ed Baranowski, Aldersperson Patti Coenen, Aldersperson Kyle Lobner, Aldersperson Matt Reed, Aldersperson Vered Meltzer, Aldersperson Joe Martin, Aldersperson Greg Dannecker, Aldersperson Christine Williams, Aldersperson Cathy Spears, Aldersperson Chris Croatt, Aldersperson Keir Dvorachek and Aldersperson Bob Baker

**Abstained:** 1 - Mayor Timothy Hanna

## K. ESTABLISH ORDER OF THE DAY

[17-1684](#)

Resolution #22-R-17; Resolution regarding The Social Station and Alcohol Consumption

**Attachments:** [Resolution #22-R-17 Social Station.pdf](#)  
[22-R-17; Alcohol Consumption on the Social Station MEMO to SL .pdf](#)

**This Report Action Item was referred to the Safety and Licensing Committee due back on 1/10/2018.**

[17-1848](#)

Operator License application of Brian R. Beyer, 1014 S. Lawe Street.

**Attachments:** [Brian R. Beyer.pdf](#)  
[SL Denials 12-13-17.pdf](#)

**Aldersperson Lobner moved, seconded by Aldersperson Croatt, that the Council uphold the Committee's recommendation to deny the Operator License. A notwithstanding vote was taken (Aye vote approves the license). Roll Call. Motion carried and the license was approved by the following vote:**

**Aye:** 11 - Aldersperson Kathleen Plank, Aldersperson William Siebers, Aldersperson Curt Konetzke, Aldersperson Ed Baranowski, Aldersperson Patti Coenen, Aldersperson Matt Reed, Aldersperson Vered Meltzer, Aldersperson Joe Martin, Aldersperson Cathy Spears, Aldersperson Keir Dvorachek and Aldersperson Bob Baker

**Nay:** 4 - Aldersperson Kyle Lobner, Aldersperson Greg Dannecker, Aldersperson Christine Williams and Aldersperson Chris Croatt

**Abstained:** 1 - Mayor Timothy Hanna

[17-1837](#)**CONSOLIDATED ACTION ITEMS:**

17-1754 Municipal Services Committee - recommended for denial 11/20/17

17-1716 Board of Health - recommended for approval 12/13/17

17-1740 Community & Economic Development Committee - recommended for denial 11/29/17

**Aldersperson Baranowski moved, seconded by Aldersperson Croatt, that the Health in all Policies Ordinance be amended to be a policy rather than an ordinance. Roll Call. Motion failed by the following vote:**

**Aye:** 7 - Aldersperson Kathleen Plank, Aldersperson Curt Konetzke, Aldersperson Ed Baranowski, Aldersperson Patti Coenen, Aldersperson Matt Reed, Aldersperson Christine Williams and Aldersperson Chris Croatt

**Nay:** 8 - Aldersperson William Siebers, Aldersperson Kyle Lobner, Aldersperson Vered Meltzer, Aldersperson Joe Martin, Aldersperson Greg Dannecker, Aldersperson Cathy Spears, Aldersperson Keir Dvorachek and Aldersperson Bob Baker

**Abstained:** 1 - Mayor Timothy Hanna

**Aldersperson Lobner moved, seconded by Aldersperson Martin, that the Health in All Policies Ordinance be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 10 - Aldersperson William Siebers, Aldersperson Ed Baranowski, Aldersperson Kyle Lobner, Aldersperson Vered Meltzer, Aldersperson Joe Martin, Aldersperson Greg Dannecker, Aldersperson Cathy Spears, Aldersperson Chris Croatt, Aldersperson Keir Dvorachek and Aldersperson Bob Baker

**Nay:** 5 - Aldersperson Kathleen Plank, Aldersperson Curt Konetzke, Aldersperson Patti Coenen, Aldersperson Matt Reed and Aldersperson Christine Williams

**Abstained:** 1 - Mayor Timothy Hanna

[17-1962](#)

Request to write off \$18,943.22 of accounts receivable invoices and \$11,965.77 of personal property taxes (outstanding over one year).

**Attachments:** [Written off accounts list.pdf](#)

**Aldersperson Baranowski moved, seconded by Aldersperson Croatt, that the write-off request be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 15 - Aldersperson Kathleen Plank, Aldersperson William Siebers, Aldersperson Curt Konetzke, Aldersperson Ed Baranowski, Aldersperson Patti Coenen, Aldersperson Kyle Lobner, Aldersperson Matt Reed, Aldersperson Vered Meltzer, Aldersperson Joe Martin, Aldersperson Greg Dannecker, Aldersperson Christine Williams, Aldersperson Cathy Spears, Aldersperson Chris Croatt, Aldersperson Keir Dvorachek and Aldersperson Bob Baker

**Abstained:** 1 - Mayor Timothy Hanna

[17-1925](#)

Approve updated Water Leak Policy based on feedback from the Public Service Commission.

**Attachments:** [Water Leak Policy 6-22-17 \(strike bold\).pdf](#)  
[Water Leak Policy 6-22-17 \(clean copy\).pdf](#)  
[PSC page X-4.pdf](#)

**Alderson Baranowski moved, seconded by Alderson Konetzke, that the Water Leak Policy be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 15 - Alderson Kathleen Plank, Alderson William Siebers, Alderson Curt Konetzke, Alderson Ed Baranowski, Alderson Patti Coenen, Alderson Kyle Lobner, Alderson Matt Reed, Alderson Vered Meltzer, Alderson Joe Martin, Alderson Greg Dannecker, Alderson Christine Williams, Alderson Cathy Spears, Alderson Chris Croatt, Alderson Keir Dvorachek and Alderson Bob Baker

**Abstained:** 1 - Mayor Timothy Hanna

[17-1960](#)

Request to approve the maximum pay for performance adjustment provision under - V. Procedures, Section D. Compensation Plan Components (b) Pay for Performance of the Salary Administration Policy.

**Attachments:** [Salary Administration Policy 2017partially revised-with max P4P.pdf](#)

**Alderson Lobner moved, seconded by Alderson Konetzke, that the Pay for Performance adjustment be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 15 - Alderson Kathleen Plank, Alderson William Siebers, Alderson Curt Konetzke, Alderson Ed Baranowski, Alderson Patti Coenen, Alderson Kyle Lobner, Alderson Matt Reed, Alderson Vered Meltzer, Alderson Joe Martin, Alderson Greg Dannecker, Alderson Christine Williams, Alderson Cathy Spears, Alderson Chris Croatt, Alderson Keir Dvorachek and Alderson Bob Baker

**Abstained:** 1 - Mayor Timothy Hanna

[17-1885](#)

Operator's Licenses

**Attachments:** [Operator's Licenses for 12-13-17 S & L.pdf](#)

**Alderson Lobner moved, seconded by Alderson Croatt, that the Operator Licenses be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 14 - Alderperson Kathleen Plank, Alderperson William Siebers, Alderperson Curt Konetzke, Alderperson Ed Baranowski, Alderperson Kyle Lobner, Alderperson Matt Reed, Alderperson Vered Meltzer, Alderperson Joe Martin, Alderperson Greg Dannecker, Alderperson Christine Williams, Alderperson Cathy Spears, Alderperson Chris Croatt, Alderperson Keir Dvorachek and Alderperson Bob Baker

**Abstained:** 2 - Alderperson Patti Coenen and Mayor Timothy Hanna

L. COMMITTEE REPORTS

**Balance of the action items on the agenda.**

**Alderperson Croatt moved, Alderperson Baranowski seconded, to approve the balance of the agenda. The motion carried by the following vote:**

**Aye:** 15 - Alderperson Kathleen Plank, Alderperson William Siebers, Alderperson Curt Konetzke, Alderperson Ed Baranowski, Alderperson Patti Coenen, Alderperson Kyle Lobner, Alderperson Matt Reed, Alderperson Vered Meltzer, Alderperson Joe Martin, Alderperson Greg Dannecker, Alderperson Christine Williams, Alderperson Cathy Spears, Alderperson Chris Croatt, Alderperson Keir Dvorachek and Alderperson Bob Baker

**Abstained:** 1 - Mayor Timothy Hanna

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[17-1936](#)

Award 2018 Materials Testing Contract (M-18), to OMNNI Associates, Inc. in an amount not to exceed \$100,000.

**Attachments:** [2018 Materals Testing Contract \(M-18\).pdf](#)

**This Report Action Item was approved.**

[17-1937](#)

Award 2018 Contract for Operation, Maintenance, Monitoring and Capital Improvements at the Closed City of Appleton Landfill to SCS Engineers in an amount not to exceed \$126,823.

**Attachments:** [2018 Contract for Operation, Maintenance, Monitoring and Capitol Improvements.pdf](#)

**This Report Action Item was approved.**

[17-1940](#)

Request from Emerald Valley Estates LLC to have the \$160 Warrant Fee waived for parcel 31-1-7509-03 located on Cherryvale Avenue.

**Attachments:** [Emerald Valley Estates LLC wave weed fee.pdf](#)  
[Emerald Valley Estates LLC extra attachment .pdf](#)

**This Report Action Item was approved.**

[17-1941](#) Award Contract for design services for the Roemer Road Box Culvert, Ballard Road Box Culvert and Glenhurst Lane Bridge to OMNNI Associates in an amount not to exceed \$62,700.

**Attachments:** [Roemer Rd & Ballard RdBox Culvert.pdf](#)

This Report Action Item was approved.

[17-1943](#) Approve traffic-related ordinance changes for the Lawrence Street/Elm Street/Eighth Street Reconstruction Project.

**Attachments:** [Lawrence, Elm, Eighth Street.pdf](#)

This Report Action Item was approved.

[17-1947](#) Approve 2018 Sole Source Purchasing Request for various traffic equipment and technologies.

**Attachments:** [2018 Sole Source Purchasing traffic equipment.pdf](#)

This Report Action Item was approved.

[17-1987](#) Request from Images Bar for a permanent street occupancy permit to construct an addition 5" into into the S. Oneida Street right-of-way at 1200 S. Oneida Street.

**Attachments:** [1200 S Oneida St-Permanent Street Occ.pdf](#)

This Report Action Item was approved.

## 2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[17-1883](#) Request to sole source the purchase of Genesis heavy rescue equipment from Reliant Fire Aparatus

**Attachments:** [Authorization to Purchase Heavy Rescue Equipment - Single Source.pdf](#)

This Report Action Item was approved.

[17-1753](#) "Class A" Beer/Liquor License Change of Agent of Dolgencorp LLC d/b/a Dollar General Store #6535, Anthony W. Hawks, Agent, 1320 W. Wisconsin Ave., contingent upon approval from the Police Department.

This Report Action Item was approved.

[17-1776](#)

"Class A" Beer/Liquor License Change of Agent of Walgreen Co. d/b/a Walgreens #07323, Richard Varick, Agent, 3330 E. Calumet St., contingent upon approval from the Police Department.

**This Report Action Item was approved.**

[17-1797](#)

Secondhand Jewelry Dealer License Renewal application of Avenue Jewelers, Jason A. Druxman, Applicant, 303 E. College Ave., contingent upon approval from all departments.

**This Report Action Item was approved.**

[17-1823](#)

Secondhand Article Dealer License Renewal application of ecoATM, LLC, Hunter E. Bjorkman, Applicant, 3701 E. Calumet St., contingent upon approval from all departments.

**This Report Action Item was approved.**

[17-1832](#)

Reserve "Class B" Beer/Liquor License application of Appleton Holdings LLC d/b/a Fox Cities Exhibition Center, Jay J. Schumerth, Agent, 355 W. Lawrence St., contingent upon approval from all departments.

**Attachments:** [Appleton Holdings LLC.pdf](#)

**This Report Action Item was approved.**

[17-1846](#)

"Class B" Beer/Liquor License temporary change of premise description of MIP LLC, d/b/a McGuinness Irish Pub, Christopher A. Meyer, Agent, 201 S. Walnut St., March 15-18, 2018 and August 2-5, 2018, contingent upon approval from all departments.

**Attachments:** [Change of Description-McGuinness Irish Pub 2018.pdf](#)

**This Report Action Item was approved.**

[17-1847](#)

Class "A" Beer/Cider License application of Kavya Gas Inc., Jayant Patel, Agent, 1201 N. Badger Ave., contingent upon approval from all departments.

**Attachments:** [Kavya Gas Inc application.pdf](#)

**This Report Action Item was approved.**



[17-1850](#)

Class "B" Beer and "Class C" Wine License application of Bowl Ninety-One LLC, Thong Vue, Agent, 100 E. College Ave., contingent upon approval from all departments.

**Attachments:** [Bowl Ninety-One LLC application.pdf](#)

**This Report Action Item was approved.**

[17-1858](#)

Secondhand Article Dealer License Renewal application of Warehouse Office Products, Jeffrey S. Lemery, Applicant, 1825 N. Richmond St., contingent upon approval from all departments.

**This Report Action Item was approved.**

[17-1859](#)

Secondhand Article Dealer License Renewal application of Kay Jewelers #4739, Megan L. Stepniewski, Applicant, 3845 E. Calumet St., contingent upon approval from all departments.

**This Report Action Item was approved.**

[17-1861](#)

Secondhand Jewelry Dealer License Renewal application of Scanlan Jewelers, Judy A. Scanlan, Applicant, 2031 E. Calumet St., contingent upon approval from all departments.

**This Report Action Item was approved.**

[17-1865](#)

"Class C" Wine License application of King Brokerage Ltd d/b/a Outer Edge Stage, Lyssa M. King, Agent, 303 N. Oneida St., contingent upon approval from all departments.

**Attachments:** [King Brokerage LTD Wine application.pdf](#)

**This Report Action Item was approved.**

[17-1866](#)

Secondhand Jewelry Dealer License Renewal application of Tennie's Jewelry, Brian D. Frisch, Applicant, 208 E. College Ave., contingent upon approval from all departments.

**This Report Action Item was approved.**

[17-1867](#)

Secondhand Article Dealer License Renewal application of Richmond Resale LLC, Dean M. Vandenhoy, Applicant, 204 N. Richmond St., contingent upon approval from all departments.

**This Report Action Item was approved.**

[17-1868](#)

Secondhand Jewelry Dealer License Renewal application of Expert Jewelry Repair, Randy L. Kester, Applicant, 636 W. College Ave., contingent upon approval from all departments.

**This Report Action Item was approved.**

[17-1869](#)

Secondhand Jewelry Dealer License Renewal application of Krieger Jewelers, Jamie L. Boyce, Applicant, 934 W. Northland Ave., contingent upon approval from all departments.

**This Report Action Item was approved.**

[17-1870](#)

Secondhand Article Dealer License Renewal application of Scooter G Sports, Scott A. Gonnering, Applicant, 621 W. Northland Ave., Ste A., contingent upon approval from all departments.

**This Report Action Item was approved.**

[17-1871](#)

Secondhand Article Dealer License Renewal application of Beatnik Betty's Resale Butik, Monika L. Austin, Applicant, 214 E. College Ave., contingent upon approval from all departments.

**This Report Action Item was approved.**

[17-1893](#)

Reserve "Class B" Beer/Liquor License Change of Agent of El Jaripeo Appleton LLC, d/b/a El Jaripeo, Oscar A. Sandoval Rosales, Agent, 3401 E. Evergreen Dr., contingent upon approval from the Police Department.

**This Report Action Item was approved.**

[17-1901](#)

Secondhand Article Dealer License application of Attic on the Ave, Shaine M. Werth, Applicant, 506 W. College Ave., contingent upon approval from all departments.

**This Report Action Item was approved.**

[17-1903](#)

Secondhand Article Dealer License Renewal application of Play It Again Sports, Shane A. Herron, Applicant, 611 W. Northland Ave., contingent upon approval from all departments.

**This Report Action Item was approved.**

[17-1904](#)

Secondhand Article Dealer License Renewal application of Replay Toys, Chris L. Freimuth, Applicant, 127 E. Wisconsin Ave., contingent upon approval from all departments.

**This Report Action Item was approved.**

[17-1906](#)

Secondhand Article Dealer License Renewal application of Side Quest Gaming LLC, John J. Steudel, Applicant, 502 W. College Ave., contingent upon approval from all departments.

**This Report Action Item was approved.**

[17-1908](#)

Secondhand Article Dealer License Renewal application of The Exclusive Company, J.A. Giombetti, Applicant, 770 W. Northland Ave., contingent upon approval from all departments.

**This Report Action Item was approved.**

[17-1910](#)

Secondhand Article Dealer License Renewal application of Game Stop #3349, Troy Crawford, Applicant, 2640 W. College Ave., contingent upon approval from all departments.

**This Report Action Item was approved.**

[17-1911](#)

Secondhand Article Dealer License Renewal application of Game Stop #5520, Troy Crawford, Applicant, 3825 E. Calumet St., #500., contingent upon approval from all departments.

**This Report Action Item was approved.**

[17-1912](#)

"Class B" Beer/Liquor Licenses (4) Change of Agent of Appleton Holdings, LLC d/b/a Radisson Paper Valley Hotel 333 W. College Ave. and Reserve "Class B" Beer/Liquor License of Appleton Holdings, LLC d/b/a Fox Cities Exhibition Center, 355 W. Lawrence St., Brian A. Eschenbauch, Agent, contingent upon approval from the Police Department.

**This Report Action Item was approved.**

[17-1988](#)

Secondhand Article Dealer License Renewal application of Tiffani's Bridal & Consignment, Tiffani R. Ebben, Applicant, 1314 W. College Ave. #6, contingent upon approval from all departments.

**This Report Action Item was approved.**

**3. MINUTES OF THE CITY PLAN COMMISSION**

**4. MINUTES OF THE PARKS AND RECREATION COMMITTEE**

**5. MINUTES OF THE FINANCE COMMITTEE**

[17-1963](#)

Request to award Unit Y-17 Ballard Road Storm Sewer Tunnel to Super Excavators, Inc in the amount of \$1,284,002 with a 10% contingency of \$128,400 for a project total not to exceed \$1,412,402.

**Attachments:**     [Award of Contract Unit Y-17.pdf](#)

**This Report Action Item was approved.**

[17-1964](#)

Request to approve Change Order No. 1 to contract 02-17 for Unit I-17 C.T.H. "JJ" / Lightning Drive Sewer and Water for adjustments to final installed quantities, primarily stone backfill material, in the amount of \$20,797 resulting in a decrease to contingency from \$22,413 to \$1,616. No change to overall contract amount.

**Attachments:**     [Unit I-17 Change Order #1.pdf](#)

**This Report Action Item was approved.**

[17-1983](#)

Request to approve the following 2017 Budget adjustment:

**City Hall Capital Projects Fund**

Election Equipment	+\$82,398
Fund Balance	- \$82,398

to approve the purchase of voting equipment from Outagamie County in 2017

**Attachments:** [Voting Equip 12-8-17.pdf](#)

**This Report Action Item was approved.**

[17-1984](#)

Request to approve the following 2018 Budget adjustment:

**City Hall Capital Projects Fund**

Fund Balance	+\$110,000
Election Equipment	- \$110,000

to remove spending authority for voting equipment from the 2018 Budget

**This Report Action Item was approved.**

## 6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

[17-1934](#)

Request to award continued services associated with Wetland Banking Feasibility Analysis to Stantec Consulting Services, Inc. for Phase II as outlined in the attached proposal dated December 6, 2017, said services fall within the originally budgeted \$25,000 (Associated with previous Action Item #17-1394)

**Attachments:** [Wetland Banking Feasibility Analysis Memo Phase 2\\_12-6-17.pdf](#)  
[Wetland Banking Feasibility Analysis Memo 9-6-17.pdf](#)  
[Appleton\\_MitigationBankProspectus\\_20171206\\_proposal 629173.pdf](#)

**This Report Action Item was approved.**

[17-1935](#)

Request to approve the Business Enhancement Grant Guidelines for Tax Incremental Financing District #11 - East College Avenue area

**Attachments:** [Memo on Business Enhancement Grant Program December 2017.pdf](#)  
[Business Enhancement Grant Program DRAFT TIF11.pdf](#)

**This Report Action Item was approved.**

[17-1938](#)

Request to approve the Business Enhancement Grant Guidelines for Tax Incremental Financing District #12 - Downtown West

**Attachments:** [Memo on Business Enhancement Grant Program December 2017.pdf](#)  
[Business Enhancement Grant Program DRAFT TIF12.pdf](#)

This Report Action Item was approved.

[17-1976](#)

Request to award the demolition contract (barn, silo, house and septic) for 210 W. Edgewood Drive in the Town of Grand Chute to Statewide Razing Inc. in the amount of \$26,500.00 plus a 10% contingency of \$2,650.00 for a project total not to exceed \$29,150.00

**Attachments:** [210 W Edgewood Demo Memo 12-7-17.pdf](#)  
[210 W Edgewood Rent vs Demo Memo 12-5-17.pdf](#)

This Report Action Item was approved.

## 7. MINUTES OF THE UTILITIES COMMITTEE

[17-1922](#)

CRITICAL TIMING - Award 2017F Evergreen Drive and Alvin Street Stormwater Management Design and Permitting, in an amount not to exceed \$59,700 with McMahan Associates, Inc.

**Attachments:** [2017 Evergreen Alvin DESIGN Contract Award.pdf](#)

This Report Action Item was approved.

[17-1923](#)

Approve modifications to Municipal Code, Chapter 20 Section 20-237, regarding Bed & Breakfast Classification and minimum charges.

**Attachments:** [Stormwater - 20-237 changes.pdf](#)

This Report Action Item was approved.

[17-1924](#)

Award 2018 Stormwater Management Plan Review to raSmith in an amount not to exceed \$50,000.

**Attachments:** [2018A SWM Plan Review Memo Util Cmte.pdf](#)  
[2018A SWM Plan Review Memo Util Cmte REVISED.pdf](#)

This Report Action Item was approved.

## 8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

[17-1538](#)

Request to approve the 2018 Seasonal Pay Plan with a 1.25% adjustment and addition of Election Workers to the schedule.

**Attachments:**    [2018 Seasonal Pay Plan.pdf](#)  
[Seasonal Pay Plan for Election Workers memo.pdf](#)

**This Report Action Item was approved.**

[17-1974](#)

Request to approve Valley Transit to eliminate the .5 Road Supervisor, .5 Communication Technician and .6 Administrative Assistant and create a 1.0 Operations Supervisor position.

**Attachments:**    [VT reorganization request 12-2017.pdf](#)

**This Report Action Item was approved.**

## 9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

[17-1950](#)

Approve the Intermunicipal Agreement with Outagamie County for Specialized Transportation Services for 2018 Contingent on Outagamie County Approval

**Attachments:**    [2018 Outagamie County Contract.pdf](#)

**This Report Action Item was approved.**

[17-1951](#)

Approve the Intermunicipal Agreement with Winnebago County for Specialized Transportation Services for 2018 Contingent on Winnebago County Approval

**Attachments:**    [2018 Winnebago County Contract.pdf](#)

**This Report Action Item was approved.**

[17-1952](#)

Approve the Intermunicipal Agreement with Calumet County for Specialized Transportation Services for 2018 Contingent on Calumet County Approval

**Attachments:**    [2018 Calumet County Contract.pdf](#)

**This Report Action Item was approved.**

[17-1953](#) Approve the Intermunicipal Agreement with the City of Neenah and the Village of Fox Crossing for the Northern Winnebago Dial A Ride Service for 2018 Contingent on City of Neenah and the Village of Fox Crossing Approval

**Attachments:** [2018 Northern Winnebago Dial-A-Ride Contract.pdf](#)

This Report Action Item was approved.

[17-1954](#) Approve a New Hope Temporary Five Month Extension

**Attachments:** [New Hope Extension 2018.pdf](#)

This Report Action Item was approved.

**10. MINUTES OF THE BOARD OF HEALTH**

**M. CONSOLIDATED ACTION ITEMS**

**N. ITEMS HELD**

[17-1716](#) Health in All Policies Ordinance

**Attachments:** [HiAP Ordinance-Official Form.pdf](#)  
[Health in All Policies Letters of Support.pdf](#)  
[YMCA Letter of Support- HIAP Ord..pdf](#)  
[WOTFV Support Letter 12-18-17.pdf](#)

This was approved under Consolidated Action Items.

[17-1740](#) Health in All Policies Ordinance

**Attachments:** [HiAP Ordinance - Official Form \(Clean\) - 10-31-2017.pdf](#)  
[HealthinAllPolicies LOS ECWRPC.pdf](#)  
[HealthinAllPolicies LOS ThedaCare.pdf](#)  
[HealthinAllPolicies LOS United Way.pdf](#)

This was approved under Consolidated Action Items.

[17-1754](#) R/B- Approve Article V of Chapter 7 of the Municipal Code relating to Health in All Policies.

**Attachments:** [Article V of Chapter 7.pdf](#)

This was approved under Consolidated Action Items.



O. ORDINANCES

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

*City of Appleton – Resolution #25-R-17  
December 20, 2017  
Submitted by: Alderperson Spears – District 12  
Referred to: Organizational Meeting*

*Whereas, Council has deemed that active interaction of social media should not be allowed during Committee meetings and Council meetings between Council and its citizens;  
There is no way for a citizen watching a live stream to notify a Committee member that they cannot watch or hear the meeting;  
Therefore be it resolved that a mechanism be put in place for the public to contact the City regarding the loss of communication.*

R. OTHER COUNCIL BUSINESS

*Motion by Baranowski, seconded by Croatt to Suspend the Council Rules to discuss the cancellation of the January 3, 2018 Common Council meeting. Roll Call. Motion carried 15/0.*

*Motion by Baranowski, seconded by Meltzer to Cancel the January 3, 2018 Common Council meeting. Roll Call. Motion carried 15/0.*

S. ADJOURN

**Alderson Baranowski moved, seconded by Alderson Spears, that the meeting be adjourned at 8:08 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 16 - Alderson Kathleen Plank, Alderson William Siebers, Alderson Curt Konezke, Alderson Ed Baranowski, Alderson Patti Coenen, Alderson Kyle Lobner, Alderson Matt Reed, Alderson Vered Meltzer, Alderson Joe Martin, Alderson Greg Dannecker, Alderson Christine Williams, Alderson Cathy Spears, Alderson Chris Croatt, Mayor Timothy Hanna, Alderson Keir Dvorachek and Alderson Bob Baker

Kami Lynch, City Clerk