



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final City Plan Commission

*Any questions about items on this meeting are to be directed
to the Community and Economic Development Department,
920-832-6468.*

Tuesday, June 12, 2018

4:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order at 4:03 p.m.

2. Roll call of membership

Deputy City Attorney Chris Behrens acted in place of Commissioner Tanya Rabec.

Present: 4 - Mayor Hanna, Buetow, Uslabar and Rabec

Excused: 1 - Lobner

Absent: 1 - Palm

Others present:

Aldersperson Vered Meltzer, District #2

Tim Wittmann, Davel Engineering

Paul Damm, Riverside Cemetery

Terry Maves, Riverside Cemetery

3. Approval of minutes from previous meeting

[18-0826](#)

City Plan Minutes from 5-8-18

Attachments: [City Plan Minutes 5-8-18.pdf](#)

Uslabar moved, seconded by Buetow, that the Minutes be approved. Roll Call.

Motion carried by the following vote:

Aye: 4 - Mayor Hanna, Buetow, Uslabar and Rabec

Excused: 1 - Lobner

Absent: 1 - Palm

4. Public Hearings/Appearances

[18-0827](#)

Street renaming of N. Wilmer Avenue to N. Wilmer Street (suffix only) as shown on the attached maps and file the attached Affidavit of Correction (Associated with Action Item #18-0828)

Attachments: [InformalPublicHearingNotice_WilmerAvToSt_StreetRenaming.pdf](#)

This public hearing was held, and no one spoke on the item.

[18-0829](#)

Rezoning #6-18 to rezone 1236 E. Pacific Street (Tax Id #31-1-1067-00), including to the centerline of the adjacent right-of-way, as shown on the attached maps, from R-1B Single-Family District and C-2 General Commercial District to R-1B Single-Family District (Associated with Action Item #18-0830)

Attachments: [InformalPublicHearingNotice_RiversideCemetery_Rezoning.pdf](#)

This public hearing was held, and no one spoke on the item.

[18-0831](#)

Special Use Permit #2-18 for a non-profit recreational facility within the R-1B Zoning District at 1236 E. Pacific Street (Tax Id #31-1-1067-00), 825 N. Owaissa Street (Tax Id #31-1-1066-00), 903 N. Owaissa Street (Tax Id #31-1-1065-00) and 913 N. Owaissa Street (Tax Id #31-1-1064-00), as shown on the attached maps and per attached plan of operation, to run with the land subject to the conditions in the attached staff report and approve attached Resolution (Associated with Action Item #18-0833)

Attachments: [ClassIIPublicHearingNoticeNewspaper_AppletonCemeteryAssociation_SUP.pdf](#)
[PublicHearingNoticeNeighborhood_RiversideCemetery_SUP.pdf](#)

This public hearing was held, and 2 people spoke on the item.

[18-0835](#)

Special Use Permit #3-18 for a community living arrangement (CLA) serving 87 persons at 2302 E. Glenhurst Lane (Tax Id #31-1-6501-00), to run with the land, with an exception to the Aldermanic District 13 CLA capacity limitation per Section 23-52(b)(2)(a) of the Zoning Ordinance, as shown on the attached maps and per attached plan of operation, subject to the conditions in the attached staff report and approve attached Resolution (Associated with Action Item #18-0836)

Attachments: [ClassIIPublicHearingNoticeNewspaper_CenturyOaks-87_SUP.pdf](#)
[PublicHearingNoticeNeighborhood_CenturyOaks-87_SUP.pdf](#)

This public hearing was held, and no one spoke on the item.

[18-0837](#)

Special Use Permit #4-18 to conform an existing tavern and add a new outdoor patio area with alcohol sales and consumption located at 317 N. Appleton Street (Tax Id #31-2-0493-00), as shown on the attached maps and per attached plan of operation, to run with the land subject to the conditions in the attached staff report and approve attached Resolution (Associated with Action Item #18-0838)

Attachments: [ClassIIPublicHearingNoticeNewspaper_Missfits_SUP.pdf](#)
[PublicHearingNoticeNeighborhood_Missfits_SUP.pdf](#)

This public hearing was held, and no one spoke on the item.

5. Action Items

[18-0828](#)

Request to approve street renaming of N. Wilmer Avenue to N. Wilmer Street (suffix only) as shown on the attached maps and file the attached Affidavit of Correction

Attachments: [StaffReport_WilmerAvToSt_StreetRenaming_For06-12-18.pdf](#)

Uslabar moved, seconded by Buetow, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Mayor Hanna, Buetow, Uslabar and Rabec

Excused: 1 - Lobner

Absent: 1 - Palm

[18-0836](#)

Request to approve Special Use Permit #3-18 for a community living arrangement (CLA) serving 87 persons at 2302 E. Glenhurst Lane (Tax Id #31-1-6501-00), to run with the land, with an exception to the Aldermanic District 13 CLA capacity limitation per Section 23-52(b)(2)(a) of the Zoning Ordinance, as shown on the attached maps and per attached plan of operation, subject to the conditions in the attached staff report and approve attached Resolution (2/3 vote required)

Attachments: [StaffReport_CenturyOaks-87_SUP_For06-12-18.pdf](#)

Buetow moved, seconded by Uslabar, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Mayor Hanna, Buetow, Uslabar and Rabec

Excused: 1 - Lobner

Absent: 1 - Palm

[18-0838](#)

Request to approve Special Use Permit #4-18 to conform an existing tavern and add a new outdoor patio area with alcohol sales and consumption located at 317 N. Appleton Street (Tax Id #31-2-0493-00), as shown on the attached maps and per attached plan of operation, to run with the land subject to the conditions in the attached staff report and approve attached Resolution (2/3 vote required)

Attachments: [StaffReport_MissfitsTavern_SUP_For6-12-18.pdf](#)

Uslabar moved, seconded by Buetow, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Mayor Hanna, Buetow, Uslabar and Rabec

Excused: 1 - Lobner

Absent: 1 - Palm

6. Information Items

[18-0830](#)

Request to approve Rezoning #6-18 to rezone 1236 E. Pacific Street (Tax Id #31-1-1067-00), including to the centerline of the adjacent right-of-way, as shown on the attached maps, from R-1B Single-Family District and C-2 General Commercial District to R-1B Single-Family District

Attachments: [StaffReport_RiversideCemetery_Rezoning_For06-12-18.pdf](#)

Proceeds to Council on July 18, 2018.

Buetow moved, seconded by Uslabar, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Mayor Hanna, Buetow, Uslabar and Rabec

Excused: 1 - Lobner

Absent: 1 - Palm

[18-0833](#)

Request to approve Special Use Permit #2-18 for a non-profit recreational facility within the R-1B Zoning District at 1236 E. Pacific Street (Tax Id #31-1-1067-00), 825 N. Owaissa Street (Tax Id #31-1-1066-00), 903 N. Owaissa Street (Tax Id #31-1-1065-00) and 913 N. Owaissa Street (Tax Id #31-1-1064-00), as shown on the attached maps and per attached plan of operation, to run with the land subject to the conditions in the attached staff report and approve attached Resolution (2/3 vote required)

Attachments: [StaffReport_RiversideCemetery_SUP_For06-12-18.pdf](#)

Proceeds to Council on July 18, 2018.

Uslabar moved, seconded by Buetow, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Mayor Hanna, Buetow, Uslabar and Rabec

Excused: 1 - Lobner

Absent: 1 - Palm

7. Adjournment

Rabec (Behrens) moved, seconded by Buetow, that the meeting be adjourned at 4:21 p.m. Roll Call. Motion carried by the following vote:

Aye: 4 - Mayor Hanna, Buetow, Uslabar and Rabec

Excused: 1 - Lobner

Absent: 1 - Palm