

Memorandum

To: Utilities Committee

From: Dean R. Gazza, Director of Parks, Recreation and Facilities Management

Date: 12/23/2014

Re: Action Item: Award “Replacement and Repair of Doors at Wastewater Plant” to “Tri-City Glass and Door” in the amount of \$16,672 with a contingency of \$1,500 for a project total not to exceed \$18,172.

The 2015 Facilities Maintenance Budget included \$20,000.00 to replace and/or repair doors at the Wastewater Plant. The Wastewater Plant has over 200 doors and a program to maintain them was initiated to address those which are no longer functioning properly as a result of age, heavy usage or corrosion. A walk-through of the facility was provided to vendors. Two proposals were provided to the City.

- La Force Hardware - \$17,595
- Tri-City Glass and Door - \$16,672

We recommend awarding the contract to Tri-City Glass for \$16,672. In addition, we request a contingency of \$1,500 to cover any unanticipated costs if it is determined hinges, thresholds, frames, door closers or other need to be replaced. We anticipate re-using various components that appear to be in good shape, but if found otherwise we will fix them at the time the work is being completed.

Please feel free to contact me at 832-5572 with any questions, or by email at dean.gazza@appleton.org. Thank you.
