



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Agenda - Final-revised Common Council

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Tuesday, April 16, 2024

6:00 PM

Council Chambers

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### Informal Organizational Meeting

- A. CALL TO ORDER
- B. ROLL CALL OF ALDERPERSONS
- C. ROLL CALL OF OFFICERS & DEPARTMENT HEADS
- D. PROPOSED COUNCIL RULE CHANGES

[24-0425](#)

#### **Rule 3. Order of Business**

##### **a. Invocation**

*Ald. Fenton*

Replace to read:

Alderspersons shall have the option to deliver an Invocation of their choosing, limited to approximately two minutes and not related to any action item on the Council agenda. Alternatively, the Aldersperson may choose to observe a moment of silence or reflection, or to deliver the following message:

~~The Invocation will consist of the following message:~~ "We gather together to listen and share, learn and educate, and to be granted wisdom and grace as we move Appleton forward, in the best interest of our community."

~~A moment of silence or reflection may also be used for the Invocation.~~

~~Additional messages may be added to the rotation of the Invocation with Common Council approval.~~

[24-0435](#)**Rule 3. Order of Business****a. Invocation***Ald. Hartzheim*

Replace to read:

(1) The Invocation will consist of one of the following messages at the discretion of the member making the Invocation"

"We gather ~~together~~ to listen and share, learn and educate, and to be granted wisdom and grace as we move Appleton forward in the best interest of our community."

OR

"We gather in peace. Even though we have differing opinions, we ask for unity of spirit. We seek help in listening politely as others share their points of view. We seek guidance in unifying to combine our ideas for the best outcome. We ask for assistance as we work as a whole, rather than as individuals trying to promote our own agendas. May we have a spirit of camaraderie in this space and work together on our shared mission to improve the City of Appleton."

OR

"Let us take a moment to remember all of the religions an non-religious choices represented in this City and on this Council. Let us also recall that when we were called to take part in City government, we were not asked our religious practices because all are welcome here. Please joining me in a moment of reflection and thanks with these words:

With our friends beside us,  
And no person beneath us,  
With our goals before us,  
And no task beyond us,  
With a thirst for knowledge,  
And a dream of a better Appleton,  
We are thankful for this opportunity to work together today."

A moment of silence or reflection may also be used for the Invocation. Additional messages may be added to the rotation of the Invocation with Common Council approval.

[24-0439](#)**Rule 3. Order of Business****a. Invocation***Ald. Schultz*

Replace to read:

(1) The Invocation will consist of the following message: "We gather together to listen and share, learn and educate, and to be granted wisdom and grace as we move Appleton forward, in the best interest of our community."

(2) Members may also recite an Invocation of their own making, provided it is kept under 2 minutes and is 250 words or less.

A moment of silence or reflection may also be used for the Invocation.

~~Additional messages may be added to the rotation of the Invocation with Common Council approval.~~

[24-0436](#)**Rule 32. Continuity of Government***Ald. Hartzheim*

Remove the word secret and replace with open:

The Council, by ~~secret~~ open ballot, will elect a Council President and Council Vice President.

The remainder of the rule remains unchanged.

[24-0426](#)**Rule 35. Pledge of Allegiance***Ald. Fenton*

Delete Rule 35

[24-0437](#)**New Rule 36. Proper Attire***Ald. Hartzheim*

All Council members and members of Committees, Boards, and Commissions shall employ a business casual or better dress code when attending meetings. Overly casual dress such as t-shirts must be avoided. While any meeting of the Council or any Committee, Board or Commission meeting is in session, all attending Council members and members of Committees, Boards, and Commissions shall remove their hats or caps.

**E. REVIEW OF REMAINING RULES OF COUNCIL**

[24-0427](#) Rules of Council

**Attachments:** [Council Rules - FINAL 4-19-23.pdf](#)

F. PROPOSED CHANGES TO DEPARTMENT & COMMITTEE FUNCTIONS

[24-0210](#) Resolution #2-R-24 Consolidate the Utilities Committee with the Municipal Services Committee

**Attachments:** [#2-R-24 Consolidate Utilities Committee with Municipal Services Committee.pdf](#)

[24-0424](#) Community & Economic Development Dept. Name Change Request

**Attachments:** [Comm Dev Name Change Request Memo - Comm Dev.pdf](#)

[24-0438](#) Parks, Recreation & Facilities Management Dept. Name Change Request

**Attachments:** [2024 Department Name Change.pdf](#)

G. REVIEW REMAINING DEPARTMENT & COMMITTEE FUNCTIONS

[24-0428](#) Department & Committee Functions

**Attachments:** [Dept-Comm Functions - FINAL 4-20-22.pdf](#)

H. REVIEW CODE OF CONDUCT

[24-0429](#) Code of Conduct

**Attachments:** [Code of Conduct.pdf](#)

I. OTHER COUNCIL BUSINESS

[24-0448](#) Request to modify the Common Council meeting schedule for the cancellation of the January 1, 2025 Common Council meeting.

J. ADJOURN

Kami Lynch, City Clerk

*Reasonable accommodations for persons with disabilities will be made upon request and if feasible.*

*Remote meeting attendance may be permitted pursuant to Section 2-29 of the Appleton Municipal Code and Rules of Council.*