



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final-revised Common Council

Wednesday, August 17, 2022

7:00 PM

Council Chambers

A. CALL TO ORDER

The meeting was called to order by Mayor Woodford at 7:00 p.m.

B. INVOCATION

The Invocation was offered by Alderperson Fenton.

C. PLEDGE OF ALLEGIANCE TO THE FLAG

D. ROLL CALL OF ALDERPERSONS

Present: 13 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Joss Thyssen, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim and Mayor Jake Woodford

Excused: 3 - Alderperson Israel Del Toro, Alderperson Christopher Croatt and Alderperson Chad Doran

E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS

All departments were represented.

F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[22-1052](#)

Common Council Meeting Minutes of August 3, 2022

Attachments: [CC Minutes 8-3-22.pdf](#)

Alderperson Hartzheim moved, seconded by Alderperson Thyssen, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 12 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Joss Thyssen, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Kristin Alfheim, Alderperson Nate Wolff and Alderperson Sheri Hartzheim

Excused: 3 - Alderperson Israel Del Toro, Alderperson Christopher Croatt and Alderperson Chad Doran

Abstained: 1 - Mayor Jake Woodford

G. BUSINESS PRESENTED BY THE MAYOR

[22-1054](#)

Appleton Public Arts Committee Appointment

Attachments: [Appleton Public Arts Committee Appointment.pdf](#)

Alderson Hartzheim moved, seconded by Alderson Firkus, that the appointment be approved. Roll Call. Motion carried by the following vote:

Aye: 12 - Alderson William Siebers, Alderson Vered Meltzer, Alderson Brad Firkus, Alderson Katie Van Zeeland, Alderson Denise Fenton, Alderson Maiyoua Thao, Alderson Joss Thyssen, Alderson Alex Schultz, Alderson Vaya Jones, Alderson Kristin Alfheim, Alderson Nate Wolff and Alderson Sheri Hartzheim

Excused: 3 - Alderson Israel Del Toro, Alderson Christopher Croatt and Alderson Chad Doran

Abstained: 1 - Mayor Jake Woodford

H. PUBLIC PARTICIPATION

The following spoke regarding Item 22-1036 Resolution 9-R-22 Sustainability:

Kathleen Gribble, 318 E Mitchell Ave

Terry Dawson, 1131 S Oneida St

Elizabeth Stevens, 401 E Wentworth Ln

Ronna Swift, 230 W Seymour St - also read a prepared statement on behalf of Cathy Thompson

I. PUBLIC HEARINGS

J. SPECIAL RESOLUTIONS

K. ESTABLISH ORDER OF THE DAY

[22-0954](#)

R/B-Request from Michael Rumans, 725 W. Packard Street, for a variance to Municipal Code Section 19-91 (f) for a driveway widened more than 4 feet into the front yard.

Attachments: [725 W Packard St-variance.pdf](#)

This Item was referred to the Municipal Services Committee by Alderson Siebers, due back on 8/22/2022.

[22-1036](#)

Resolution #9-R-22 Sustainability

Attachments: [#9-R-22 Sustainability Panel Resolution.pdf](#)

Alderson Firkus moved, seconded by Alderson Jones, that the Resolution be approved. Roll Call. Motion carried by the following vote:

Aye: 11 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Joss Thyssen, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Kristin Alfheim and Alderperson Nate Wolff

Nay: 1 - Alderperson Sheri Hartzheim

Excused: 3 - Alderperson Israel Del Toro, Alderperson Christopher Croatt and Alderperson Chad Doran

Abstained: 1 - Mayor Jake Woodford

22-1000

Request to approve Special Use Permit #8-22 for a car wash use located at 1000 W. Northland Avenue (Tax Id #31-5-9494-06), as shown on the attached materials and per attached plan of operation, to run with the land subject to the conditions in the attached staff report and approve attached Resolution (2/3 vote of Common Council required for approval)

Attachments: [StaffReport_Zips Car Wash_SUP_For08-10-22.pdf](#)
 [Ron & Cindy Dercks Email 8-8-22.pdf](#)

Alderperson Hartzheim moved, seconded by Alderperson Fenton, that the Special Use Permit be approved. Roll Call. Motion carried by the following vote:

Aye: 8 - Alderperson Brad Firkus, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Joss Thyssen, Alderperson Vaya Jones, Alderperson Kristin Alfheim and Alderperson Sheri Hartzheim

Nay: 4 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Alex Schultz and Alderperson Nate Wolff

Excused: 3 - Alderperson Israel Del Toro, Alderperson Christopher Croatt and Alderperson Chad Doran

Abstained: 1 - Mayor Jake Woodford

L. COMMITTEE REPORTS

Balance of the action items on the agenda.

Alderperson Hartzheim moved, Alderperson Meltzer seconded, to approve the balance of the agenda. The motion carried by the following vote:

Aye: 12 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Joss Thyssen, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Kristin Alfheim, Alderperson Nate Wolff and Alderperson Sheri Hartzheim

Excused: 3 - Alderperson Israel Del Toro, Alderperson Christopher Croatt and Alderperson Chad Doran

Abstained: 1 - Mayor Jake Woodford

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE[22-1033](#)

Approve Contract Amendment / Change Order No. 1 to Olde Oneida Street Bridge over the power canal Design Services Contract with the WI Department of Transportation for additional environmental requirements related to geotechnical sampling in the amount of \$20,000.00 resulting in no change to contract contingency. Overall contract increases from \$87,673.00 to \$107,673.00.

Attachments: [Olde Oneida St Bridge.pdf](#)

This Report Action Item was approved.

2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE**3. MINUTES OF THE CITY PLAN COMMISSION**[22-1001](#)

Request to approve Certified Survey Map #23-22, which crosses a plat boundary, to eliminate a parcel located on E. John Street (Tax Id #31-4-5269-00) and attach its land area to 2 parcels, 1730 S. Matthias Street (Tax Id #31-4-4699-00) and 2616 E. John Street (Tax Id #31-4-5268-00) as shown on the attached map and subject to the conditions in the attached staff report

Attachments: [StaffReport_JohnStMatthiasSt_CrossingPlatBoundary_For08-10-22.pdf](#)

This Report Action Item was approved.

[22-1002](#)

Request to approve Resolution #2022-06 to update the land use applications fee schedule for the Community and Economic Development Department as described in the attached documents

Attachments: [Land Use Application Fees Memo to PC_8-10-22.pdf](#)
[Land Use Apps Fee Study_Proposed Fees For 2023.pdf](#)
[Resolution #2022-06_Land Use Application Fees 2023.pdf](#)

This Report Action Item was approved.

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

[22-1022](#)

Action: Award the 2022 Lutz Park Shoreline Development and Trail Design Project Contract to AECOM in the Amount of \$50,000

Attachments: [Lutz Park Shoreline Development and Trail Design Project Memo.docx](#)

This Report Action Item was approved.

5. MINUTES OF THE FINANCE COMMITTEE

[22-1012](#)

Request to Approve the Permanent Sanitary Sewer Easement and Temporary Construction Easement Agreement with the Chris J. Hartwig Revocable Trust

Attachments: [0115 - Finance Committee - Hartwig Easement Memo 08-01-2022 \(Final\).pdf](#)

This Report Action Item was approved.

[22-1013](#)

Request to Approve Change Order #3 to Sabel Mechanical contract as part of the 2021 Secondary Clarifier Drive Removal, Rebuild, and Reinstallation Project totaling \$27,174 resulting in a decrease in contingency from \$88,421 to \$61,227

Attachments: [220725_UC Memo SecondaryClariferDrive_Sabel_Change Orders No3.pdf](#)

This Report Action Item was approved.

[22-1014](#)

RIVERSIDE CEMETERY ASSOCIATION submitting a request for payment for maintenance of Veteran's graves

Attachments: [Riverside Cemetery - 2022 Veteran Grave Care Reimbursement.pdf](#)
[Riverside Cemetery - Military Report 07-06-2022 - by death date.xlsx](#)
[Riverside Cemetery - Veterans July 2021 to June 2022.pdf](#)

This Report Action Item was approved.

[22-1028](#)

Request to Approve Contract Amendment / Change Order No. 1 to contract 44-22, Unit Z-22 Sewer and Water Reconstruction No. 3 for addition of Oneida Street sanitary sewer relay to serve new Urbane 115 development in the amount of \$42,805 resulting in no change to contract contingency. Overall contract increases from \$1,483,695 to \$1,526,500.

Attachments: [Unit Z-22 Change Order No. 1.pdf](#)

This Report Action Item was approved.

6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE**7. MINUTES OF THE UTILITIES COMMITTEE**[22-1006](#)

Award Engineering Contract to McMahon Associates for the Water Treatment Facility Optimized Corrosion Control Treatment (OCCT) Phosphoric Acid System Design in the amount of \$35,200 with a contingency of \$5,280.

Attachments: [OCCT Project 08-01-22.pdf](#)

This Report Action Item was approved.

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE**9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION****10. MINUTES OF THE BOARD OF HEALTH**[22-1030](#)

Request to Approve Weights and Measures Fee Schedule.

Attachments: [FEE PROPOSALS 2023.pdf](#)

This Report Action Item was approved.

M. CONSOLIDATED ACTION ITEMS**N. ITEMS HELD****O. ORDINANCES**[22-1053](#)

Ordinances #53-22 & #54-22

Attachments: [Ordinances to Council 8-17-22.pdf](#)

Aldersperson Hartzheim moved, seconded by Aldersperson Firkus, that the Ordinances be approved. Roll Call. Motion carried by the following vote:

Aye: 12 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Maiyoua Thao, Aldersperson Joss Thyssen, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff and Aldersperson Sheri Hartzheim

Excused: 3 - Alderperson Israel Del Toro, Alderperson Christopher Croatt and Alderperson Chad Doran

Abstained: 1 - Mayor Jake Woodford

- P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION
- Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION
- R. OTHER COUNCIL BUSINESS
- S. ADJOURN

Alderperson Hartzheim moved, seconded by Alderperson Fenton, that the meeting be adjourned at 7:41 p.m. Roll Call. Motion carried by the following vote:

Aye: 12 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Maiyoua Thao, Alderperson Joss Thyssen, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Kristin Alfheim, Alderperson Nate Wolff and Alderperson Sheri Hartzheim

Excused: 3 - Alderperson Israel Del Toro, Alderperson Christopher Croatt and Alderperson Chad Doran

Abstained: 1 - Mayor Jake Woodford

Kami Lynch, City Clerk