



"...meeting community needs...enhancing quality of life."

**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

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TO: Library Board

FROM: Dean R. Gazza

DATE: 9/19/2023

RE: Action: Award the Appleton Public Library's "Commissioning" contract to E Cube,
in the amount of \$82,000.

The Appleton Public Library includes funding for commissioning services. Commissioning services are performed during and post construction to ensure the various systems including fire protection, fire alarm, plumbing, central building automation, mechanical, lighting controls and the building enclosure to ensure the systems are installed and perform to design.

Proposals were received by five firms and carefully reviewed. The lowest cost proposal met all the criteria, thus our recommendation for approval.

E cube = \$73,820 (+\$8,180 reimbursables budget)

dbHMS = \$74,000 (+\$10,000 reimbursable budget)

AEI = \$78,000 (+\$9,000 reimbursables budget)

IMEG = \$100,700 (+\$6,500 reimbursables budget)

STR-SEG = non-compliant proposal

Please contact me at 832-5572 or at dean.gazza@appleton.org with any questions.