

## RECRUITMENT STATUS REPORT

**UPDATES THRU 12/3/2020**

STAFF PERSON	POSITION	DEPT.	DATE OF VACANCY	# OF OPENINGS	STATUS
<b>KIM</b>	Bus Driver	VT	Multiple	4	Application Deadline 12/27/20. Medical pending on 2 candidates.
	Part-Time Bus Driver	VT	N/A	N/A	Application Deadline 12/27/20.
	Communication Technician	VT	6/24/20	1	Application Deadline: 12/6/20.
	Utility Worker Part-Time	VT	8/31/20	1	Background and references pending on top candidate.
	Operator I	DPW	Multiple	1	Medical pending on 1 candidate.
	Operator I - Street	DPW	Multiple	2	Application Deadline: 12/13/20.
	Operator I - Sanitation	DPW	11/23/20	1	Application Deadline: 12/13/20.
	Part-Time Service Person (Public Works)	DPW	10/19/20	1	Panel Interviews: 12/8/20.
	HVAC Technician/Pipefitter	PRFM	1/5/21	1	Application Deadline: 12/20/20.
<b>ALLISON</b>	Police Officer	Police	N/A	Elig.	Lukas Buteyn start date 12/28/20. Kenneth Lowe start date 1/4/21. Danielle Beck start date 1/4/21. Conditional Offer extended to 1 candidate. Background pending on 1 candidate.
	Police Officer	Police	N/A	Elig.	Accepting Applications.
	Library Clerk – Regular Part Time	Library	1/5/21	1	Application Deadline: 12/20/20.
	Firefighter	Fire	N/A	N/A	PFC Interviews: 12/14/20.
	Deputy City Clerk	Legal	11/21/20	1	Application Deadline: 12/13/20.

**TOTAL POSITIONS OPEN = 14 TOTAL ELIGIBILITY LISTS = 1**

### POSITIONS ON HOLD

STAFF PERSON	POSITION	DEPT	Date(s) of Opening(s)	# of Openings	Person Vacating Position/Status
<b>ALLISON</b>	Systems Analyst	IT	9/6/19	1	Using part-time temporary staffing to fill current need.
	Library Assistant – Children’s (Sub)	Library	N/A	1	RTF approved – Delay hiring.
	Library Supervisor – Materials Management	Library	2/2/21	1	Michael Nitz 2/1/21 retirement. Waiting for RTF.
<b>KIM</b>	Parking Operator I	DPW	5/30/20	1	Received RTF – December hire.
	Parking Enforcement	DPW	9/10/20	1	Received RTF – Delay hiring.

**TOTAL POSITIONS ON HOLD = 5**

Note: Part time non-benefited positions do not (per Recruitment Policy) require authorization outside the department. The Mayor has asked departments to scrutinize.