



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Common Council

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Wednesday, October 18, 2017

7:00 PM

Council Chambers

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A. CALL TO ORDER

*The meeting was called to order by Mayor Hanna at 7:05 p.m.*

B. INVOCATION

*The Invocation was offered by Alderperson Spears.*

C. PLEDGE OF ALLEGIANCE TO THE FLAG

D. ROLL CALL OF ALDERPERSONS

**Present:** 15 - Alderperson Kathleen Plank, Alderperson William Siebers, Alderperson Curt Konetzke, Alderperson Ed Baranowski, Alderperson Patti Coenen, Alderperson Kyle Lobner, Alderperson Matt Reed, Alderperson Vered Meltzer, Alderperson Joe Martin, Alderperson Greg Dannecker, Alderperson Christine Williams, Alderperson Cathy Spears, Alderperson Chris Croatt, Mayor Timothy Hanna and Alderperson Bob Baker

**Excused:** 1 - Alderperson Keir Dvorachek

E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS

*City Attorney Walsh, Deputy City Attorney Behrens, City Clerk Lynch, Director of Finance Saucerman, Health Officer Eggebrecht, Director of Human Resources Matz, Police Chief Thomas, Director of Public Works Vandehey, Deputy Director of Utilities Stempa, Diversity Coordinator Nelson.*

*The following departments were excused:*

*Information Technology  
Community & Economic Development  
Library  
Valley Transit  
Parks Recreation & Facilities  
Fire*

F. PUBLIC PARTICIPATION

*The following individual spoke during Public Participation:*

*Barbara Hines, 1911 N. Morrison St. Re: Item 17-1546 Sustainability Resolution*

G. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[17-1683](#)

Common Council Meeting Minutes of October 4, 2017

**Attachments:** [CC Minutes 10-4-17.pdf](#)

**Aldersperson Baranowski moved, seconded by Aldersperson Baker, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 14 - Aldersperson Kathleen Plank, Aldersperson William Siebers, Aldersperson Curt Konetzke, Aldersperson Ed Baranowski, Aldersperson Patti Coenen, Aldersperson Kyle Lobner, Aldersperson Matt Reed, Aldersperson Vered Meltzer, Aldersperson Joe Martin, Aldersperson Greg Dannecker, Aldersperson Christine Williams, Aldersperson Cathy Spears, Aldersperson Chris Croatt and Aldersperson Bob Baker

**Excused:** 1 - Aldersperson Keir Dvorachek

**Abstained:** 1 - Mayor Timothy Hanna

H. BUSINESS PRESENTED BY THE MAYOR

[17-1588](#)

Presentation of Neighborhood Bike Challenge Award to Erb Park Neighborhood

**The award was presented**

[17-1589](#)

Appointment of Jake Woodford to the Appleton Redevelopment Authority

**Attachments:** [Appt. to ARA - Jake Woodford; 10-18-17CC.pdf](#)

**Aldersperson Baranowski moved, seconded by Aldersperson Croatt, that the Appointment be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 14 - Aldersperson Kathleen Plank, Aldersperson William Siebers, Aldersperson Curt Konetzke, Aldersperson Ed Baranowski, Aldersperson Patti Coenen, Aldersperson Kyle Lobner, Aldersperson Matt Reed, Aldersperson Vered Meltzer, Aldersperson Joe Martin, Aldersperson Greg Dannecker, Aldersperson Christine Williams, Aldersperson Cathy Spears, Aldersperson Chris Croatt and Aldersperson Bob Baker

**Excused:** 1 - Aldersperson Keir Dvorachek

**Abstained:** 1 - Mayor Timothy Hanna

I. PUBLIC HEARINGS

J. SPECIAL RESOLUTIONS

[17-1560](#)

Resolution Approving a Change of Polling Place for Aldermanic District 8

**Attachments:** [2017 Resolution Changing District 8 Polling Place.pdf](#)

**Aldersperson Baranowski moved, seconded by Aldersperson Croatt, that the Resolution be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 14 - Aldersperson Kathleen Plank, Aldersperson William Siebers, Aldersperson Curt Konetzke, Aldersperson Ed Baranowski, Aldersperson Patti Coenen, Aldersperson Kyle Lobner, Aldersperson Matt Reed, Aldersperson Vered Meltzer, Aldersperson Joe Martin, Aldersperson Greg Dannecker, Aldersperson Christine Williams, Aldersperson Cathy Spears, Aldersperson Chris Croatt and Aldersperson Bob Baker

**Excused:** 1 - Aldersperson Keir Dvorachek

**Abstained:** 1 - Mayor Timothy Hanna

[17-1561](#)

Resolution Approving a Change of Polling Place for Aldermanic District 11

**Attachments:** [2017 Resolution Changing District 11 Polling Place.pdf](#)

**Aldersperson Croatt moved, seconded by Aldersperson Baranowski, that the Resolution be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 14 - Aldersperson Kathleen Plank, Aldersperson William Siebers, Aldersperson Curt Konetzke, Aldersperson Ed Baranowski, Aldersperson Patti Coenen, Aldersperson Kyle Lobner, Aldersperson Matt Reed, Aldersperson Vered Meltzer, Aldersperson Joe Martin, Aldersperson Greg Dannecker, Aldersperson Christine Williams, Aldersperson Cathy Spears, Aldersperson Chris Croatt and Aldersperson Bob Baker

**Excused:** 1 - Aldersperson Keir Dvorachek

**Abstained:** 1 - Mayor Timothy Hanna

K. ESTABLISH ORDER OF THE DAY

[17-1546](#)

**Sustainability Resolution #21-R-17**

**Submitted by Aldersperson Croatt - District 14  
October 4, 2017**

**Attachments:** [Resolution #21-R-17.doc](#)

**Aldersperson Baranowski moved, seconded by Aldersperson Croatt, that the Sustainability Resolution be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 14 - Alderperson Kathleen Plank, Alderperson William Siebers, Alderperson Curt Konetzke, Alderperson Ed Baranowski, Alderperson Patti Coenen, Alderperson Kyle Lobner, Alderperson Matt Reed, Alderperson Vered Meltzer, Alderperson Joe Martin, Alderperson Greg Dannecker, Alderperson Christine Williams, Alderperson Cathy Spears, Alderperson Chris Croatt and Alderperson Bob Baker

**Excused:** 1 - Alderperson Keir Dvorachek

**Abstained:** 1 - Mayor Timothy Hanna

[17-1545](#)

Request to approve Aldermanic salary for the 2019 election year

**Attachments:** [Elected Alderperson Salaries.pdf](#)

**Alderperson Lobner moved, seconded by Alderperson Baker, that the Aldermanic Salary be amended to reflect a 50% increase. Roll Call. Motion failed by the following vote:**

**Aye:** 3 - Alderperson Kyle Lobner, Alderperson Vered Meltzer and Alderperson Bob Baker

**Nay:** 11 - Alderperson Kathleen Plank, Alderperson William Siebers, Alderperson Curt Konetzke, Alderperson Ed Baranowski, Alderperson Patti Coenen, Alderperson Matt Reed, Alderperson Joe Martin, Alderperson Greg Dannecker, Alderperson Christine Williams, Alderperson Cathy Spears and Alderperson Chris Croatt

**Excused:** 1 - Alderperson Keir Dvorachek

**Abstained:** 1 - Mayor Timothy Hanna

**Alderperson Lobner moved, seconded by Alderperson Baker, that the Aldermanic Salary be amended to reflect a 10% increase. Roll Call. Motion failed by the following vote:**

**Aye:** 4 - Alderperson Kyle Lobner, Alderperson Vered Meltzer, Alderperson Joe Martin and Alderperson Bob Baker

**Nay:** 10 - Alderperson Kathleen Plank, Alderperson William Siebers, Alderperson Curt Konetzke, Alderperson Ed Baranowski, Alderperson Patti Coenen, Alderperson Matt Reed, Alderperson Greg Dannecker, Alderperson Christine Williams, Alderperson Cathy Spears and Alderperson Chris Croatt

**Excused:** 1 - Alderperson Keir Dvorachek

**Abstained:** 1 - Mayor Timothy Hanna

**Alderperson Baranowski moved, seconded by Alderperson Croatt, that the Aldermanic Salary be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 9 - Alderperson Kathleen Plank, Alderperson William Siebers, Alderperson Curt Konetzke, Alderperson Ed Baranowski, Alderperson Matt Reed, Alderperson Greg Dannecker, Alderperson Christine Williams, Alderperson Cathy Spears and Alderperson Chris Croatt

**Nay:** 5 - Alderperson Patti Coenen, Alderperson Kyle Lobner, Alderperson Vered Meltzer, Alderperson Joe Martin and Alderperson Bob Baker

**Excused:** 1 - Alderperson Keir Dvorachek

**Abstained:** 1 - Mayor Timothy Hanna

[17-1498](#)

Operator's Licenses

**Attachments:** [Operator's Licenses for 10-11-17 S & L.pdf](#)

**Alderperson Croatt moved, seconded by Alderperson Baranowski, that the Operator Licenses be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 13 - Alderperson Kathleen Plank, Alderperson William Siebers, Alderperson Ed Baranowski, Alderperson Patti Coenen, Alderperson Kyle Lobner, Alderperson Matt Reed, Alderperson Vered Meltzer, Alderperson Joe Martin, Alderperson Greg Dannecker, Alderperson Christine Williams, Alderperson Cathy Spears, Alderperson Chris Croatt and Alderperson Bob Baker

**Excused:** 1 - Alderperson Keir Dvorachek

**Abstained:** 2 - Alderperson Curt Konetzke and Mayor Timothy Hanna

L. COMMITTEE REPORTS

**Balance of the action items on the agenda.**

**Alderperson Croatt moved, Alderperson Konetzke seconded, to approve the balance of the agenda. The motion carried by the following vote:**

**Aye:** 14 - Alderperson Kathleen Plank, Alderperson William Siebers, Alderperson Curt Konetzke, Alderperson Ed Baranowski, Alderperson Patti Coenen, Alderperson Kyle Lobner, Alderperson Matt Reed, Alderperson Vered Meltzer, Alderperson Joe Martin, Alderperson Greg Dannecker, Alderperson Christine Williams, Alderperson Cathy Spears, Alderperson Chris Croatt and Alderperson Bob Baker

**Excused:** 1 - Alderperson Keir Dvorachek

**Abstained:** 1 - Mayor Timothy Hanna

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[17-1553](#)

Award Downtown Appleton Parking Study Update to Walker Parking Consultants in an amount not to exceed \$30,000.

**Attachments:** [Update to Walker Parking Consultants.pdf](#)

**This Report Action Item was approved.**

[17-1554](#)

Award of contract for 2018-2022 Snow Plowing & Snow Removal Services in City of Appleton Parking Facilities.

**Attachments:** [2018-2022 Snow Plowing & Snow Removal Services.pdf](#)

This Report Action Item was approved.

[17-1555](#)

Approve Intergovernmental Agreement with Outagamie County for the Ballard Road Box Culvert Maintenance Project south of Northland Avenue.

**Attachments:** [Intergovernmental Agreement for Ballard Rd Box Culvert Project..pdf](#)

This Report Action Item was approved.

[17-1556](#)

Approve modifications to Municipal Code, Sections 4-206 through 4-212 regarding moving of buildings and structures.

**Attachments:** [Modifications to Municipal Code 4-206 through 4-212.pdf](#)

This Report Action Item was approved.

[17-1557](#)

Approve waiving of electrical permit fee associated with adjusting the existing electrical meter service from overhead to underground ahead of the S. Oneida Street Reconstruction at Houdini's Escape.

This Report Action Item was approved.

**2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE**

[17-1499](#)

"Class B" Beer/Liquor License application of Mango Tree Inc. d/b/a Koreana Restaurant, Kou Lee, Agent, 201 W. Northland Ave., contingent upon approval from all departments.

**Attachments:** [Koreana Restaurant application.pdf](#)

This Report Action Item was approved.

**3. MINUTES OF THE CITY PLAN COMMISSION**

**4. MINUTES OF THE PARKS AND RECREATION COMMITTEE**

**5. MINUTES OF THE FINANCE COMMITTEE**

[17-1521](#)

Request to approve authorization request to sell water plant membrane cartridges and decommissioned ultrafiltration equipment through a consignment agreement(s) (item also appears as an informational item on the Utilities Committee agenda).

**Attachments:** [Membrane Consignment Request 08-04-17.pdf](#)

This Report Action Item was approved.

[17-1522](#)

Request to reject bid from Miron Construction, Inc for \$1,847,815 for the Jones Park Renovation Phase I project.

**Attachments:** [2017 Jones Park Renovation Phase I \(Reject Bids\).pdf](#)

This Report Action Item was approved.

## 6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

## 7. MINUTES OF THE UTILITIES COMMITTEE

[17-1510](#)

Award Unit N-17 CIPP Liner, Spot Repairs, Protruding Tap & Mineral Deposit Removal to Great Lakes TV & Seal, Inc in an amount not to exceed \$171,000.

**Attachments:** [N-17 attachment.pdf](#)

This Report Action Item was approved.

## 8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

[17-1532](#)

Request to approve changes to the Salary Administration Policy

**Attachments:** [Salary Administration Policy 2017.pdf](#)

*Common Council approved only Section H - Overtime on 10/18/2017*

*The remainder of the Policy is held until the HR & IT Committee meeting on 10/25/2017*

**Aldersperson Croatt moved, seconded by Aldersperson Konetzke, that Section H. be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 14 - Alderperson Kathleen Plank, Alderperson William Siebers, Alderperson Curt Konetzke, Alderperson Ed Baranowski, Alderperson Patti Coenen, Alderperson Kyle Lobner, Alderperson Matt Reed, Alderperson Vered Meltzer, Alderperson Joe Martin, Alderperson Greg Dannecker, Alderperson Christine Williams, Alderperson Cathy Spears, Alderperson Chris Croatt and Alderperson Bob Baker

**Excused:** 1 - Alderperson Keir Dvorachek

**Abstained:** 1 - Mayor Timothy Hanna

**9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION**

**10. MINUTES OF THE BOARD OF HEALTH**

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

[17-1587](#)

Ordinance 78-17

**Attachments:** [Ordinance going to Council 10-18-17.pdf](#)

**This Ordinance was approved.**

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION



**Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION**

*City of Appleton – Resolution #22-R-17  
October 18, 2017  
Submitted by: Alderperson Martin – District 4  
Referred to: Safety & Licensing Committee*

*Whereas, The Social Station intends to be the premier attraction in Northeast Wisconsin and the Fox Cities , eventually become the preferred activity for sight-seeing and entertainment and group activities.  
Whereas, the tour is a great entertainment service for craft beer tours, narrated history tours, singles-mingle events, birthday parties, bachelorette/bachelor parties, fitness expeditions, mystery tours or scavenger hunts, at the coolest places in Downtown Appleton and the riverfront in Appleton. Wisconsin.  
Whereas, The Social Station mission is to create unique, memorable and enjoyable group cycle experience.  
Whereas, The Social Station promotes active living in a healthy and socially responsible manner while adhering to the highest safety standards and regulations  
Whereas, The Social Station has laid out a great road map of up to 2 routes.  
1. South on State Street to Lawrence Street crossing North at College Avenue, West on Washing Street, Division Street jog onto College Avenue West to Walnut Street, Right on Walnut Street, Left on Johnston Street, back on State Street , south on State Street crossing over College Avenue.  
2. South on State Street to Jackman Street along the riverfront on Water Street, RIGHT on Olde Oneida Street, cross Oneida Street up into Riverview Gardens. Return on Olde Oneida Street, East on Water Street, cross College Ave, West on Washing Street, Division Street jog onto College Avenue West to Walnut Street, Right onto to Walnut Street, and Left on Johnston Street back to State Street, south on State Street crossing over College Ave..  
NOW THEREFORE BE IT RESOLVED, The Social Station be permitted to have up to three beverages of malt beverages, wine in individual servings, hard sodas, hard seltzer's and similar canned beverages and or craft beers per person. Served only to twenty-one years of age and served only till 11:00 PM daily.*

**R. OTHER COUNCIL BUSINESS**

**S. ADJOURN**

**Alderperson Baranowski moved, seconded by Alderperson Croatt, that the meeting be adjourned at 7:48 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 15 - Alderperson Kathleen Plank, Alderperson William Siebers, Alderperson Curt Konetzke, Alderperson Ed Baranowski, Alderperson Patti Coenen, Alderperson Kyle Lobner, Alderperson Matt Reed, Alderperson Vered Meltzer, Alderperson Joe Martin, Alderperson Greg Dannecker, Alderperson Christine Williams, Alderperson Cathy Spears, Alderperson Chris Croatt, Mayor Timothy Hanna and Alderperson Bob Baker

**Excused:** 1 - Alderperson Keir Dvorachek

Kami Lynch, City Clerk