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DEPARTMENT OF PUBLIC WORKS

Engineering Division
100 North Appleton Street
Appleton, WI 54911
TEL (920) 832-6474
FAX (920) 832-6489

DEPARTMENT OF PUBLIC WORKS - Engineering Division
MEMO

TO: Municipal Services Committee

FROM: Ross Buetow, Deputy Director of Public Works / City Engineer

SUBJECT: Award of Contract for 2022-2027 College Avenue Sidewalk & Crosswalk Snow Removal Services

DATE: September 26, 2022

On August 18, 2022, our office issued a request for proposals (RFP) for Sidewalk & Crosswalk Snow Removal Services at designated locations along College Avenue and eight stairway locations throughout the City of Appleton. The deadline for submitting proposals was Friday, September 9, 2022.

The RFPs were sent to six different snow removal contractors. In response, we received only one proposal, from Complete Flatwork Specialists. Attached is a summary of their proposed hourly billing rates including the various types of snow removal equipment to be used and the associated labor costs.

Although we only received one response, we do not hesitate recommending award of this Contract to Complete Flatwork Specialists. They have performed this identical work over the past several years with excellent quality, dependability, and response times. Their proposed hourly rates are reasonable in comparison to the rates charged over the previous 5-year contract. Coordination of the work under this contract will be provided by Department of Public Works Operations Foremen.

Therefore, we recommend award of the 2022-2027 Sidewalk & Crosswalk Snow Removal Services Contract to Complete Flatwork Specialists in accordance with the hourly rates included in their proposal dated September 9, 2022. The term of this contract will be from October 2022 through June of 2027, conditioned upon satisfactory performance by the contractor.

Thank you for your consideration.

9/9/2022

PROPOSAL **SIDEWALK & CROSSWALK SNOW REMOVAL SERVICES**

Description	WINTER 2022-2023	WINTER 2023-2024	WINTER 2024-2025	WINTER 2025-2026	WINTER 2026-2027
*Tractor/Skid Steer	\$ /hr.	\$ /hr.	\$ /hr.	\$ /hr.	\$ /hr.
*Snowblower	\$ /hr.	\$ /hr.	\$ /hr.	\$ /hr.	\$ /hr.
*Tri-Axle Dump Truck	\$ /hr.	\$ /hr.	\$ /hr.	\$ /hr.	\$ /hr.
*Salt Truck	\$ /hr.	\$ /hr.	\$ /hr.	\$ /hr.	\$ /hr.
Laborer (Shoveling/Flagging)	\$ 60. ⁰⁰ /hr.	\$ 62. ⁰⁰ /hr.	\$ 64. ⁰⁰ /hr.	\$ 66. ⁰⁰ /hr.	\$ 68. ⁰⁰ /hr.
Foreman	\$ 70. ⁰⁰ /hr.	\$ 72. ⁰⁰ /hr.	\$ 74. ⁰⁰ /hr.	\$ 76. ⁰⁰ /hr.	\$ 78. ⁰⁰ /hr.
Pickup Truck Miles	\$ /mile	\$ /mile	\$ /mile	\$ /mile	\$ /mile

* Hourly rates including operator

OTHER EQUIPMENT

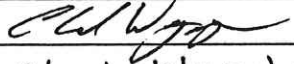
Skidsteer	\$ 120. ⁰⁰ /hr.	\$ 122. ⁰⁰ /hr.	\$ 124. ⁰⁰ /hr.	\$ 126. ⁰⁰ /hr.	\$ 128. ⁰⁰ /hr.
(Description)					
	\$ /hr.	\$ /hr.	\$ /hr.	\$ /hr.	\$ /hr.
(Description)					
	\$ /hr.	\$ /hr.	\$ /hr.	\$ /hr.	\$ /hr.
(Description)					

CONTRACTOR: Complete Flatwork Specialists

MAILING ADDRESS: W1944 Industrial Dr. Kaukauna WI 54130

PHYSICAL ADDRESS: W1944 Industrial Dr. Kaukauna WI 54130

CITY, STATE, ZIP: Kaukauna WI 54130

BY: 

PRINT: Chad Weyenberg

TITLE: President

TELEPHONE: 920-427-5401

E-MAIL: chad@completeflatwork.com

DATE: 9-9-2022

PROPOSAL

P-1

Proposals to be received until 4:00 p.m. (local time) the 9th day
of September, 2022.

TO: City of Appleton Dept. of Public Works
Attn: Ross Buetow, Dep. Dir. of Public Works
5th Floor City Center Building
100 North Appleton Street Appleton,
Wisconsin 54911

The undersigned, having familiarized himself with the local conditions affecting the cost of the work and with the contract documents, including the Request for Proposals, Instructions to Contractors, Scope of Work, and the form of the Proposal on file in the office of the City Engineer, City Hall, 100 N. Appleton Street, Appleton, Wisconsin 54911, hereby proposes to perform everything required to be performed under the contract and to provide and furnish all of the labor, necessary tools, material or expendable material, except as is specified as being provided by the City of Appleton, and all utility and transportation services and appurtenances necessary to perform and complete in a workmanlike manner all of the work required and as called for in the following proposals in connection with the provision of: College Avenue Sidewalk and Crosswalk Snow Removal Services in the City of Appleton, Wisconsin, all in accordance with this Request for Proposals, including Addenda Number(s) _____ issued thereto for the following price(s); to wit:

Ad. No. _____: \$ _____
Ad. No. _____: \$ _____

Pursuant to Section 66.0901(7) of the Wisconsin State Statutes, a list of subcontractors shall be included with the proposal. Include below a list of subcontractors:

Company Name:	Type of work to be performed:
_____	_____
_____	_____
_____	_____
_____	_____

PROPOSAL AFFIDAVIT

P-2

I hereby certify that all the statements herein are made on behalf of

(Name of Corporation, Submitting

Proposal) (STRIKE CLAUSES NOT

APPLICABLE)

a Corporation organized and existing under the laws of the State of Wisconsin; a Partnership consisting of _____; an Individual trading as _____ of the City of _____, State of _____; that I have examined and carefully prepared this proposal from the plans, specifications, and a field inspection of the site where necessary and have checked the same in detail before submitting this proposal; that I have full authority to make such statements and submit this proposal in (its) (my) (strike if not applicable) behalf; and that the statements are true and correct.

BY [Signature] (SEAL)

PRINT Chad Weyenberg

TITLE President

ADDRESS W1944 Industrial Dr.

CITY, STATE, ZIP Kaukauna WI 54130

Subscribed and sworn to before me

this 9th day of September 2022

Cynthia K. Green (SEAL)

(PRINT) Cynthia K Green

Notary Public State of

Wisconsin

My Commission Expires 04/29/2025



(Contractors should not add any conditions or qualifying statements to this proposal as otherwise the proposal may be declared irregular as not being responsive to the advertisement.)