



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Finance Committee

Wednesday, October 9, 2013

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting was called to order at 4:30pm.

2. Roll call of membership

Present: 5 - Alderperson Greg Dannecker, Alderperson Joe Martin, Alderperson Kathleen Plank, Alderperson Peter Stueck and Alderperson Curt Konetzke

3. Approval of minutes from previous meeting

[13-1438](#)

Minutes from September 25, 2013 and October 2, 2013.

Attachments: [MeetingMinutes25-Sep-2013-01-14-47.pdf](#)

[MeetingMinutes02-Oct-2013-02-49-47.pdf](#)

Alderperson Martin moved, seconded by Alderperson Dannecker, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Dannecker, Alderperson Martin, Alderperson Plank, Alderperson Stueck and Alderperson Konetzke

4. Public Hearings/Apearances

5. Action Items

[13-1437](#)

The Finance Committee will meet in closed session to confer with legal counsel concerning strategy to be adopted by the body with respect to litigation in which it is involved or likely to become involved regarding the East High School Underground Stormwater Storage Project and Fox River cleanup pursuant to the exceptions contained in §19.85(1)(g) of the Wisconsin Statutes. The Finance Committee will then reconvene into an open session and conduct further business.

Alderperson Dannecker moved, seconded by Alderperson Konetzke, that the Closed Session be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Dannecker, Alderperson Martin, Alderperson Plank, Alderperson Stueck and Alderperson Konetzke

Committee will reconvene into open session and conduct further business.

A motion was made by Alderperson Greg Dannecker, seconded by Alderperson Peter Stueck, to rise and report. The motion carried by the following vote:

Aye: 5 - Alderperson Dannecker, Alderperson Martin, Alderperson Plank, Alderperson Stueck and Alderperson Konetzke

13-1433

Request to approve the following 2013 Budget Adjustment:

| | |
|------------------------------|-------------|
| General Fund - Unclassifieds | |
| Infrastructure - Streets | +\$121,797 |
| Infrastructure- Sidewalks | +\$ 17,488 |
| | |
| General Fund - Public Works | |
| Infrastructure - Streets | - \$139,285 |

To transfer funds available from positive bid variance from the additional concrete street construction projects granted in May 2013 to pay for subdivision concrete street special assessments levied to the general fund (city park properties adjacent to the street projects completed in the subdivision fund). These special assessments were inadvertently missed in the 2013 Budget. (2/3 vote required)

Meeting went into Recess

Meeting Reconvened

Alderperson Konetzke moved, seconded by Alderperson Dannecker, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Dannecker, Alderperson Martin, Alderperson Plank, Alderperson Stueck and Alderperson Konetzke

6. Information Items

13-1434

The following 2013 Budget Adjustments were approved by the Mayor and Finance Director in accordance with policy:

| | |
|-----------------------|-----------|
| General Fund - Police | |
| Other Reimbursements | +\$12,250 |
| Equipment | +\$12,250 |

to record reimbursement from the Wisconsin National Guard Drug Control Program representing the department's share of net proceeds from forfeited property.

This Presentation was received and filed

[13-1435](#)

Reduced contract to MCC, Inc. by \$2,325, from \$88,646.52 to \$86,321.52 for Summit Park Tennis Court Reconstruction as a result of using an alternative construction method. No change to contingency amount.

Attachments: [Summit Park Tennis Court Change Order.docx](#)

This Presentation was received and filed

[13-1436](#)

Change Order No. 1 to Contract 20-13 for Unit BB-08 RiverHeath Way / Newberry Street sewer, water and street excavation & graveling with Vinton Construction Company to increase for additional labor, equipment and disposal costs related to the removal of existing underground concrete footings and foundation walls encountered while installing underground utilities in the amount of \$25,000.00 resulting in a decrease to contingency from \$128,435.86 to \$103,435.86. No change to overall contract amount.

Attachments: [Unit BB-08 Change Order No.1.pdf](#)

This Presentation was received and filed

[13-1300](#)

Director's Reports:

Finance
Information Technology
City Attorney

This Presentation was received and filed

7. Adjournment

Meeting was adjourned

Aye: 5 - Alderperson Dannecker, Alderperson Martin, Alderperson Plank, Alderperson Stueck and Alderperson Konetzke