



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Minutes - Final City Plan Commission

Wednesday, December 10, 2025

3:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order by Vice Chair Fenton at 3:30 p.m.

2. Pledge of Allegiance

3. Roll call of membership

Present: 4 - Uitenbroek, Neuberger, Fenton and Carpenter

Excused: 3 - Palm, Robins and Mayor Woodford

Others present:

Jeff Schultz, Martenson & Eisele

Jed Engel, 1745 N. Superior Street

4. Approval of minutes from previous meeting

[25-1452](#)

City Plan Minutes from 11-12-25

Attachments: [City Plan Minutes 11-12-25.pdf](#)

Neuberger moved, seconded by Carpenter, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Uitenbroek, Neuberger, Fenton and Carpenter

Excused: 3 - Palm, Robins and Mayor Woodford

5. Public Hearing/Appealances

6. Action Items

[25-1453](#)

Request to approve the Comet Ridge Final Plat as shown on the attached maps and subject to the conditions in the attached staff memo

Attachments: [StaffMemo CometRidge FinalPlat For12-10-25.pdf](#)

Neuberger moved, seconded by Carpenter, that the Comet Ridge Final Plat be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Uitenbroek, Neuberger, Fenton and Carpenter

Excused: 3 - Palm, Robins and Mayor Woodford

[25-1454](#)

Request to approve the release of drainage easement for Lot 15 of Lumbini Estates (Tax Id #31-9-4161-41) as shown on the attached maps and subject to the owner/agent completing and recording an appropriate correction instrument with the Calumet County Register of Deeds

Attachments: [StaffMemo_LumbiniEstates_ReleaseofDrainageEasement_For12-10-25.pdf](#)

Carpenter moved, seconded by Uitenbroek, that the Release of Drainage Easement be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Uitenbroek, Neuberger, Fenton and Carpenter

Excused: 3 - Palm, Robins and Mayor Woodford

7. Information Items

[25-1455](#)

Comprehensive Outdoor Recreation Plan (CORP) Update

Attachments: [StaffMemo_CORP_For12-10-25.pdf](#)
[Appleton CORP DRAFT_12.03.25.pdf](#)
[Appleton CORP DRAFT Appendix_SIMPLIFIED_11.19.25.pdf](#)

This item was presented and discussed.

8. Adjournment

Carpenter moved, seconded by Neuberger, that the meeting be adjourned at 3:43 p.m. Roll Call. Motion carried by the following vote:

Aye: 4 - Uitenbroek, Neuberger, Fenton and Carpenter

Excused: 3 - Palm, Robins and Mayor Woodford