



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Library Board

Tuesday, April 16, 2024

3:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

President Margret Mann called the meeting to order at 3:02pm

2. Pledge of Allegiance

3. Roll call of membership

Keller arrived at 3:06pm

Others Present: Owen Anderson, Nicole Casner, Ann Cooksey, Darrin Gladd, Tina Krueger, Adriana McCleer, Dan McGinnis, Alex Niemi, Colleen Rortvedt, Tasha Saecker, Maureen Ward

Present: 6 - Looker, Kellner, Scheuerman, Mann, Brozek and Lee

Excused: 5 - Nett, Sivasamy, Van Zeeland, Keller and Bunnow

4. Approval of minutes from previous meeting

[24-0396](#)

March 19, 2024 Meeting Minutes

Attachments: [3-19-2024 Library Board Meeting Minutes.pdf](#)

Kellner moved, seconded by Scheuerman, that the March 19, 2024 Meeting Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 6 - Looker, Kellner, Scheuerman, Mann, Brozek and Lee

Absent: 5 - Nett, Sivasamy, Van Zeeland, Keller and Bunnow

5. **Public Participations and Communications**

Establish Order of the Day

President Margret Mann called for a motion to place Action Items 24-0397, 24-0402 and 24-0433 on a Consent Agenda.

Looker moved, Kellner seconded that Action Items 24-0397, 24-0402 and 24-0433 be placed on a Consent Agenda. Voice Vote. Motion Carried. (6-0)

6. Action Items

Scheuerman moved, seconded by Looker that the Consent Agenda be approved. Voice Vote. Motion Carried. (6-0)

[24-0397](#)

Bill Register - March 2023

Attachments: [March 24 Bill Register.pdf](#)
[APL Financial Cash Flow-March 2024.pdf](#)
[Q3 Friends Project Summary Report.pdf](#)

This Report Action Item was approved

[24-0402](#)

April 2024 Budget Amendment

Attachments: [Apr24 Budget Amendment.pdf](#)

This Report Action Item was approved

[24-0433](#)

Request for Approval of Summer Teen Internship Position

Attachments: [Memo_TeenInternship.pdf](#)

This Report Action Item was approved

7. Information Items

A. Administrative Report

[24-0404](#)

Building Project Update

Attachments: [March 2024 Building Project Update.pdf](#)

[24-0410](#)

APL Annual Report

Attachments: [2023 Annual Report.pdf](#)

[24-0405](#)

APL Hiring Process Update

[24-0406](#)

May meeting time change - Tuesday, May 14 @ 1:00pm

[24-0411](#)

National Library Week - April 7-13

Attachments: [Library Week 2024.pdf](#)

B. President's Report

[24-0407](#) Public Library Association Conference Report

[24-0408](#) Trustee Fundraising Breakfast Thursday, April 18 8:00-9:30am

Attachments: [April18Event.pdf](#)
[04-18-2024 Notice of Quorum Library Trustee Breakfast.pdf](#)

C. Staff Updates

[24-0409](#) Children's Program Updates

Attachments: [Eclipse Programming Report.pdf](#)

8. Adjournment

**Scheuerman moved, seconded by Kellner, that the meeting be Adjourned.
Voice Vote. Motion Carried. (7-0)**

The meeting was Adjourned at 3:39pm