



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Library Board

Wednesday, May 31, 2023

8:30 AM This Meeting Will Take Place at the Temporary Library
located at 2411 S. Kensington Dr. Appleton WI 54915 in the
Staff Meeting Room

Library Board Finance Committee

1. Call meeting to order

Finance Committee Chairperson John Keller called the meeting to order at
8:35am

2. Pledge of Allegiance

3. Roll call of membership

Aldeperson Katie Van Zeeland arrived at 8:40am

Others Present: Colleen Rortvedt, Missy Sawicki

Present: 4 - Nett, Van Zeeland, Keller and Lee

4. **Action Items**

None

5. **Information Items**

[23-0599](#)

Library and City Financial Policies Overview

Attachments: [Financial Policy \(Approved 7-2021\).pdf](#)
[Procurement Contract Mgmt Policy 2015 ADOPTED.pdf](#)

[23-0600](#)

Library Financial Reports

Attachments: [April 23 Bill Register.pdf](#)
[APL Financial Cash Flow YTD-April-2023.pdf](#)

[23-0601](#)

Budget Process Primer

Attachments: [2024 Budget Primer.pdf](#)

6. Adjournment

Van Zeeland moved, seconded by Nett that the meeting be Adjourned. Voice Vote. Motion Carried. (4-0)

The meeting was Adjourned at 9:32am