



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Fox Cities Transit Commission

Tuesday, August 27, 2024

2:50 PM

Council Chambers, 6th Floor

Due to technical difficulties, recording does not include sound.

1. Call meeting to order

2. Pledge of Allegiance

3. Roll call of membership

Present: 7 - Dexter, VandeHey, Chairperson Dearborn, Wurdinger, Patza, Torrance and Holzschuh

Excused: 5 - Kasimor, Detienne, Firkus, Brown and Heffernan

4. Approval of minutes from previous meeting

[24-1136](#)

Approval of minutes from previous meeting

Attachments: [Meeting Minutes 23-July-2024.pdf](#)

Commissioner Wurdinger moved, seconded by Commissioner VandeHey, that the Minutes be approved. Voice Vote. Motion Carried.

5. **Public Hearing/Appearances**

[24-0974](#)

Public Participation on Agenda Items

No public participation on agenda items

6. **Action Items**

[24-1137](#)

Approval of Payments

Attachments: [July 2024 Payments.pdf](#)

Commissioner VandeHey moved, seconded by Commissioner Wurdinger, that the payments be approved. Voice Vote. Motion Carried.

[24-1138](#) Authorization Award Sole Source A&E Services Contract to Kueny Architects, LLC for Whitman Ave. Phase 2 Construction

Attachments: [Award Recommendation Memo_Whitman AE P2.pdf](#)

Commissioner Torrance moved, seconded by Commissioner VandeHey, that the A&E Sole Source Contract Award be recommended for approval. Voice Vote. Motion Carried.

7. Information Items

[24-0978](#) 2023 Audit Presentation

Attachments: [City of Appleton Valley Transit 2023 Single Audit.pdf](#)

Audit report presented by Leah Lasecki, Clifton Larson Allen LLP

The Audit Report was presented

[24-1139](#) Financial Report

Attachments: [July 2024 Income Statement.pdf](#)

[July 2024 Income Statement revised.pdf](#)

The Financial Report was presented

[24-1140](#) Ridership Report

Attachments: [July 2024 Ridership.pdf](#)

The Ridership Report was presented

[24-1141](#) Disadvantaged Business Enterprise Program Goal

Attachments: [FCTC DBE Goal 2025.pdf](#)

Valley Transit's 2025 - 2027 Disadvantaged Business Enterprise Program Goals and Policy were presented

[24-1143](#) Request for Future Agenda Items

Future Agenda items were discussed

8. Next Meeting Date & Time

- September 10, 2024, 2:50 PM - Cancelled

- September 24, 2024, 2:50 PM

9. Adjournment

A motion was made by Commissioner Dexter, seconded by Commissioner VandeHey, that this meeting was adjourned.. The motion carried unanimously.