



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes Finance Committee

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Wednesday, September 24, 2014

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

*Meeting was called to order at 4:32 p.m.*

2. Roll call of membership

**Present:** 5 - Alderperson Plank, Alderperson Stueck, Alderperson Coenen,  
Alderperson Konetzke and Alderperson Lobner

3. Approval of minutes from previous meeting

**14-1625** September 10, 2014 Finance Committee minutes.

**Attachments:** [MeetingMinutes10-Sep-2014-01-21-19.pdf](#)

**Alderperson Coenen moved, seconded by Alderperson Lobner, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderperson Plank, Alderperson Stueck, Alderperson Coenen,  
Alderperson Konetzke and Alderperson Lobner

4. Public Hearings/Appearances

5. Action Items

**14-1624** Request to award contract to Ultimate Cleaning to provide Housekeeping Services for the years 2014-2019. The contract totals are 2015 (\$357,243), 2016 (\$364,703), 2017 (\$375,808), 2018 (\$387,082) and 2019 (\$398,696) annually

**Attachments:** [Housekeeping Contract 2015-2019.doc](#)

**Alderperson Coenen moved, seconded by Alderperson Stueck, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderperson Plank, Alderperson Stueck, Alderperson Coenen,  
Alderperson Konetzke and Alderperson Lobner

- 14-1626** Request to award the Telulah Park Skateboard Park and Parking Lot Lighting Project to Faith Technologies, Inc. in the amount of \$39,500 with a contingency of \$3,950 for a contract total not to exceed \$43,450.

**Attachments:** [Bid Recommendation-Telulah Skate Park Project Lighting 9-15-2014.doc](#)

**Alderson Coenen moved, seconded by Alderson Konetzke, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderson Plank, Alderson Stueck, Alderson Coenen, Alderson Konetzke and Alderson Lobner

- 14-1637** Request to adopt the 2015 Special Assessment Policy language in accordance with Council action of September 3, 2014.

**Attachments:** [Spec Asmt Policy Revised 09-24-14 Mtg.pdf](#)

**Alderson Konetzke moved, seconded by Alderson Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderson Stueck, Alderson Coenen, Alderson Konetzke and Alderson Lobner

**Nay:** 1 - Alderson Plank

## 6. Information Items

- 14-1623** Contract 20-13 was awarded to Vinton Construction for \$856,239.08 with a contingency of \$128,435.86 for River Health Sewer & Water and Grade & Gravel. Change orders were approved totaling 39,562.00. Final contract amount is \$895,801.08 with a contingency of \$39,562.00. Payments issued to date total of \$860,019.12. Request final payment of \$10,000.00.

**This Presentation was received and filed**

- 14-1635** Change Order No. 3 to Contract 17-14 for Unit X-14 Sewer & Water Main Reconstruction No. 2 with Kruczek Construction, Inc. to increase for the installation of an 8-foot diameter stormwater quality manhole at the intersection of Glendale Avenue/Sandra Street to serve the City's hardstand site in the amount of \$15,000.00 resulting in a decrease to contingency from \$82,570.00 to \$67,570.00. No change to overall contract amount.

**Attachments:** [Unit X-14 Change Order No 3.pdf](#)

**This Presentation was received and filed**

**14-1163** Director's Reports:

Finance  
Information Technology  
City Attorney

Attachments: [Information Technology Report Q3.docx](#)

**This Presentation was received and filed**

**14-1640** The following 2014 Budget adjustments were approved by the Mayor and Finance Director in accordance with Policy:

General Fund - Clerk's Office	
Class B Liquor License Revenue	+\$10,000
Class B Grant Payment	+\$10,000

to record liquor license receipt from and corresponding grant payment to C-Vine Lounge.

General Fund - Library	
Other Reimbursements	+\$787
Miscellaneous Equipment	+\$710
Library Materials	+\$77

to record funds received from the Friends of the Library for media equipment and materials.

General Fund - Parks and Recreation Department	
Donations	\$1,426
Miscellaneous Equipment	+\$1,426

to record donations received from the Dercks family and Smith/Keating family for memorial benches on the Apple Creek Trail and at Pierce Park, respectively.

**This Presentation was received and filed**

7. Adjournment

**Aldersperson Konetzke moved, seconded by Aldersperson Coenen, that the meeting be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Aldersperson Plank, Aldersperson Stueck, Aldersperson Coenen, Aldersperson Konetzke and Aldersperson Lobner