



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Minutes - Final Municipal Services Committee

Monday, October 20, 2025

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Chair Fenton called the meeting to order at 4:30 p.m.

2. Pledge of Allegiance

3. Roll call of membership

Present: 5 - Fenton, Stancil-Martin, Meltzer, Schultz and Firkus

4. Approval of minutes from previous meeting

[25-1310](#)

Minutes from October 6, 2025

Attachments: [10-06-25 MSC Minutes.pdf](#)

Stancil-Martin moved, seconded by Firkus, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Fenton, Stancil-Martin, Meltzer, Schultz and Firkus

5. Public Hearing/Appearances

[25-1311](#)

Design Hearing for 2026 Paving Reconstruction Project - Marston Alley
(Spruce St to Summit St)

Attachments: [Design Hearing A-26 Marston Alley.pdf](#)

6. Action Items

[25-1312](#)

Approve 3rd Revision to State/Municipal Agreement (SMA) for the design and construction of Lawe Street from College Avenue to Wisconsin Avenue.

Attachments: [Lawe Street Reconst SMA College Ave to Wisconsin Ave.pdf](#)

Schultz moved, seconded by Stancil-Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Fenton, Stancil-Martin, Meltzer, Schultz and Firkus

[25-1313](#)

Approve Long Term Temporary Occupancy Permit for 318 W College Avenue through November 19, 2025.

Attachments: [LTT Occupancy Permit 318 W College.pdf](#)

Firkus moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Fenton, Stancil-Martin, Meltzer, Schultz and Firkus

[25-1314](#)

Approve Contract Amendment #2 for Thrivent Complete Streets Plan Review and Design Support contract with Alta Planning + Design by an increase of \$9,990 for a total contact amount not to exceed \$55,090.

Attachments: [Alta Thrivent Complete Streets Amendment#2.pdf](#)

Schultz moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Fenton, Stancil-Martin, Meltzer, Schultz and Firkus

[25-1315](#)

Approve relocation order for right-of-way acquisition at the southeast corner of Richmond Street and Ridgeview Lane for the construction of traffic signals.

Attachments: [Ridgeview Relocation Order ROW.pdf.pdf](#)

Meltzer moved, seconded by Schultz, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Fenton, Stancil-Martin, Meltzer, Schultz and Firkus

7. Information Items

8. Adjournment

Meltzer moved, seconded by Stancil-Martin, that the meeting be adjourned at 4:43 p.m. Roll Call. Motion carried by the following vote:

Aye: 5 - Fenton, Stancil-Martin, Meltzer, Schultz and Firkus