



DEPARTMENT OF
UTILITIES

Department of Utilities
Wastewater Treatment Facility
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MEMORANDUM

Date: June 18, 2025
To: Chairperson Vered Meltzer and Members of the Utilities Committee
CC: Ryan Rice, Deputy Director of Utilities
Kelli Rindt, Enterprise Accounting Fund Manager
From: Chris Stempa, Director of Utilities
Subject: **Action: Approve Contract Amendment #2 to McMahon for Phase I Solids Dewatering Equipment Upgrades for a deduct to design and construction management services in the amount of \$5,461 decreasing the contract amount from \$352,872 to \$347,411**

BACKGROUND:

The Appleton Wastewater Treatment Plant (AWWTP) Phase I Solids Dewatering Equipment Upgrades Project engineering service contract was awarded to McMahon by Common Council on February 3, 2021 in the amount \$325,872 with a 10% contingency of \$32,587 for a Project Total not to exceed \$358,459. Owner directed changes in contract scope occurred over the course of the preliminary engineering phase in May 2021 as part of Contract Amendment #1 (\$27,000, approved by Common Council on June 2, 2021).

CONTRACT AMENDMENT #2

McMahon is providing a credit of \$5,461 in recognition of the costs required to relocate the Belt Filter Press Conveyor #2. That credit or contract deduct offsets the full cost incurred by the Utilities Department as part of the project through Staab Construction.

RECOMMENDATION

Amendment #2 would result in the Phase I Solids Dewatering Equipment Upgrades contract with McMahon decreasing from \$352,872 to \$347,411.

If you have any questions regarding this project, please contact Chris Stempa at ph: 832-5945.