



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda Finance Committee

Monday, October 22, 2018

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting
[18-1512](#) October 8, 2018 Finance Committee minutes

Attachments: [MeetingMinutes08-Oct-2018-08-28-38.pdf](#)

4. Public Hearings/Apearances

5. Action Items

- [18-1520](#) Request to approve the City's Worker's Compensation third party administrator to continue to be Minute Men HR for 2019 - 2021

Attachments: [WC Third Party.pdf](#)

- [18-1530](#) Request to award 2017 B-Building Boiler Replacement project contract to Great Lakes Mechanical, Inc in the amount of \$790,587 with a contingency of 9% for a project total not to exceed \$860,000 and approve the following 2018 budget adjustment:

WWTP Improvement Project	- \$110,000
WWTP Hardscapes Project	- \$250,000
WWTP Electrical Distribution Project	- \$150,000
B-Building Boiler Replacement Project	+\$510,000

to reflect transfer of positive balances from WWTP projects to the B-Building Boiler Replacement project (2/3 vote required)

Attachments: [2018 WWTP Bio-Gas Boiler Project.pdf](#)

[18-1571](#) Request to accept a Federal Transit Administration Bus and Bus Facilities capital grant of \$4,000,000 and approve the following 2018 Budget adjustment:

Valley Transit

Capital Outlay	+\$5,000,000
Federal Grant	+\$4,000,000
Fund Balance (Depreciation Reserve)	+\$1,000,000

to accept a federal grant for bus and bus facility capital projects (2/3 vote required)

Attachments: [FCTC Grant acceptance memo 5539 - 2018 \(3\).pdf](#)

[18-1574](#) The Finance Committee will go into closed session according to State Statute §19.85(1)(e) for the purpose of discussing the investment of public funds concerning the Fox Cities Exhibition Center invoices and reconvene into open session.

6. Information Items

[18-1513](#) 2019 Facilities & Construction Management Budget

Attachments: [2019 Facilities Management Budget.pdf](#)

[18-1514](#) 2019 Facilities & Construction Management Capital Project Budget

Attachments: [2019 Facilities Exhibit Ctr Capital Projects Fund.pdf](#)

[18-1515](#) 2019 Risk Management Budget

Attachments: [2019 Risk Management Budget.pdf](#)

[18-1516](#) 2019 Finance Budget

Attachments: [2019 Finance Budget.pdf](#)

[18-1517](#) 2019 Legal Services Budget

Attachments: [2019 Legal Services Budget.pdf](#)
[Legal Services Cap Proj Fund.pdf](#)
[2019 Legal Services CIP E-Pollbooks.pdf](#)

[18-1518](#) 2019 Mayor Budget

Attachments: [2019 Mayor Budget.pdf](#)

[18-1519](#) Contract 19-18 was awarded to Martell Construction for \$36,468 with a contingency of \$3,647 for WWTP Sidewalk Repair. Payments issued to date total \$35,556.54. Request final payment of \$911.71

[18-1573](#) The following 2018 Budget adjustment was approved by the Mayor and Finance Director in accordance with policy:

General Fund - Fire Department

Equipment	- \$10,000
State Grant	- \$ 8,000
Fund Balance	+\$ 2,000

to record the reduction of grant proceeds and related expense due to the withdrawal of Calumet County from the EPCRA grant program due to staffing changes in 2018

[18-1572](#) Discussion of the review of invoices from von Briesen and Roper for Phase V out-of-scope services related to the financing of the Fox Cities Exhibition Center

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.

For questions regarding this agenda, please contact Tony Saucerman at (920) 832-6440.