

May 3, 2018

Paula VandeHey, Director
City Of Appleton – Department of Public Works
100 N. Appleton Street
Appleton, WI 54911

Dear Ms. VandeHey,

At the request of Mile of Music, Heid Music, and Appleton Downtown Inc.; we would like to request a Sidewalk Occupancy Permit for International ***Make Music Day*** to be held on Thursday, June 21; coinciding with the Lunchtime Live and Summer Concert.

An International event, Make Music Day is hosted in over 800 cities across 120 countries, it is a day designed around celebrating community involvement. Our intent is to offer busking and sing-alongs; encouraging the general public to participate and assist in making music.

Again, after reviewing the “busking” policy set forth by the City of Appleton, I am not sure if I need to request the permit, but due to previous requests, I rather err on the side of caution.

Thank you for your consideration.

Sincerely,



Djuanna Hugdahl
Event Coordinator
Appleton Downtown Inc.