



“...meeting community needs...enhancing quality of life.”

**PARKS, RECREATION & FACILITIES  
MANAGEMENT**

**Dean R. Gazza, Director**

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Email - [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org)

TO: Finance Committee

FROM: Dean R. Gazza

DATE: 05-10-2016

RE: Action: Award the Fire Stations #3 and #5 “2016 Exterior Lighting Replacement” contract to K&B Electric, LLC in the amount of \$38,110 with a contingency of 10% for a project not to exceed \$41,921.

The 2016 Capital Improvement Plan includes \$80,000 for exterior lighting upgrades at Fire Stations #3 and #5. The existing lights are at the end of their life cycle, and are inefficient. This project will include the replacement of all building wallpacks, parking lot lights, and walkway bollard lights.

The bids were received as follows:

<b>K&amp;B Electric, LLC (low bid)</b>	<b>\$38,110</b>
Abcom Electric, LLC	\$49,950
Elmstar Electric Corp.	\$59,128

Our consulting engineer has written the City of Appleton a formal letter of recommendation to award the contract to K&B Electric, LLC (see attached). Therefore, the Parks, Recreation, and Facilities Management Department recommends awarding the contract to K&B Electric, LLC in the amount of \$38,110, plus a contingency of 10% only to be utilized as needed.

Please contact me at 832-5572 or at [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org) with any questions.



Steven Schrage  
Department of Parks, Recreation and Facilities Management  
1819 East Witzke Boulevard  
Appleton, WI, 54911

RE: Contractor Recommendation for Project: City of Appleton Fire Station #3 and #5 Exterior Lighting Upgrades

Dear Steven,

Based on our review of the public bids received on April 21, 2016, Performa has arrived at a recommendation for the contractor to be awarded the work pertaining to the City of Appleton Fire Station #3 and #5 Exterior Lighting Upgrades.

The recommended contractor for this work is K&B Electric LLC based on their adherence to the bid instructions and lowest cost provider.

Sincerely, Matt Marek

A handwritten signature in black ink, appearing to read 'Matt Marek', written over a thin horizontal line.

Director of Engineering Performa Inc.