

**RECRUITMENT STATUS REPORT
UPDATES THRU 6-07-13**

STAFF PERSON	POSITION	DEPT.	Date of Vacancy	RTF Approval Date	# of Openings	STATUS
KIM	Bus Driver	VT	NA	NA	Elig. list	4 candidates on eligibility list
	Operations /Maintenance Supervisor	VT	9/11/12	11/5/12	1	Medical and drug screen pending on finalist
	Operator I – Street	DPW	4/9/13 5/6/13	5/9/13 2/8/13	2	Brandon Powell promoted 6/10/13 Promotion of second candidate pending
	Operator II – Water Construction	DPW	8/13/13	Pending	1	Jerry Rickert retirement Application deadline 6/9/13
	Laborer – Second shift	DPW	Pending	4/9/13	1	Promotion of Bruce Schmidt and changed to 2 nd shift position Application deadline 6/9/13
	Laborer Eligibility List	DPW	Upcoming	2/8/13 & 4/19/13	3 + Elig. list	Opening of process pending.
	Water Relief Operator	Water	5/29/13	6/3/13	1	Promotion of Brian Keski Application deadline 6/16/13
JAY	Community Service Officer	Police	NA	8/30/12	1+ Elig. list	Physical fitness testing 6/11/13
	Police Officer	Police	5/2/13 6/2/13	Pending	2 + Elig. List	Written testing and physical fitness testing 6/24/13, 6/25/13, and 6/26/13
	GIS Specialist	Com Dev	2/8/13	2/8/13	1	Application deadline date of 6/9/13
	Crossing Guard	Police	NA	6/6/13	1+ Elig. List	Defining process
	Librarian – Young Adult Services	Library	8/2/13	5/9/13	1	Interviews 6/18/13
	Library Assistant (6108)	Library	NA	4/18/13	5 + Elig. List	Backgrounds and references pending
	Network Technical Assistant	Library	5/1/13	4/16/13	1	Candidate start date 6/24/13
	PC/LAN Specialist	IT	5/20/13	5/29/13	1	Application deadline 6/23/13
	Secretary IV - .5 FTE	Health	6/12/13	Pending	1	Request to fill pending
SANDY	Fire Chief	Fire	6/14/13	Pending	1	Hiring process under review

TOTAL POSITIONS OPEN = 24 TOTAL ELIGIBILITY LISTS = 6

Note: Part time non-benefited positions do not (per Recruitment Policy) require authorization outside the department. The Mayor has asked departments to scrutinize.

POSITIONS ON HOLD

STAFF PERSON	POSITION	DEPT	Date(s) of Opening(s)	RTF Approval Date	# of Openings	Person Vacating Position/Status
JAY	Systems Analyst	IT	2/10/12	Pending	1	Proposed elimination in the 2014 budget by department restructuring.

TOTAL POSITIONS ON HOLD = 1 TOTAL ELIGIBILITY LISTS = 0