



CITY OF APPLETON

Appleton Public Library
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To: Appleton Public Library Board of Trustees

From: Owen Anderson, Public Services Supervisor

Date: 6/12/2024

Subject: Recommend to approve awarding self-checkout(s) contract to vendor MK

Solutions for an amount not to exceed \$50,000

In 2023, the City of Appleton Common Council approved a \$50,000 capital improvement plan for the renewal of self-checkout machines and RFID pads at the Appleton Public Library. In April, the library put out a request for proposal and received proposals from four vendors. A staff committee reviewed proposals, met with vendors, and reviewed references. After careful consideration, we recommend the library award the self-checkout contract to MK Solutions, due to the proposal being within budget and meeting all project specifications.

Sincerely,

Owen Anderson
Public Services Supervisor
Appleton Public Library
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