



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Common Council

Wednesday, August 17, 2016

7:00 PM

Council Chambers

A. CALL TO ORDER

The meeting was called to order by Mayor Hanna at 7:00 p.m.

B. INVOCATION

The Invocation was offered by Alderperson Lobner.

C. PLEDGE OF ALLEGIANCE TO THE FLAG

D. ROLL CALL OF ALDERPERSONS

Present: 16 - Alderperson Kathleen Plank, Alderperson William Siebers, Alderperson Curt Konetzke, Alderperson Ed Baranowski, Alderperson Margret Mann, Alderperson Patti Coenen, Alderperson Kyle Lobner, Alderperson Jeffrey Jirschele, Alderperson Matt Reed, Alderperson Vered Meltzer, Alderperson Joe Martin, Alderperson Greg Dannecker, Alderperson Christine Williams, Alderperson Cathy Spears, Alderperson Chris Croatt and Mayor Timothy Hanna

E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS

*City Clerk Lynch, City Attorney Walsh, Deputy City Attorney Behrens,
Director of Community & Economic Development Harkness,
Director of Finance Saucerman, Battalion Chief Hockett,
Health Office Eggebrecht, Human Resources Director Behnke
Director of Information Technology Fox, Library Director Rortvedt,
Police Department Representative, Director of Public Works Vandehey,
Director of Utilities Shaw*

F. PUBLIC PARTICIPATION

G. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[16-1317](#)

Common Council Meeting Minutes of August 3, 2016

Attachments: [CC Minutes 8-3-16.pdf](#)

Alderperson Konetzke moved, seconded by Alderperson Meltzer, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 14 - Alderperson Kathleen Plank, Alderperson William Siebers, Alderperson Curt Konetzke, Alderperson Ed Baranowski, Alderperson Margret Mann, Alderperson Patti Coenen, Alderperson Kyle Lobner, Alderperson Jeffrey Jirschele, Alderperson Vered Meltzer, Alderperson Joe Martin, Alderperson Greg Dannecker, Alderperson Christine Williams, Alderperson Cathy Spears and Alderperson Chris Croatt

Abstained: 2 - Alderperson Matt Reed and Mayor Timothy Hanna

H. BUSINESS PRESENTED BY THE MAYOR

[16-1316](#)

Appointment of Adriana Panella as the Teen Member to the Appleton Library Board

Attachments: [Library Bd Teen Appt 081716.pdf](#)

Alderperson Baranowski moved, seconded by Alderperson Dannecker, that the appointment be approved. Roll Call. Motion carried by the following vote:

Aye: 15 - Alderperson Kathleen Plank, Alderperson William Siebers, Alderperson Curt Konetzke, Alderperson Ed Baranowski, Alderperson Margret Mann, Alderperson Patti Coenen, Alderperson Kyle Lobner, Alderperson Jeffrey Jirschele, Alderperson Matt Reed, Alderperson Vered Meltzer, Alderperson Joe Martin, Alderperson Greg Dannecker, Alderperson Christine Williams, Alderperson Cathy Spears and Alderperson Chris Croatt

Abstained: 1 - Mayor Timothy Hanna

I. PUBLIC HEARINGS

J. SPECIAL RESOLUTIONS

K. ESTABLISH ORDER OF THE DAY

[16-1278](#)

Request from Tim Lutz, 2013 S. Jefferson Street, for a variance to the City's Building Addressing Policy that states "Accessory buildings will not be allowed to have distinct official addresses."

Attachments: [Tim Lutz-2013 S. Jefferson Street.pdf](#)

Alderperson Jirschele requested that this item be referred back to Committee for further discussion.

This Report Action Item was referred to the Municipal Services Committee due back on 8/23/2016.

[16-1285](#)

Adopt City of Appleton Downtown Mobility Plan.

Attachments: [Appleton's Downtown Mobility Plan.pdf](#)
[Comments from Appleton Downtown Mobility Plan.pdf](#)
[AECOM Downtown Appleton Mobility Plan - Draft.pdf](#)

Alderson Croatt moved, seconded by Alderson Baranowski, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:

Aye: 15 - Alderson Kathleen Plank, Alderson William Siebers, Alderson Curt Konetzke, Alderson Ed Baranowski, Alderson Margret Mann, Alderson Patti Coenen, Alderson Kyle Lobner, Alderson Jeffrey Jirschele, Alderson Matt Reed, Alderson Vered Meltzer, Alderson Joe Martin, Alderson Greg Dannecker, Alderson Christine Williams, Alderson Cathy Spears and Alderson Chris Croatt

Absent: 1 - Mayor Timothy Hanna

L. COMMITTEE REPORTS

Balance of the action items on the agenda.

Alderson Croatt moved, Alderson Konetzke seconded, to approve the balance of the agenda. The motion carried by the following vote:

Aye: 15 - Alderson Kathleen Plank, Alderson William Siebers, Alderson Curt Konetzke, Alderson Ed Baranowski, Alderson Margret Mann, Alderson Patti Coenen, Alderson Kyle Lobner, Alderson Jeffrey Jirschele, Alderson Matt Reed, Alderson Vered Meltzer, Alderson Joe Martin, Alderson Greg Dannecker, Alderson Christine Williams, Alderson Cathy Spears and Alderson Chris Croatt

Abstained: 1 - Mayor Timothy Hanna

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[16-1277](#)

Request from Holschuh Properties LLC for a variance to extend the driveway at 704 E. Calumet Street 8 feet into the front yard.

Attachments: [Holschuh Properties LLC.pdf](#)

This Report Action Item was approved.

[16-1279](#)

Request from McFleshman's Brewing Company for a permanent street occupancy permit for an electrical meter, gas service and associated poles on the alley side of 115 S. State Street.

Attachments: [McFleshman's Brewing Company.pdf](#)

This Report Action Item was approved.

[16-1280](#)

Approve Modified City of Appleton Residential Recycling Multiple Cart Policy.

Attachments: [Residential Recycling Multiple Cart Policy.pdf](#)

This Report Action Item was approved.

[16-1281](#)

Approve modified City of Appleton Multi-Family Residential Recycling Cart Policy.

Attachments: [Mult-Family Residential Recycling Cart Policy.pdf](#)

This Report Action Item was approved.

[16-1286](#)

Award the UHF Digital Mobile Radio System to Baycom Inc. in the amount of \$124,787.32 with a 10% contingency of \$12,478 for a total cost not to exceed \$137,265.32.

Attachments: [Award the UHF Digital Mobile Radio System.pdf](#)

This Report Action Item was approved.

[16-1298](#)

Request from Enviro forensics for a permanent street occupancy permit to install two (2) monitoring wells in Lawe Street to monitor groundwater at the former Appleton Wire Works property at 601 E. Hancock Street.

Attachments: [Enviroforensics.pdf](#)

This Report Action Item was approved.

2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[16-1212](#) Operator's License application of Andrea K. Brown, 1811 E. Melrose Avenue

Attachments: [Operator License application - Andrea K Brown.pdf](#)

The recommendation for denial was approved.

[16-1239](#) Operator's Licenses

Attachments: [Operator's Licenses for 8-10-16 S & L.pdf](#)

This Report Action Item was approved.

[16-1235](#) "Class B" Beer/Liquor license Change of Premise Description of Fox Cities Performing Arts Center, 400 W. College Ave., for event on August 25, 2016, contingent upon approval from all departments.

Attachments: [PAC change of description.pdf](#)

This Report Action Item was approved.

[16-1284](#) Request to modify Chapter 9 of the Municipal Code to allow for the issuance of Temporary Operator Licenses

Attachments: [Temporary Operator License Memo.pdf](#)

This Report Action Item was approved.

3. MINUTES OF THE CITY PLAN COMMISSION

[16-1231](#) Request to approve the dedication of land for public right-of-way for E. Broadway Drive, as shown on the attached maps

Attachments: [StaffReport StreetDedication BroadwayDrive.pdf](#)

This Report Action Item was approved.

[16-1233](#) Request to approve Certified Survey Map #11-16, which crosses a plat boundary, for Nancy Mills to combine 17 River Front Court (Tax Id #31-3-1732-00) and Pierce Court (Tax Id #31-3-0311-00), subject to the conditions in the attached staff report (including the creation of a double frontage lot) and as shown on the attached maps

Attachments: [StaffReport RiverFrontCt_DoubleFrontage&PlatBoundary_For08-08-16.pdf](#)

This Report Action Item was approved.

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE**5. MINUTES OF THE FINANCE COMMITTEE**[16-1242](#)

RIVERSIDE CEMETERY ASSOCIATION submitting a request for payment for maintenance of Veteran's graves.

Attachments: [Riverside Cemetery.pdf](#)

This Report Action Item was approved.

[16-1257](#)

Request for Finance Director to sell \$19,625,000 General Obligation Notes.

This Report Action Item was approved.

[16-1259](#)

Request for Finance Director to sell \$24,190,000 Water Revenue Refunding Bonds.

This Report Action Item was approved.

[16-1260](#)

Request for Finance Director to sell \$15,515,000 Stormwater Revenue Refunding Bonds.

This Report Action Item was approved.

[16-1271](#)

Request to approve Finance Committee Report 5-P-16 for a Sanitary Sewer Lateral at 2619 N Richmond Street.

Attachments: [Report 5-P-16.pdf](#)

This Report Action Item was approved.

[16-1272](#)

Request to approve contract amendment and Change Order No 1 to contract 18/16 for Unit W-16 Sewer and Water Reconstruction No. 1 for an additional 60 LF of steel casing pipe installation due to an unforeseen underground obstruction encountered during pipe boring in the amount of \$36,204 resulting in a decrease to the contingency from \$93,135 to \$73,428. Overall contract increased from \$2,640,946 to \$2,657,443.

Attachments: [Contract Amendment and Change Order No.1 Unit W-16.pdf](#)

This Report Action Item was approved.

6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

[16-1070](#)

Request to approve Fox Cities Regional Partnership Economic Development Pledge for 2016

Attachments: [Memo on Fox Cities Regional Partnership Invoice.pdf](#)
[FCRP 2016 Pledge Invoice.pdf](#)
[FCRP YP Week 2016 Invoice-Receipt.pdf](#)
[CEDD Marketing & Business Services 2016 Budget.pdf](#)

This Report Action Item was approved.

7. MINUTES OF THE UTILITIES COMMITTEE

[16-1266](#)

Amend 2015C Design Contract fro Northland Pond with Brown and Caldwell by an amount not to exceed \$17,880.

Attachments: [Northland Pond 2015C Design Amend 1.pdf](#)

This Report Action Item was approved.

[16-1270](#)

Preliminary Resolution 5-P-16 for Sanitary Lateral at 2619 N. Richmond Street be adopted and refer the matter to Finance Committee to determine the assessment rate.

Attachments: [Preliminary Resolution 5-P-16.pdf](#)

This Report Action Item was approved.

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

[16-1300](#)

Request to award contract for the ERP (Enterprise Resource Planning) to Tyler Technologies headquartered in Plano, TX. The contract will cover 6 planned phases over approximately a 3 ½ year implementation project. The cost of the contract not to exceed \$1,849,574 plus a 10% contingency for a total of \$2,034,532.

Attachments: [ERP Software HR-IT Committee Memo.pdf](#)
[Tyler Client References.pdf](#)

This Report Action Item was approved.

- 9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION
- 10. MINUTES OF THE BOARD OF HEALTH
- M. CONSOLIDATED ACTION ITEMS
- N. ITEMS HELD
- O. ORDINANCES
- P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION
- Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION
- R. OTHER COUNCIL BUSINESS
- S. CLOSED SESSION
- T. ADJOURN

Alderson Baranowski moved, seconded by Alderson Spears, that the meeting be adjourned at 7:25 p.m. Roll Call. Motion carried by the following vote:

Aye: 16 - Alderson Kathleen Plank, Alderson William Siebers, Alderson Curt Konetzke, Alderson Ed Baranowski, Alderson Margret Mann, Alderson Patti Coenen, Alderson Kyle Lobner, Alderson Jeffrey Jirschele, Alderson Matt Reed, Alderson Vered Meltzer, Alderson Joe Martin, Alderson Greg Dannecker, Alderson Christine Williams, Alderson Cathy Spears, Alderson Chris Croatt and Mayor Timothy Hanna

Kami Lynch, City Clerk