



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Fox Cities Transit Commission

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Tuesday, March 26, 2024

2:50 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Pledge of Allegiance

3. Roll call of membership

**Present:** 8 - Dexter, VandeHey, Chairperson Dearborn, Wurdinger, Detienne, Patza, Torrance and Brown

**Excused:** 4 - Kasimor, Firkus, Jones and Holzschuh

4. Approval of minutes from previous meeting

[24-0329](#)

Approval of minutes from previous meeting

**Attachments:** [MeetingMinutes 27-Feb-2024-07.pdf](#)

Commissioner Wurdinger moved, seconded by Commissioner Torrance, that the Minutes be approved. Voice Vote. Motion Carried.

5. Public Hearing/Appearances

[24-0330](#)

Public Participation on Agenda Items

*No public participation on agenda items.*

6. Action Items

[24-0331](#)

Approval of Payments

**Attachments:** [February 2024 Payments.pdf](#)

Commissioner Wurdinger moved, seconded by Commissioner Brown, that the payments be approved. Voice Vote. Motion Carried.

[24-0332](#)

Change Order Authorization for Furniture Purchase

**Attachments:** [FCTC Memo Furniture PO increase.pdf](#)

Commissioner Torrance moved, seconded by Commissioner VandeHey, that the Change Order be recommended for approval. Voice Vote. Motion Carried.

[24-0333](#)

Authorization to Award a five-year Contract with three one-year options to Ecolane USA Inc. for the Provision of Paratransit Scheduling & Dispatch Software

**Attachments:** [FCTC Award Recommendation Memo Ecolane 2024.pdf](#)

Commissioner Torrance moved, seconded by Commissioner Brown, that the Contract be recommended for approval. Voice Vote. Motion Carried.

## 7. Information Items

[24-0334](#)

Financial Report

**Attachments:** [February 2024 Income Statement.pdf](#)

[February 2024 Income Statement revised.pdf](#)

This Presentation was presented.

[24-0335](#)

Ridership Report

**Attachments:** [February 2024 Ridership.pdf](#)

This Presentation was presented.

[24-0336](#)

Request for Future Agenda Items

This Presentation was discussed.

## 8. Next meeting Date & Time

- April 9, 2024, 2:50 PM - Cancelled

- April 23, 2024, 2:50 PM

## 9. Adjournment

A motion was made by Commissioner Patza, seconded by Commissioner VandeHey, that this meeting was adjourned.. The motion carried unanimously.