



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Draft Municipal Services Committee

Monday, June 12, 2017

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

Present: 5 - Croatt, Coenen, Konetzke, Martin and Dannecker

3. Approval of minutes from previous meeting

[17-849](#) Minutes from May 22, 2017

Attachments: [Minutes from May 22, 2017.pdf](#)

Konetzke moved, seconded by Dannecker, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Konetzke, Martin and Dannecker

4. Public Hearings/Appearances

5. Action Items

[17-783](#) Recommend award of Unit Q-17 Pavement Marking Contract (Paint) to Crowley Construction Corp. in the amount of \$44,918.45 plus a \$5,000 contingency for a project total not to exceed \$49,918.45.

Martin moved, seconded by Dannecker, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Konetzke, Martin and Dannecker

[17-850](#) Request from Christensen Heating & Air Conditioning for a Street Occupancy Permit to install a sign that extends up to three (3) feet into the Wisconsin Avenue Street right-of-way with a minimum clearance of 12 feet.

Attachments: [Christiansen Heating and Air Conditioning.pdf](#)

Konetzke moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Konetzke, Martin and Dannecker

17-851

Request from Kevin Pullen, 2600-2602 S. Horizon Drive, for a variance to Municipal Code 19-91 (f)(5) to extend his driveway 4' 9" into the front yard of both sides of the duplex.

Attachments: [Kevin Pullen-2600 S Horizon Drive.pdf](#)

Konetzke moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Konetzke, Martin and Dannecker

17-858

Request from Lawrence University to move a house from 122 N. Union Street to 229 N. Union Street be approved contingent upon an approved moving route.

Attachments: [Building permit-122 N Union St to 229 N Union St.pdf](#)

Martin moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Konetzke, Martin and Dannecker

17-859

Request from Jill Gauger to have the \$50 Weed Administration Fee waived for 12 Ramlen Court.

Attachments: [12 Ramlen Court weed assessment.pdf](#)

Dannecker moved, seconded by Konetzke, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Konetzke, Martin and Dannecker

17-860

Install all-way stop control at the Walnut Street/Eighth Street intersection.

Attachments: [Intersection traffic at Walnut St. and Eighth Street.pdf](#)

Dannecker moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Konetzke, Martin and Dannecker

17-852

Approve proposed parking changes near Lincoln Elementary School to create a dedicated parking spot for the crossing guard.

Attachments: [Lincoln Elementary.pdf](#)

Dannecker moved, seconded by Croatt, that the Report Action Item be

recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Konezke, Martin and Dannecker

[17-853](#)

Approve proposed parking changes on Oklahoma Street, east of Mason Street.

Attachments: [Parking changes Oklahoma Street, east of Mason St.pdf](#)

Dannecker moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Konezke, Martin and Dannecker

[17-855](#)

Approve proposed parking changes on Capitol Drive near Edna Ferber Elementary School.

Attachments: [Ferber Elementary.pdf](#)

Dannecker moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Konezke, Martin and Dannecker

[17-856](#)

Approve proposed parking restriction on the north side of North Street at Durkee Street.

Attachments: [Parking restriction North St. to Durkee St.pdf](#)

Dannecker moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Konezke, Martin and Dannecker

6. Information Items

[17-861](#)

Contractor meeting held on June 6, 2017 for the STH 47 (Richmond) and CTH OO (Northland) Intersection Project.

Attachments: [Intersection project STH 47 and CTH OO.pdf](#)

[17-863](#)

Inspection Division Permit Summary Comparison Report for May, 2017.

Attachments: [Inspection Permit Summary Comparison Report for May 2017.pdf](#)

[17-882](#)

Parking meter pay-by-phone update.

Attachments: [Parking meter pay-by-phone update.pdf](#)

[17-866](#)

Discussion of proposed change to sidewalk cafe ordinance.

Attachments: [Proposed change to sidewalk cafe ordinance.pdf](#)

[17-868](#)

Evergreen Drive/Alvin Street upcoming project.

7. Adjournment

Konetzke moved, seconded by Dannecker, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Coenen, Konetzke, Martin and Dannecker