



"...meeting community needs...enhancing quality of life."

**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

1819 East Witzke Boulevard
Appleton, Wisconsin 54911-8401
(920) 832-5572 FAX (920) 993-3103
Email - dean.gazza@appleton.org

TO: Finance Committee

FROM: Dean R. Gazza

DATE: 2/12/2018

RE: Action: Award the Fire Station #5 "2018 Roof Replacement Project" contract to Kaschak Roofing, Inc. in the amount of \$114,900 with a contingency of 10% for a project total not to exceed \$126,390.

The 2018 Capital Improvement Plan includes \$150,000 for the replacement of the roof at Fire Station #5. Fire Station #5 was constructed in 1991, and in 2004 the roof was replaced like in kind. Based upon the short lifespan of the roof, we hired a consulting engineer to complete a comprehensive roof investigation on the building. During the investigation, it was determined that the building was not constructed with the proper insulation and venting, thus causing the shingles to prematurely fail. This project will address and correct the issues with the insulation, venting, and shingles at the Fire Station #5 facility. Our annual roof inspection program identifies roofing in need of replacement and allocates resources to allow for proactive replacement to protect and preserve the facility's asset.

The bids were received as follows:

Kaschak Roofing (low bid)	\$114,900
Weinert Roofing	\$121,398
MJI Building Services	\$124,500
Oshkosh Industrial Roofing	\$134,000
Pioneer Roofing	Did not meet bidding requirements

Our consulting engineer has written the City of Appleton a formal letter of recommendation to award the contract to Kaschak Roofing, Inc. The Parks, Recreation, and Facilities Management Department has also reviewed the bids and is in agreement with the engineer's recommendation. Therefore, we recommend awarding the contract to Kaschak Roofing, Inc in the amount of \$114,900 plus a contingency of 10% only to be utilized as needed.

Please contact me at 832-5572 or at dean.gazza@appleton.org with any questions.