



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Utilities Committee

Tuesday, April 27, 2021

5:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

Chairperson Meltzer called the Utilities Committee meeting to order at 5:00 p.m.

2. Roll call of membership

Aldersperson Martin arrived at 5:15 p.m.

Present: 5 - Meltzer, Smith, Doran, Martin and Thao

3. Approval of minutes from previous meeting

[21-0507](#)

Approval of the April 13, 2021 Utilities Committee Meeting Minutes.

Attachments: [April 13, 2021 Utilities Committee Meeting Minutes.pdf](#)

Smith moved, seconded by Doran, that the Utilities Committee meeting minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Smith, Doran and Thao

Excused: 1 - Martin

4. Public Hearings/Appearances

5. Action Items

[21-0508](#)

Elect a Vice-Chair for the Utilities Committee.

Aldersperson Smith was nominated and approved as Vice-Chair by unanimous consent.

The Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Smith, Doran and Thao

Excused: 1 - Martin

6. Information Items

[21-0510](#)

Confirm Meeting Date and Time for the Utilities Committee to meet.

The Utilities Committee will continue to meet at 5:00 p.m. on the Tuesday following the Common Council meeting.

[21-0511](#)

Designate a Contact Person who can answer specific questions about agenda items for the Utilities Committee.

Directors Shaw and Vandehey will continue to be contact people to answer questions regarding agenda items.

[21-0567](#)

Proposed postponement of 2021 Utility Construction Projects.

Attachments: [Postpone 2021 Sewer and Water Projects.pdf](#)

This item was discussed.

[21-0514](#)

Monthly Reports for January, February, and March 2021:

- Wastewater Treatment Plant Synopsis and Receiving Station Revenue Report
- Water Treatment Facility Synopsis
- Water Distribution and Meter Team Monthly Report - March

Attachments: [2021 Q1 Wastewater Synopsis.pdf](#)
[2021 Q1 Wastewater Effluent Quality Summary.pdf](#)
[Receiving Station Revenue Report.pdf](#)
[2021 Q1 Water Synopsis.pdf](#)
[Water Main Breaks March 2021.pdf](#)

The reports were reviewed.

7. Adjournment

Smith moved, seconded by Thao, that the Utilities Committee meeting be adjourned at 5:17 p.m.. Roll Call. Motion carried by the following vote:

Aye: 5 - Meltzer, Smith, Doran, Martin and Thao