



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final-revised Common Council

Tuesday, April 19, 2022

6:00 PM

Council Chambers

Informal Organizational Meeting

- A. CALL TO ORDER
- B. ROLL CALL OF ALDERPERSONS
- C. PROPOSED COUNCIL RULE CHANGES

[22-0491](#)**Rule 33. Remote Meeting Participation***Submitted by: Alderperson Doran, District 15*

Rule 33. Remote Meeting Participation - Municipal Code Sec. 2-29 allows alderpersons to appear remotely at meetings when technology is available and the iLegislate app is being utilized; however, members of the council, committees, boards or commissions shall endeavor to appear in person for meetings. The following shall serve as supplemental rules regarding remote attendance at Council/Committees/Commissions/Boards:

- a) At least forty-eight (48) hours in advance of the meeting, a member shall notify, in writing or by email or telephone, the City Clerk and: 1) In the case of a Council meeting: the President of the Common Council and Mayor; 2) In the case of a Committee/Board/Commission meeting: the Chair and Designated Contact Person.
- b) City staff will endeavor to record a member's remote meeting attendance in the meeting minutes.
- c) A member will not be permitted to participate in the closed session portion of a meeting conducted pursuant to Sec. 19.85, Wis. Stats.
- d) The Chairperson of these respective bodies (or Council President in the case of Council meetings) shall chair the meetings in person or ensure that a designee appearing in person is appointed to chair the meeting.

Amend Sec. 2-29

Sec. 2-29. Remote participation at meetings. (a) Remote attendance permitted. A member of a city governmental body, as defined in Wis. Stats. Sec. 19.82(1), may appear at a meeting by video conference the iLegislate app is being utilized, subject to supplemental rules adopted by the Common Council. Electronic participation must occur in the meeting room so that the physically absent member can hear and can be heard by all those who are present. A member appearing electronically shall be entitled to participate and vote to the fullest extent possible. A member appearing remotely may not participate in any closed session, or vote on any item discussed in closed session.

[22-0492](#)**Rule 14. Call the Question***Submitted By: Alderperson Doran, District 15*

Rule 14. Call the Question - The motion to call the question cannot be used when the speaker yields to another and then regains the floor. No member can call the question while speaking to the issue. Note: The motion to call the question is not debatable per Robert's Rules. The motion to call the previous question will not be allowed during committee meetings, but will be allowed during deliberations of the Committee of the Whole. At the time the question is called, Common Council members present must give unanimous consent to call the question. The question cannot be called more than one (1) time on any given item being considered.

[22-0493](#)**Rule 23. Standing Committees***Submitted By: Alderperson Doran, District 15*

Rule 23. Standing Committees - Shall be appointed by the Council President and confirmed by the Common Council, as follows:

[22-0494](#)**New Rule (34)***Submitted By: Alderperson Doran, District 15*

Create Council Rule as follows: A committee may hold an item for no more than two meeting cycles, before it is required to be back on the committee agenda for action. The same item may be held at council for two meeting cycles, but then must appear on the following council agenda for action.

[22-0496](#)**New Rule - Withdrawal of Resolutions**

After a Resolution is read and referred to a committee, it shall be deemed to be in possession of the Council; however, a resolution may be withdrawn by its author (first named alderperson if more than one author is listed) under limited circumstances: 1) A resolution may be withdrawn at the committee level by its author if no action has been taken to approve, deny or amend the resolution. If held at committee, its author may subsequently withdraw the resolution prior to the committee acting on it. 2) A resolution may be withdrawn at the Council level by its author subject to consent of [Need to choose one: a majority of council members present; 2/3 of council members present; unanimous consent of Council members present.]

D. REVIEW OF REMAINING RULES OF COUNCIL

[22-0488](#) Rules of Council

Attachments: [Council Rules - Amended 6-16-21 FINAL.pdf](#)

E. DEPARTMENT & COMMITTEE FUNCTIONS

[22-0489](#) Department & Committee Functions

Attachments: [Dept-Comm Functions - ADOPTED 4-22-2020.pdf](#)

F. OTHER COUNCIL BUSINESS

G. ADJOURN

Kami Lynch, City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Remote meeting attendance may be permitted pursuant to Section 2-29 of the Appleton Municipal Code and Rules of Council.