

**Yearly External Collaborative/Cooperative Agreements (new and maintained)
Key Performance Indicator (KPI) Guidelines**

Use the following criteria to help decide whether to log a Collaborative/Cooperative Agreement toward this KPI.

Did you.....?	Log Toward KPI	Maintain Department List Only
<i>Develop, draft, deliver a program, presentation, or other event with an external organization/individual</i>	X	
<i>Enter a Memorandum of Understanding (MOU)</i>	X	
<i>Serve on a governing board, task force, ad hoc committee, or any other body in service of another organization or agency</i>	X	
<i>Deliver an external service that was beyond the scope of ordinary or statutorily required cooperation</i>	X	
<i>Participate in a consortium or coalition of organizations/agencies/governments/counterparts</i>	X	
<i>Collaborate with another organization in which costs and/or responsibility are shared? (For example: Partner with an organization to hire a consultant for a project to benefit both organizations; share the consulting costs.)</i>	X	
<i>Develop, participate in, conduct a research study with an institution, researcher, or other organization</i>	X	
<i>Deliver a presentation to a group, organization, committee</i>		X
<i>Lease or rent space in your facility for an organization or program (but did not participate in development or delivery of program, nor sponsor the event)</i>		X
<i>Contract for paid services from a third-party provider for services rendered to the City</i>		X